



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

EXECUTIVE COMMITTEE MEETING

**Tuesday, May 5, 2009
8:30 A.M**

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
 - A. March 24, 2009
3. Chairman's Briefing
4. SFWIB Accelerate South Florida Update
5. Acceptance of REED Act Funds
6. Allocation of Temporary Assistance to Needy Families (TANF) Funds
7. Allocation of Workforce Investment Act Youth Funds

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2.

SFWIB - Executive Committee

May 5, 2009

Minutes of SFWIB Executive Committee Meeting March 24, 2009

South Florida Workforce Investment Board
 Executive Committee Meeting
 March 24, 2009, at 8:30 A.M.
 Goodwill Industries, 2121 NW 21st Street, Board Room
 Miami, Florida 33142

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
1. Adrover, Bernardo 2. Bridges, Jeff 3. Chi, Joe 4. Fils-Aime, Sr., Daniel 5. Gaber, Cynthia 6. Giles, Regina 7. Perez, Andre (Andy) 8. West, Alvin	9. Ferradaz, Gilda 10. Marinelli, Frederick	Cela, Jose – <i>SER Jobs for Progress, Inc.</i> Cushon, Norman - <i>ARBOR E&T</i> Mitchell, Carlana – <i>Miami-Dade County Public Schools</i> Rodriguez, Maria – <i>Youth Co-op, Inc.</i> Sante, Alicia - <i>Youth Co-op, Inc.</i>
OTHER SFWIB MEMBERS IN ATTENDANCE	SFWIB STAFF	
Manrique, Carlos	Beasley, Rick Glancy, Anne Hernandez, Juan Kistner, Ken Morgan, Myria	

Agenda items are displayed in the order they were discussed.

1. Call to Order and Introductions

Mr. Bernardo Adrover, SFWIB Chair, called the meeting to order at 8:50 A.M. and noted that a quorum had been achieved.

He then introduced Mr. Dennis Pastrana, President and Chief Executive Office for Goodwill Industries of South Florida who welcomed the members.

Mr. Pastrana informed the members that Goodwill Industries has 1,200 individuals working today, and several new government contracts have been secured which may allow for adding 350 to 400 additional people by the end of the year.

Mr. Adrover called for introductions of those present.

2. Approval of Executive Committee Meeting Minutes of February 3, 2009

Mr. Daniel Fils-Aime, Sr. moved to approve the minutes of the February 3, 2009, Executive Committee meeting. The motion was seconded by Mr. Andre Perez, and approved.

3. American Recovery and Reinvestment Act (ARRA) 2009 Stimulus Package Discussion

Mr. Adrover noted that this was the most important item on the agenda and introduced Mr. Rick Beasley, Executive Director to present the item.

Mr. Beasley reported that Region 23 received \$21.8 Million: \$3.3M for Adult Program; \$7.2M for Youth Program; \$6.3M for Dislocated Work Program; \$2.2M for the Wagner-Peyser Program; and \$2.6M for the Rapid Response Supplement. The goal is to spend the funds in the first year.

Waivers had been requested to allow for flexibility in the use of the stimulus funds as well as regular funds. He noted that two waivers for the stimulus would not be approved. The first waiver request for

flexibility to move 100% of the funds from the Dislocated Worker fund to or from the Adult fund was not approved. Only 20 percent is allowed to be moved from fund to fund. The other waiver request not approved was for capitalization.

It was noted that a demand driven workforce development system is the only way in which South Florida will ensure real outcomes that raise productivity and participation to levels capable of sustaining a stronger economy; and raise industry and individual investment in skills and workforce development so as to maximize South Florida's latent human capital.

Actions taken by SFW are:

Career Center Delivery System

- o Access points
- o Extended Hours
- o Unemployment Recovery Center (URC)
- o Operation Stimulus

Business Development Strategies

- o On-the-Job-Training
- o Employed Worker / Customized Training
- o Development of a Small Business Grant Program

Mr. Beasley summarized that collectively, these objectives seek to encourage and support new, creative and different business activities and projects that will contribute to a thriving and competitive business environment in the region. Included as well is a commitment to young people by ensuring that all young South Floridians have real and equitable opportunities to develop skills and knowledge required to participate in the workplace in meaningful, productive work.

Mr. Adrover asked if there was discussion as to the stimulus funding planning process, time frames, and the need to keep stimulus funds separate.

Mr. Beasley noted that the Youth Council had discussed releasing an RFP for the Summer Youth program. Staff has discussed an RFP as well as having conversations with an entity, and with legal Counsel as to how to move the funds out as quickly as possible.

Staff is considering for the summer program contracting directly with Miami-Dade County Public Schools for the younger youth component and contracting directly with Miami Dade College to work the older youth in Miami-Dade County. In Monroe County staff is considering contracting with Monroe County Public Schools for the younger youth component, and the Florida Keys Community College for the older youth component.

A concern was expressed that 70 to 80 percent of the stimulus funds must be spent within the first year, and additional plans A, B, and C must be established.

[Mr. Joe Chi and Ms. Regina Giles arrived.]

Mr. Perez expressed his concern that the Employed Worker Training (EWT) program requires a 50 percent match, and in this economy, and without waivers approved, local companies do not have funds for the match.

It was noted that the EWT program can be brought to the EDIS Committee for discussion.

Mr. Beasley noted that a meeting is planned to refine the OJT program procedures through the Workforce System Improvement (WSI) committee.

Mr. Adrover asked that items be included on the Finance Committee agenda: Control of allocation of funds; Accountability and regular internal audit reviews; and the creation of a website similar to the State of Texas.

It was noted that radio and TV announcements must be made in English, Creole, and Spanish. In addition, the Committee discussed the need to look for ways to out reach and market to the business community to let them know what SFWIB offers.

Mr. Beasley commented that there will be regular funding and stimulus funding, and all funds will be leveraged.

Mr. Beasley presented items 3.A and 3.B, which were additions to the agenda.

3.A Approval to Contract with Miami-Dade County Public Schools and Monroe County School District for the 2009 American Recovery and Reinvestment Act Summer Employment Program for In-school Youth

3.B Approval to Contract with Miami Dade College and Florida Keys Community College for the 2009 American Recovery and Reinvestment Act Summer Employment Program for out-of-School Youth

Mr. Al West moved approval of items 3.A and 3.B with the amendment that updates are to be provided at each bi-monthly SFWIB meeting to include the number in the program, and the results. The motion was seconded by Mr. Joe Chi and approved.

4. SFWIB Strategic Plan Follow-up

5. Career Center Services Standardization

Mr. Adrover tabled items 4 and 5.

6. Allocation of Reemployment and Eligibility Assessment (REA) Funds

Mr. Joe Chi moved approval of the item. The motion was seconded by Ms. Cynthia Gaber, and the motion was approved.

7. Allocation of Dislocated Worker Funds

Ms. Cynthia Gaber moved approval of the item. The motion was seconded by Ms. Regina Giles and approved.

8. Allocation of Adult Funds

Ms. Cynthia Gaber moved approval of the item. The motion was seconded by Ms. Regina Giles and approved.

9. Allocation of Temporary Assistance to Needy Families (TANF) Funds

Ms. Regina Giles moved approval of the item. The motion was seconded by Ms. Cynthia Gaber and approved.

10. Approval of Allocation of Temporary Assistance to Needy Families (TANF) Funds

Mr. Al West moved approval of the item. The motion was seconded by Ms. Regina Giles and approved.

11. Acceptance and Allocation of Refugee Employment and Training (RET) Contract Enhancement Funds

Mr. Joe Chi moved approval of the item. The motion was seconded by Ms. Regina Giles and approved.

12. Tour of Goodwill Facilities

Mr. Adrover thanked everyone for their participation and the meeting adjourned at 10:17 am.



3.

SFWIB – Executive Committee

May 5, 2009

Chairman’s Briefing

BACKGROUND

The Chairman will provide a report.



4.

SFWIB – Executive Committee

May 5, 2009

SFWIB Accelerate South Florida Update

Discussion Item

BACKGROUND

The Board at its April 16, 2009, meeting approved “Accelerate South Florida”, the workforce strategy plan developed in response to the American Recovery and Reinvestment Act, 2009.

SFWIB staff will provide an update on the actions that have been taken since the Board meeting.



5.

SFWIB – Executive Committee

May 5, 2009

Recommendation as to Acceptance of Reed Act Funds

RECOMMENDATION

SFWIB staff recommends the approval to accept the additional Reed Act funds, as set forth below.

BACKGROUND

Workforce Florida Inc. (WFI) held for performance purposes, \$1,675,325 in Reed Act funding at the State level. WFI has released these funds through two Notices of Grant Awards/Funds Availability (NFAs). The total amount of additional REED Act funds awarded for the period July 1, 2008 – June 30, 2009 is:

\$311,698.00

\$ 44,532.00

\$356,230.00

All Reed Act funds must be expended by June 30, 2009.



6.

SFWIB – Executive Committee

May 5, 2009

Allocation of Temporary Assistance to Needy Families (TANF) Program Funds

RECOMMENDATION

1. SFWIB staff recommends approval to directly contract with The Early Learning Coalition (ELC) of Miami-Dade/Monroe.
2. SFWIB staff recommends an allocation not to exceed \$350,000.00 in Temporary Assistance to Needy Families funds to The Early Learning Coalition (ELC) of Miami-Dade/Monroe, as set forth below.

BACKGROUND

Florida's Early Learning Coalitions are mandated by State statute and are tasked by the Legislature with administering state and federal early education programs, and to comply with high standards for child safety and program content. The Office of Early Learning (OEL) oversees the Early Learning Coalitions throughout the State. The OEL is assigned to the Agency for Workforce Innovation (AWI), which administers school readiness funds, plans, and policies.

The Early Learning Coalition (ELC) of Miami-Dade/Monroe has been working in partnership with SFWIB to include the children of Transitional Child Care customers as one of their enrollment priorities as well as providing services to the mandated categories of children that they serve.

SFWIB staff has received a letter from the ELC advising staff that due to the economy there has been an increased number of both TCC customers and Temporary Assistance to Needy Families (TANF) customers coming in for care, which has increased the ELC's level of expenditures. The ELC has expended more than \$5.2 million dollars caring for TCC children through the end of March 2009. The ELC is requesting assistance from SFWB to enable the ELC to keep enrollments open for the TCC category and continue to serve existing and new children through the end of this fiscal year.

SFWIB has \$350,000.00 in unallocated TANF funds to obligate. These funds must be must be expended by June 30, 2009.

In following the procurement process of Miami-Dade County Administrative Order No.3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to The Early Learning Coalition (ELC) of Miami-Dade/Monroe an allocation of \$350,000.00 in TANF funds to provide child care services to SFWIB Transitional Care customers to assist the customers in attaining and maintaining employment and economic self-sufficiency.



7.

SFWIB – Executive Committee

May 5, 2009

**Allocation of Workforce Investment Act
(WIA) Youth Funds**

RECOMMENDATION

SFWIB staff recommends an allocation not to exceed \$20,000.00 in Workforce Investment Act (WIA) Youth funds to Miami Dade College, as set forth below.

BACKGROUND

The Miami Dade College (MDC) School of Business operates a summer program called the Future Bankers Camp.

The purpose of the Future Bankers Camp is to offer high-achieving minority high school students from low-income areas the opportunity to explore careers and begin a promising career path in the financial services industry. The camp is a joint effort of MDC School of Business, the South Florida Center for Financial Training (CFT), Miami-Dade County Public Schools (M-DCPS), and local financial services institutions. The Future Bankers Camp will prepare 20 high school students entering their senior year to successfully complete additional education and gain employment in financial services. The Future Bankers Camp has two main components: (1) a course of classroom study and (2) the on-site training, paid job shadowing/internship experience. Students completing the five week intensive course are awarded with a widely recognized industry credential: the American Banking Association (ABA)/American Institute of Banking (AIB) certification for tellers.

This program would have received funding as part of the Miami Dade College (MDC) ARRA 2009 summer program. However, MDC elected not to operate the ARRA 2009 summer program.

In following the procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of SFWIB. A two-thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Miami Dade College an allocation not to exceed \$20,000.00 in Workforce Investment Act (WIA) Youth funds to provide the Future Bankers Camp summer program.