



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

EXECUTIVE COMMITTEE MEETING

**Wednesday, February 3, 2010
8:15 A.M.**

South Florida Workforce Investment Board Headquarters
7300 Corporate Center Drive
5th Floor - Conference Room 3
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
 - A. December 22, 2009
3. Discussion – SFWIB Strategic Retreat
4. Discussion – Training Waitlist Update
5. Information – DTA Extraction Tool Presentation
6. Recommendation as to Approval to Accept and Allocate Florida Back to Work Funds
7. Information – AWI Food & Beverage Survey Summary

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2.

SFWIB - Executive Committee

February 3, 2009

TRANSCRIPTION OF SFWIB EXECUTIVE COMMITTEE MEETING DECEMBER 22, 2009

South Florida Workforce Investment Board
 Executive Committee Meeting
 December 22, 2009, at 8:15 A.M.
 South Florida Workforce Investment Board Headquarters
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	OTHER ATTENDEES
1. Adrover, Bernardo, <i>Chair</i> 2. Fils-Aime, Daniel 3. Gaber, Cynthia 4. Marinelli, Frederick 5. Perez, Andy 6. Piedra, Obdulio	7. Ferradaz, Gilda 8. Gibson, Charles A. 9. Giles, Regina 10. Harder, Jackie 11. Margolis, Edward 12. West, Alvin, <i>Vice Chair</i>	Adderley, Kevin – <i>Sharpton, Brunson & Co.</i> Girnun, Arnie – <i>New Horizons</i> Napoleon, Johnson – <i>Florida Education Institute</i> Pichardo, Jorge – <i>Youth Co-Op, Inc.</i> Rodriguez, Maria - <i>Youth Co-Op, Inc.</i> Sanchez, Ophelia – <i>Management Resources</i>
SFWIB MEMBER Manrique, Carlos	SFW STAFF Beasley, Rick Edwards, Phillip Glancy, Anne Hernandez, Juan Kistner, Ken Parodi, Silvio	

Agenda items are displayed in the order they were discussed.

1. Call to Order

Mr. Bernardo Adrover, SFWIB Chair at 8:17 A.M.: Good morning everyone and happy holidays again. Two meetings in a row in less than a week at South Florida Workforce. We really appreciate your time you spend here, basically sometimes during working hours and vacation. These are special weeks, we will try to do the meeting, I don't want to say quick but efficiently as we can.

Let's start with call to order and introductions.

Good morning, Cindy Gaber, Division of Vocational Rehabilitation. Daniel Fils-Aime, Private sector. Rick Beasley, Director. Bernardo Adrover, your Chairman and private sector. Fred Marinelli, City of Hialeah. Andy Perez, private sector. Obdulio Piedra, private sector.

2. Approval of Executive Committee Meeting Minutes of November 9, 2009

Mr. Adrover: Now we are going to go with the approval of the Executive Committee minutes of last November 2009.

Mr. Fred Marinelli moved to approve the minutes of the November 9, 2009, Executive Committee meeting.

Mr. Andy Perez seconded the motion.

Mr. Adrover: Any discussion? Any questions? All in favor say aye. Any opposition? The motion passes to approve the minutes.

3. SFWIB Strategic Retreat Discussion

Mr. Adrover: Item number three is the SFWIB retreat discussion. We've been discussing this for the past two meetings. I want to kinda hone down on a particular date. The venue which is to be here, and the time and the duration of the meetings. And then as far as the topics, we will probably circulate around that has to be a meeting that needs to take place because it will be a strategic discussion for the future. Also the vision of what we have done good and what we have done to need improvement. With that I open the door to Mr. Beasley to recap basically the discussion in the past and more or less to provide the direction of what we want to take.

Mr. Beasley: That's actually what I in a sense I need. I wanted to look at some of the accomplishments we have done, some strategic items that have taken place, but I wanted some sense of direction from you all. I know there is some strategic planning going on with the State. I wanted to know if you wanted to share that material with the group as well because some of the things that the State is doing is aligning themselves closely with econ dev efforts and trying to look at the bigger picture for the community. So I thought that might be some other information we might want to share.

I wanted to see if we could maybe have Don Upton maybe do a discussion with us. I spoke to the State about it and what their thoughts were. There might be some things we want to do there.

There's also another gentleman whom the Chair and I met that can bring in to help us look at strategic items. I really need some sense of direction from you all. What you want to do and want to have. What statistics did you like to have in terms labor market information that would help us get to the next level. Yesterday I had a meeting with the Mayor of Coral Gables they had a job forum with the Chamber Mark Trowbridge, Frank Nero, and some folks from the Beacon Council, Dr. Cruz from the County and myself, had a discussion regarding again the jobs forum and potential industries we should be looking at. Frank discussed aviation, construction, health care, IT, life sciences...

Mr. Fred Marinelli: Construction, he actually said that?

Mr. Beasley: Well construction in the sense of putting these projects up front using public dollars so that we can maintain. That's where we typically get loss of jobs. We lost about 7,700 jobs in the construction industry.

Mr. Fred Marinelli: That's what I'm saying. It's like...

Mr. Beasley: Not in the sense of that it's gonna be quote unquote a growth market. Without construction... it is one of the industries that we must maintain and must have. That's why he kinda mentioned that.

I just wanted to know what the recommendations are.

Mr. Adrover: Mr. Piedra.

Mr. Obdulio Piedra: In preparation for the retreat we need to look at both the Convention and Visitors Bureau and the Beacon Council, Mr. Nero and Mr. Talbert, to get them on board and see where their sectors are heading towards.

In addition to that I think the Leagues of City is also a resource for us to also bring to the table because it'll encompass all the municipalities and government entities in Miami-Dade County.

And as I mentioned in the last meeting also the chambers, the key chambers, or the coalition of Chambers that will be a part of the process so that we can align to what the business community in Miami-Dade County and Monroe County are positioning themselves as we seek to assist them [unintelligible]

Mr. Beasley: Beacon Council, Conventions Bureau, League of Cities, Coalition of Chambers.

Mr. Adrover: Just a suggestion, as far as the effective date we already listed April... Mr. Beasley?

Mr. Beasley: As I recall at the last meeting we said February 18th. Still set on that date?

Mr. Adrover: What day is it?

Mr. Beasley: That's a Thursday, isn't it?

Mr. Piedra: I want to add to that list because they are employment based and powerful economic engines as far as education is concerned: Miami Dade, FIU, UM, also the school system.

Mr. Adrover: Mr. Manrique, good morning. We're talking about the retreat.

Mr. Carlos Manrique: Yeah, I read the item.

Mr. Beasley: FIU, MDC, and Miami-Public Schools.

Mr. Adrover: So it will be on the 18th which is a Thursday. Is that the day of our meeting?

Mr. Beasley: Yes. So have the meeting... of ...I think we said we would have the meeting after the retreat, or vice-versa. Have it on the same day I think we decided on that.

Mr. Marinelli: Mr. Chairman, I think it would be good to go through all the stuff and have it fresh in your mind and then have a meeting if you want to implement any of the suggestions, any of the discussions you can do it right there. Getting everyone together once is tough enough.

Mr. Adrover: An all day affair?

Mr. Marinelli: It depends on the venue. Obviously you don't want to keep everybody sitting at a table like this all day. You can't. You'll have to break it up into small groups maybe, or discussion groups, or something in that format. Otherwise people will get very bored very quick. Then maybe just bring them together at the end all at once.

Mr. Adrover: The venue is going to be decided. Is it going to be here or...

Mr. Beasley: Either here or at the hotel, but then I had a conversation with Mr. Piedra and tried to reach out to Dr. Montoya yesterday to see if maybe the college could donate a location but they're closed. So I have to kinda wait to send an email to see now if...

Mr. Marinelli: Is the hotel free?

Mr. Beasley: No.

Mr. Adrover: Whatever is the least cost would be better.

Mr. Manrique: All our venues are open if you like. The 18th is what day?

Mr. Adrover: Thursday.

Mr. Manrique: We have the School Board Auditorium, but what ever you want to do or meet school rooms. Just trying to be helpful. I will ask the superintendent to participate personally to put it on his calendar. Thursday is a good day for him.

Mr. Adrover: Thank you very much for your help.

Mr. Manrique: Thank you for your initiative.

Mr. Adrover: Any other discussion about the retreat?

Mr. Beasley: Can I summarize, through the Chair?

Mr. Adrover: Mr. Beasley.

Mr. Beasley: To summarize: We're looking at the 18th with the venue still to be announced. Mr. Manrique offered the school system facilities. Some things we will bring are looking at the WFI strategic plan. Some discussions there. Labor market information. Have some discussions, some information from the Beacon Council, the Business & Convention Bureau, League of Cities and the Coalition. But also make sure to invite them there. Also information as it relates to education needs and issues but also invite folks from FIU, MDC, and Miami-Dade County Public Schools.

Mr. Perez: I also think you need to include every economic development partner there is.

Mr. Marinelli: You're talking major employers.

Mr. Adrover: The issue is the agency of the economic development covers all levels and we have representation here.

Mr. Perez: That's not true.

Mr. Marinelli: Mr. Chairman, that's not necessarily true because a lot of the cities handle their own economic development. There is some cross-over. There is some discussion. But on your major economic development projects, the way the system works, there is not a lot of discussion with the Beacon Council, unless it comes to the point where, how will I say this, until there is credit areas involved, or justification for budget then they are involved. I know in Hialeah, usually it's handled one-on-one by the mayor and my office.

Mr. Beasley: Every municipality handles their own?

Mr. Marinelli: Not necessarily, most do not have... smaller cities they don't have...

Mr. Perez: It wouldn't hurt to invite [unintelligible]

Mr. Marinelli: I think they will be involved, but they don't cover all. They may do things in certain areas, but they do not everything in a lot of the areas. A lot of the jobs that are coming now, in my city, they are not involved.

Mr. Adrover: Look at least at employment agencies, four to five.

Mr. Marinelli: We need to define... We don't want a shotgun either. If you have a day. We really want to fine tune what you're going to discuss and how you're going to break it down. Because in the amount of time you have you're not going to cover every topic in every area of the county. Because even the areas of what we do and our mission we're really not on the same page sometimes. You'd be better to keep the agenda on a small level rather than getting too much... I agree the economic development is critical, but if we were in a situation where the economy was good right now we wouldn't even be talking about economic development right now. The fact is we need to get everybody playing on the same page. We have resources. They're getting resources. The biggest resources coming into this community are federal government dollars. So who... The Beacon Council doesn't distribute that money. It's the cities that are getting that money. It's the county getting the money. That's the interface you need to deal with at this point.

Mr. Piedra: Some of those conversations may be had beforehand. I don't know if you are looking at a moderator like we had last few retreats. Maybe some of those discussions could be had beforehand. So that we're very focused and targeted as far as the actual retreat is and the outcomes are very little as far as what happens.

Mr. Beasley: Let me ask a question. What items or specific items that you want to come out of this retreat. What goals do you want to come out of this retreat?

Mr. Perez: I think each committee needs to fess up one or two main goals that they are focusing on and have a full Board discussion on them. For instance, an example, my committee, accountability is something we that's been talked about thrown around right. Maybe we need to have a full discussion once already presented in February to see if need to tweak a little bit of what we are presenting.

Mr. Adrover: Mr. Manrique.

Mr. Manrique: I concur with what Mr. Perez said. I think these types of venues are to listen. The ultimate goal is to have a clear vision and mission for the whole county. As stated before there are other agencies that do it. The problem I think, and I might be wrong, is that everybody doesn't understand everybody else's vision and mission. So I think the goal should be to unite the whole county to have one clear vision and mission that we can all rally upon when it comes to decision. I don't know if that's allowed, or if it can be done where you get the Beacon Council and other agencies to agree on a clear vision. I mean everyone is trying to bring business to their communities because jobs, jobs, jobs as the Governor says. The point here is everybody's trying to different get whatever they can get their hands on and we are not focused on a common vision for Miami-Dade County.

Mr. Adrover: It's not being integrated right now.

Mr. Piedra: I agree. We need to, as a county, have one common vision, what Mr. Marinelli said. It may be about economic development today but things may change when things get better. Right now we need to focus the little resources we're getting and leverage as much as we can and put everybody on the same playing field.

Mr. Marinelli: The other comment obviously, and I'm preaching to the choir as I have been saying the same thing for twenty-five years that I've been involved here. We always talk about the big players and we always talk about the big corporations, but the number one job creation in this county has always been and will always be your small businesses. Your businesses of five to ten employees is where the jobs are created in this community. What's happening to them is the credit market is killing them. Anything we can do from this end, any resource that we can put in the small business end that's where you're going to create jobs. When I did job development, and have been doing it for years, you get your 30, 40, and 50 average employee type companies, and then you have your big companies.

But where most people are employed, corner market, the hardware store, the you know. Those types of places. That's where the jobs are. You won't get clear data because of the nature of the small mom and pop. You're not going to find out how many people have been... I can tell you I have an official unemployment of x, y and z, but I guarantee it's a lot worse. The first place they come is City Hall. They need a job. I have a homeless program that we just started. When I say homeless it's new money from stimulus. Guess what? Nine out of ten people coming in "I lost my job, I worked in a factory or I worked as a baker." These are not jobs skills that you can easily convert and put them someplace else. That's where your unemployment is right now. I'll give you an example. We have catering companies all over. Christmas time is usually like the biggest time for catering companies. They are laying people off left and right because the corporations are not putting out the money, the banks are not putting out the money any more. All of that is a rippling effect.

The point I am making is that you can invite the FIU's; you can invite the big... Look at the county's larges employer is the school board. They layed off more people this year than they ever

had between the two of them. That's not where you're really going to make up the jobs. Where you're going to make it up is the small and medium sized businesses. And we have got to do something.

Mr. Adrover: That's going to be part of the conversation. You are totally right.

Mr. Adrover: Mr. Manrique.

Mr. Manrique: See the thing is that I don't think that any one form is going to fix this. That's why I said that we need a vision and a mission. First of all we start the meeting severely handicapped because our huge partner the State of Florida doesn't have a vision or a mission to create jobs in the state. We saw that in the Governor's interview with the Miami Herald's editorial board where when they tried to get him to say what jobs he had no idea in mind. Now I don't think it's his fault. I think it's the legislature's fault that doesn't PR. We have to first begin this meeting understanding that there's not vision state-wide for us and the vision that had been there is decayed and crumbling apart. You have to go all the way back to 1977-78 with Ruben Askew who was the last governor to really state the pillars that we follow. The pillars are no state income tax, that we have kept at a state level the 6% tax (or six cents on the dollar tax), and that we have a balance budget amendment. Those issues were put before the voters during Ruben Askew's year, and those have become the pillars of our economy. Because a lot of us would probably gesture say that tourism is the state's number one state gross national product, but it's really isn't. It's human capital. It's from those 4-5 million people in Florida in the late 70s to the 18 million that we have today. It's the type of individuals that those pillars in the 70s brought over because A they brought money, and B there were no infrastructure cost for them because those retirees who brought the money didn't need us to build education facilities, didn't need workforce, they didn't need anything. They came here with money so they didn't have to pay their state income tax in New York or wherever they're from. They joined the six cents where it was ten or eleven cents there. Those are the types of things that I think these meetings can come up with. If the State isn't going to have a clear mission or vision that we can all rally behind, hopefully they will soon, we have to do that at our level. We have to determine, and basically you know those companies or school systems or educational people that employ so many, I don't think that they are there to tell us how to do. They are there to become part of a mission. and to try to bring them on board and have them in the conversation.

We should look at Dade County. We have things going before us that we can be part of the conversation. One of the things we have this year is off-shore drilling. Now if off-shore drilling comes, what can we do as a community to put that as part of our wish list of things to get the community to rally upon.

You know we have casino gambling. All these things they have put their finger in the hole to try to balance the budget based on again the pillars. Remember I said the balanced budget amendment. They're throwing all these little things out there to try to balance the budget, but in reality they've done nothing for economic growth in this state.

Mr. Adrover: Thank you Mr. Manrique. Really good words. Mr. Piedra.

Mr. Piedra: In bringing in the educational component, I'm not saying we're bringing them in necessarily just to create jobs, but I want them to align themselves to what are the needs in terms of training our students and our future workforce because it's not aligned right now. If you talk to every major business leader in this community and with reservations they would say that our education system is not aligned to our workforce needs. That's why they need to be at the table.

Mr. Adrover: I think we need to look at really what we can touch, what we can change, and immediately really be able to really resolve. Mr. Beasley when you send the message to the committee chairs and the board at large short-term goals that we need to accomplish. I think we

know the immediacy and urgency of trying to really stimulate the workforce area here. So what short term goals or issues we can tackle next year in order to make the big decisions.

Mr. Beasley: Through the chair. May we have them identify at least one or two short-term goals and then also identify one or two long-term goals as relates to their respective committees. At the conversation yesterday they were looking at the future of this community and then mentioned that FIU, and Miami-Dade County Public Schools System, and Miami Dade College had been going out together presenting information to the community trying to re-align themselves. One of the things we need to make sure that we do bring the business together so we know what is for the future and how do we prepare the workforce that's going to replace us that are now in the third or fourth grade. And are they having the necessary tools or essential tools. And the issue I remember the Chamber took up in that discussion in their retreat. Was that we typically have each education entity fighting with each other in Tallahassee for a pot of money. This time working together in the universal voice in education versus one voice. So we'll make sure that we bring together one short-term and one long-term goal from each community, I mean committee.

Mr. Adrover: Good discussion on the topic. And let's send the information we need to get this going. We already have the date and the venue. You need to finalize. Next item on the agenda is item four, reallocation of ARRA funding discussion. I see here a big discussion item. Mr. Beasley can you summarize what we need to do here to get things going.

Mr. Beasley: One of the things that after the meeting I had conversation with legal counsel regarding the action that took place and identified the potential conflicts there and had conversations with the state as it relates to what they saw as a potential conflict there. I was sposed to have a conversation with the legal council yesterday. Wasn't quite sure. I had a conversation with the chair as well as the chairman of the finance committee as it relates to any items that take place. I shared with the chair is that I would operationalize the allocation of \$1.1 versus utilizing this item in case anyone wanted to challenge and bring it back to the Board and analyze the information and how it relates to funding. And so we've been looking at the 1.1. I think it's 260 some odd thousand in Adult and then 800 some odd thousand dollars plus that's in Dislocated Workers pot of money. So we'll allocate the funds based on how we give people funds. I wanted to share and bring notice to this committee and others to the potential conflict that took place. Just in case somebody challenged us, I will operationalize the item and bring it to the Board.

Mr. Adrover: What do you mean by a potential conflict? Will you explain the potential conflict.

Mr. Beasley: When the item was presented by a training provider and then seconded by a training provider of a potential of allocation of funds. And then the discussion proceeded. The training providers on the Board did not rescues themselves from the Board. Typically we identify in the Board items and so Board members themselves know. Because of the item I don't think it was intentional. It was never intentional. It was just conversational. To identify we went ahead and had our discussions with legal counsel. He informed us to inform the state. We had conversation there. They were supposed to have conversations with him. My conversation with him was because of the vote can we go ahead and proceed. He said yes, you can operationalize. You don't have to hold up the process. That's what I shared with the chair and the Chair of the Finance Committee.

Mr. Marinelli: I thought, I may be wrong, I thought that the issue was a policy decision, not a specific allocation to a specific training provider. As a policy decision of shifting a pool of revenue to another I would challenge... If you have a quorum and you have a unanimous vote except for one person, the intent of the Board was to pass that item. What I understood when I voted on it. I have a different setup because I don't receive any personal anything and I have been told by my City attorney that if I didn't vote on this I wasn't doing my job. That's another story. So I disagree with Mr. Tell on that issue. Over the years the issue that governmental jurisdictions have conflicts on

this board is a joke. You are here as a public purpose and a public body. As long as my City attorney, that's who I work with and that's who works for me, he tells me I can vote on these issues. I don't think I was the issue or the brunt of this because I'm not a training provider. Even if I were, what I thought I was voting on was to move a pot of money from x to z because we had a need in this community. That's the only thing we voted on. If you talk to the State and explain it that way and they tell you otherwise they are getting gun shy. Because the intent of these boards is to have people on this board that have a stake in what's going on. They mandate that you have training providers. They mandate that you have people from government. They mandate that you have private sector seats. AFL-CIO, I mean come on, if that's not a lobby, come on, and have a conflict. Give me a break. They mandate one thing on one hand and on the other end, you may get a...I understand that if you're going to get a personal benefit then I agree with the conflict and I agree with Mr. Tell. If your agency that makes you a profit, if you are specifically on the agenda listed as receiving x, y and z, I could see that. But what we did, correct me if I'm wrong. My vote had to do with moving money from one pot to another because we have a waiting list for training slots for people in this community versus a pot of money that was sitting there being unallocated. That's what we did. That to me is not a specific allocation or vote. Obviously, if somebody else needs to make the motion, and take it back that's fine. Am I right? I don't think I'm off the wall. I've been doing this for 30 years. It's always about the clients that we serve and that's the bottom line is. And that's what it should be. It shouldn't be worrying about if I happen to be a training provider that happens to agree with what Mr. Marinelli thinks or what Mr. Beasley thinks. I'm sitting here to get my opinion. If I'm not getting a personal benefit out of it by dollars and cents I don't see that as a conflict. I'm sorry.

Mr. Adrover: Mr. Beasley.

Mr. Beasley: When we discussed it with the Chair and the Chair of the Finance Committee, and that's what we discussed, that the Members, even if the four left it still would have passed. And that why again the comment came to just operationalize it and go ahead bring it back to, that's what I was informing this committee through my conversations through the Chair and the Finance Chair we want to operationalize it. I'll bring it back to the Board so they can see any additional resources that we allocate. Because that item will be operationalized I'll have my conversations with the Chair and the Finance Chair to let them know the exact amount and get their agreement on it and would move forward. That's how I looked at it from that perspective. From a legal perspective he has to watch us in case somebody wants to challenge us.

Mr. Marinelli: My concern was why didn't he bring it up at the meeting before we took the vote?

Mr. Beasley: No one caught it at the time because again of discussion.

Mr. Adrover: The other thing is...

Mr. Marinelli: If I'm sitting in a council meeting and one council member says something, my City Attorney jumps up out of his seat and says excuse me you can't take that action. The schools board attorney does it. You watch it on TV. Every five minutes. No that's not correct. The County Attorney does it all the time. Come on it's the same county attorney.

Mr. Adrover: The intent and the purpose are clear. We need to go out and help the community at large by proceeding with the transfer of those funds. It is my humble opinion that you have someone at the state level review it.

Mr. Beasley: They were going to have the attorney Jay Barbor to call Peter. They haven't called me.

Mr. Marinelli: Through the Chair. My concern with that is the expression of an attorney to an attorney may not give the full conversation that took place, which was a policy issue not a specific funding allocation.

Mr. Beasley: Quite frankly, typically this is what happens they will kick it back to the local Board, OK.

Mr. Marinelli: Rick I don't care either way it whether it was voted up or down. My point is if we're here representing whomever we're representing you can't expect to have a quorum. The issue here doesn't count towards a quorum. We would never have a quorum. Because everybody in this room one way or the other, would have an issue if you going to interpret it the way it's being interpreted. That's my concern.

Mr. Adrover: Mr. Manrique, do you have something to say?

Mr. Manrique: Thank you Mr. Chairman. As all of you know I think that some how I was brought out to light and personally put on to this board item as the Member who made that motion. So I, somewhat for the record saying that the only way we can clear this is by the step I took this morning. I've asked the Ethics Commission to review what I did on this board. I've called Mr. Myers. He's out of the office. I left him a lengthy message on his voice box. And I've asked him to review what I did because I consider myself to be the cause. What upsets me the most is that it's becoming personal. Someone called the state. And so I like to give my side of the story to the state. So can I know who you talked to at the state.

Mr. Beasley: We spoke to Chris Hart. I was advised by legal council to give the State a call. I spoke to Chris Hart. Chris Hart informed me that he was going to inform Jay Barbor. Jay Barbor was going to give legal council a call. I haven't spoke to Jay Barbor. And so matter of fact, as we wrote the item I tried to make sure we didn't identify to say oh the School Board of whatever... we said a member this and a member that so that it doesn't seem if it's personal. An item came up. We identified it. Legal council advised us please make sure you contact the State to get their opinion on it. We haven't gotten their opinion. So that's why we brought it to this committee where it should be because our role is to identify where there may be a potential item. Instead of holding up the item we went ahead and discussed can we operationalize it. Yes. So we're moving the item forward.

Mr. Manrique: I just wanted the names because I think it's as Mr. Marinelli stated and I will be asking for a copy of this tape today. I want to state for the record that I am a mandatory partner. I do not serve at the pleasure of Miami-Dade County Mayor. I serve at the pleasure of the Superintendent of the schools, who like in every other Board across the country must have a community college president or designee, or superintendent or designee.

And I don't feel that I did anything clearly to benefit the school system or myself in any way. And I am offended by the fact that this has gone as far but I am going to take it a lot farther.

And we then have to look at everything that we do Mr. Chairman. And I think that Mr. Marinelli and Mr. Perez (I don't want to talk behind anybody's back) are exceptional people to this board. We couldn't have gone as far as we have in the changes we have made without their professionalism. But they could also be looked at as having a conflict and they were named Chairmans of committees. Mr. Perez who has done a wonderful job is the Chairman of the Service Provider Committee. So when we start looking at an issue that I could have taken, we need to then look at everything that this Board and the way that it's conducted. Now I agree with Mr. Marinelli and I don't think that we've done anything, that I've done anything personally, that would merit this type of action but it is what it is. And I'm going to, like I said, so you'll know ask Mr. Myers for a

full investigation as to my actions on this so that he can determine, not only by looking at what I did, but how we should conduct our business in the future.

If you want to go far enough I think that we should also ask the Inspector General to look into this. Because I think that when we start going beyond our realm then we need to look at everything that's happened on this Board.

Mr. Adrover: Mr. Manrique I don't mean to interrupt you. The point we're stating that it's nobody's fault.

Mr. Manrique: I've been singled here and the State has been called so I think that I've been brought out on this. And you know I don't appreciate that fact. Mr. Tell was there a lot of people were there. I could've you know if anything.... I just want to say for the record that the motion was to carry out what Mr. Beasley had recommended. OK? It wasn't a school system's motion. Mr. Beasley recommended the \$1.1Million and then for it to come back into this...

Mr. Adrover: We understand that it wasn't the School Board's motion or your motion. It was collectively...

Mr. Manrique: No sir. He says here that "a member" and I was the member of record if you'll look at the notes I think that you will see unless if the secretary tells me that I wasn't the member of record.

Mr. Piedra: It was Maria Regueiro.

Mr. Manrique: No, she seconded.

Mr. Beasley: And that was what the issue was mainly regarding. A training provider so if it was Mr. Perez or Donna Jennings who seconded the motion is that you're allocating training dollars and two training providers made the motion. It was seconded by another training provider. The conversation was had which was fine. However, typically when you're allocating dollars those who could potentially benefit must excuse themselves from the room.

Mr. Manrique: Personally. How do we know personally.

Mr. Beasley: That didn't happen so and that's why we just said based on the conversation from the legal counsel I was informed to do what I needed to do. I informed the Board, which is what I am supposed to do here, inform the Board of a potential item because it could potentially be challenged by anyone. And so with that when I spoke to the Chairman and the Chair of the Finance Committee I made my comment that I don't think it was intentional. I think in our conversation we didn't look at everything. I've had a conversation with Perez and said the same thing. I don't think it was intentional...because of our vote and the way we went about it.

Mr. Manrique: Mr. Chairman, if I may say one last comment. We are deviating away from the fact, and if it's a conflict of interest then, it's going to be a conflict of interest now but I will continue. What was a mistake was the fact that we were not told during the committee, finance or executive, that one of our biggest principles of training had been exhausted in Miami-Dade County in the first five months of operation and that during that time we had a waiting list. That to me is where the problem is. I, and I think every other Board member tried to solve the current crisis. And I want to clearly state that for the record. We then created something that either was the administration's choice or it came out of committee to, create these pockets and use federal stimulus dollars for [unintelligible] When there was money for the whole community then I think it was a good idea. But when we run out of money five months into the fiscal year and we are not told about it by our Executive Director or by anyone and there are lives out there, I take it to myself as bringing it up for a discussion to the Board and try to make the discussion. No one said when I voted for that ARRA money or whatever it is to be put into a separate pot of money nobody ever said it was a

conflict of interest when I voted there. What I'm doing is basically trying to solve a need that our community has and an issue for this Board to consider. I never thought of it as bringing personal money to me...

Mr. Adrover: Mr. Manrique I am interrupting you. I think it is ...

Mr. Beasley: Now you're getting personal

Mr. Manrique: It got personal here, Rick.

Mr. Adrover: Mr. Piedra so we can finish this up...

Mr. Piedra: I think that there's two points.

Mr. Beasley: I did not get personal.

Mr. Adrover: Please. Order.

Mr. Piedra: There's two points that I'd like to bring up. First of all the Board voted unanimously, except one vote on the item. The second issue here at hand Mr. Beasley has already made the decision to make this operational what was voted upon. Meaning that there is no issue with what was voted for, but I think with an abundance of caution OK, it's being reviewed in order to move this item properly so that there won't not be any consideration of conflict. And I think that that's the way... I mean this is either the glass half empty or half full. You need to look at it as half full. OK? This is not a personal issue. This is a matter because he could have said that we're not going to move this item at all. OK. From an operational point and it has been moved operationally. Clearly overwhelmingly support from the Board to move this item and that's what that's taken place. So I think...

Mr. Adrover: I agree Mr. Piedra. One last comment Mr. Perez.

Mr. Perez: And I have to agree with Mr. Piedra. At the end of the day if there was any conflict I don't understand why if anything is being said about it being personal it would be Maria Regueiro or myself. Because realistically we are training providers. We are private owners of training providers and at the end of the day that does pay my salary. And that's public information. I am allowed to be on this Board. Maria is allowed on this Board. And that's what it is. I'm not saying anything that it's false. I'm not saying it's true. I don't understand how this is a personal item. I'm reading this as just being noted that the Board staff has picked this up and spoken to the attorney. Realistically Chris Hart called me yesterday and he did not bring this item up at all. He called me to let me know that the Governor

Realistically Chris Hart called me yesterday and he didn't bring this item up at all. And he told me he announced...He was calling me to announce about him being appointed by the Governor for a completely different item. If this was a real big issue, which he's done in the past he has called me and asked me Andy this is something that was brought up to me from your region, what's going on. If that was an issue, trust me he would have asked me. Nothing was brought up. I don't understand why this is becoming nasty, so to speak.

Mr. Adrover: It shouldn't be nasty. It's just a matter of clarification.

Mr. Perez: I can say it. If there's a conflict I should have gotten up.

Mr. Perez: Please let me finish because I still have the floor please. If there was a conflict, and I have no problem admitting to this, I should have gotten up and left the room. The problem was that this item was not on the agenda and no one picked it up. There was so much back and forth I didn't have time to adjust it. We were hearing about a \$Five Million number, we were hearing about a \$1.1. In reality if you want to hear the tapes, I'm pretty certain this is exactly what was happening.

Mr. Adrover: That's what happened.

Mr. Beasley: Through the Chair.

Mr. Perez: I'm guilty of not getting up, if that was the case.

Mr. Adrover: One last comment.

Mr. Beasley: That was one of the things I made my comments to Mr. Adrover, Mr. Piedra and Mr. Perez. I said I don't think it was intentional. It was an oversight. I'm going to have a conversation with the legal counsel to operationalize it. Do you all have a problem doing so. No. OK. I had the same conversation with Mr. Perez so that it was again, operationalized so that it wouldn't be challenged. My comments to both, all three members, was to say I don't feel it was intentional. It wasn't an intentional act. Because of discussion we moved forward. It should have been caught. We didn't catch it. Typically the items are listed so that individuals know that it's an item that they need to excuse themselves from the conversation and from the vote. It didn't happen that's all.

Mr. Adrover: Thank you Mr. Beasley. Mr. Fils-Aime.

Mr. Fils-Aime: I think the issue was not the item. The issue for me was the extra \$4Million. Instead of \$1.1Million the issue came up \$5Million. That's why all this came up.

Mr. Adrover: Not exactly. The issue was about the extra. The issue was finding the money from one pocket to another. That was the discussion.

Mr. Marinelli: Mr. Chairman, one comment and we're done. I've heard everything and I've had the same disc for 20 years. Not 20 years. Since the South Florida Employment and Training Consortium (SFETC) was dissolved by the mayor of Dade County and then that issue when we had the change. Once that happened we've had this issue come up all the time. The thing is it's either we're at this table or we're not. And that's the issue, and it's a very big issue. Either you want the 2nd largest city represented, which is Hialeah and 250, 000 people or you don't. I cannot live in a vacuum when I represent my city. Mr. Manrique in all due respect, he can't either. He represents the school system which is the largest school system in the country. He has to be at this table. There are gonna be times when obviously we can't pull this community or this, these items out of a vacuum. What we vote on, and what I thought we voted on was a policy issue. It was not specific to any specific agency. And as long as that's the case, that's why we're here. Now if you tell me that that's the interpretation by Mr. Tell and the State then we can't sit here. Neither can any County Commissioner who sits on this board, who they do. Barbara Jordan can't sit here then because she would have the same types of conflicts. The same way the MPO (Metropolitan Planning Organization) and Miami-Dade County is composed of every Mayor in the city. And guess what happens. They vote on projects for each one of their jurisdictions. That is public policy. You are there serving the public. And that's what we're all here for. Nobody gets paid to be on this board. If anything, we contribute a lot of time and effort.

I think we need to look at the whole picture, not just fine tune it.

Mr. Beasley: I don't know what legal council said so I don't know.

Mr. Manrique: Mr. Chairman, let me apologize first if by any means I did something to any other Board Member. Because it clearly to me reading it. I mean I got six calls first of all this came out like at six o'clock last night by no Board member. But everyone who read this clearly took it upon myself being the one who was the target here. That's why I'm here in the morning. So people read it. But if that's not the case and I'm not the target, I apologize.

Now I'd like to switch the debate to what are we doing here. Because, to me again it's the part about helping this community. I understood by Mr. Beasley's comments earlier \$1.1Million,

\$200,000 from Adult and \$800,000 I understand from Dislocated dollars. Who can that serve now in this community. And I think that he has a blanket I think the reason for having this meeting here today is to try to increase that \$1.1. So by having this discussion we've veered away from that which I think is the most important fact on how...I am satisfied before our next Board meeting on how we can offer all the members of our community not just the pocket needed one services that they need.

Mr. Adrover: Thank you Mr. Manrique. Mr. Beasley, any response.

Mr. Beasley: That's what I've said that when we began. I took the comments from the committee, from Board meeting, recommendation from Mr. Manrique and I said that that we were going to operationalize it. That's why I began to say that we would operationalize those items and identify where the money was from and identify the pot of monies that the workforce readiness monies came from. \$1.1 and those \$294,000 over here and in adult and the rest is from...

From there we go back and analyze do we have other resources we can allocate. Our conversation is to happen with the chair and the finance chair to allocate those dollars and move forward with those dollars with their knowledge about what's going on and bring it back to the full board on implementing that process.

Mr. Manrique: Mr. Chair. Does this mean we have to before, again I don't know. before the next Board meeting will the community who is on the waiting list be able to be served?

Mr. Adrover: I will tell you we should.

Mr. Perez: This is the first time I've seen this, so. This item presented by staff. This is all ARRA dollars?

Mr. Beasley: Yes, those are ARRA dollars.

Mr. Perez: These are ARRA dollars. This includes whatever was allocated for the training expo...

Mr. Beasley: No, no, no. This is a report of the summary.

Mr. Perez: Right and then the expenditure. I'm just trying...Youth employment piece...everything, right?

Mr. Beasley: Yes

Mr. Perez: \$21Million out of that we've only used \$4.94Million.

Mr. Beasley: \$4.9Million that's why I went over last week that we had mentioned and said it was \$17Million to get our hands around. I said guys keep in mind that's broken down into various categories and it's not \$17Million. You have about \$7Million that's already been allocated to the contracts. So if you went in and just try move money around you would take money from the staff there. You have resources that go for youth which is about \$3Million.

What I've identified there, and I haven't seen the financial, we can't just arbitrarily say we're going to move this in case finances has already been used in terms of training.

You have \$6.4Million on that particular report that was identified at the meeting-no expenditures. That's why I made the one comment that I know there is a finance report that is due in my office this afternoon so I want to see what expenditures. So I just can't just say just move money around without analyzing what we have spent. Because keep in mind our financial reports are a month, two months behind because again how we reimburse based on the invoice. So we can't just move money around. If I take monies that have already been spent then we have an issue.

Mr. Perez: I just wanted to make sure that \$4.9Million included all.

Mr. Beasley: Yes

Mr. Marinelli: If I remember that's one of the few things I said, as well that reporting is gonna be behind, lax. But I understood, but correct me if I'm wrong, but I thought part of that motion was obviously to bring it back to the executive committee to... You've got to understand where I'm coming from too. Forget any of this happened. I'm walking in cold. I'm expecting to discuss, I see the item on the agenda is the ARRA. I didn't get a chance to look at my email last night. I didn't even see the agenda. I walk in and I see this. I thought we were here to discuss how're we going to take the money and where we were going to get it to the field and I thought the intent of the motion was to take it to the Executive Committee to get that in motion, so we didn't waste another month before the full Board meeting.

The first thing I see is this thing about conflict of interest. I'm saying wait a minute. Where's the meat of the item to talk about what we're going to actually do to help the community, that's where I was coming from, but. I think everyone was taken aback. If you're going to move forward, Rick I think the problem is you should have said I'm going to move operationally with it here it is and this is an aside of something that happened and not make it the main ...

Mr. Beasley: The \$1.1Million I'm going to allocate out to the providers. That's the one thing I said. We're going to allocate that out.

Mr. Marinelli: OK.

Mr. Beasley: I can't move on the rest because I need to analyze the finance report.

Mr. Marinelli: Which is fair. That's fine.

Mr. Beasley: And I mentioned to the Chairman last night again our comptroller was in and out yesterday because of a family issue and I haven't seen the financial report so I don't want to move on something and say ok, I'm gonna take this dollars without going through it with him. So that's why I knew how much we had in the adult side how much we had in the dislocated worker side to give us an idea and the Executive Committee meets again next month. That meets in between. The full Board doesn't meet until February.

Mr. Adrover: When we can get the response on the allocation of funds.

Mr. Beasley: The \$1.1million I can send out with the allocation ...

Mr. Adrover: The rest of the money?

Mr. Beasley: I want to go back and analyze the data with Finance to see exactly what is spent to be able to get it out. If I can get with you all over the next week or so. You and Mr. Piedra. I don't have a problem.

Mr. Marinelli: How much money. I'm sorry Mr. Chair. How much money as of today. The \$1.1 million is what you can get out there?

Mr. Beasley: Right.

Mr. Manrique: May I ask if the 1.1. Is it a specific pot or is it for across the board for everything. That's my question because Mr. Beasley talked about 800 and 200. I just want to make sure. Are we just sending 200,000 to our general population and \$800... I want to know what that 1.1 will serve.

Mr. Beasley: That's why I made my comments. The \$1.1, 294,000 is Adult program and the remainder is going to be out of the Dislocated Worker program. So and that's what I made my comment. From those two funds we can send out to the field.

Mr. Manrique: Mr. Chairman if I may. I'm just trying to get information here. Do we have any clear indication of what's on our waiting list. Is it dislocated workers. The point is to solve our issue so we need to have the next meeting if you may Mr. Chairman. If you may. I'll be here to try to find out exactly what is on the waiting list because dislocated won't be used for adult. And so forth and so on. The question is how can we better find the dollars to serve our community.

Mr. Adrover: That's part of the calculation that Mr. Beasley is going to be providing us.

Mr. Beasley: The one question is in most cases some of the Centers themselves can say well I need more on this side can I switch dollars from here to here. That can be again an item from a Career Center to come up for us to have a recommendation because than I can move some monies around from adult to dislocated worker.

Mr. Adrover: Mr. Beasley what I would like to have if it is possible before the end of the calendar year some sort of suggestion of what we can do, maybe a special Executive Committee meeting at the beginning of the next year so we can move the item. Of course analyze the other amount and see if we can work that out right away.

Mr. Piedra one last thing because we have something else that is not on the agenda we need to cover.

Mr. Piedra: Well it may be related to that. Not only would I like to concur with Mr. Manrique's request for a pipeline I think I even mentioned it at the last meeting that we should have a pipeline to understand what the pipeline is of pending requests. My thoughts also are what are the Career Centers doing in terms of truly reaching out to those target areas OK to move some of this money OK and what accountability do we have in place. And with that I am willing to see if we could initiate a conversation around that.

Mr. Manrique: Mr. Chairman, may I recommend that the only way to really get that information is by asking the service providers. Maybe in your next meeting you'll want to invite all your either center directors or whoever their representatives might be and ask them that question. I mean they are our partners. That's what it is. Maybe we should hear from them what the constraints are because sometimes we debate things based on the information given by the administration not by anyone. Now I think that you should bring them to the table and see what they have to say. Just a suggestion, sir.

[Mr. Manrique left the meeting.]

Mr. Adrover: Thank you Mr. Manrique.

We have an item before we adjourn the meeting. We had an item presented to the Finance Committee meeting, the audit presentation. Mr. Adderly.

[A pause while the overhead was set up.]

Mr. Adrover: Mr. Beasley we're waiting here so...

Mr. Beasley: At the Finance Committee meeting Mr. Adderly provided the Finance Committee an update on the audit. And he's going present the findings of the audit. Actually there are no findings, but to go over the audit itself to discuss the overview. They're basically done. They're a little ahead of schedule than they typically are. With that we're going to turn it over to Mr. Adderly who is one of the partners, but also the lead person over the audit for us.

Mr. Kevin Adderly: Good morning Chair. Good morning Members of the Executive Committee. Again my name is Kevin Adderly. I'm a partner with Sharpton, Brunson & Company. I wanted to come before you this morning to give you a summary of the results of the audit and financial overview for the fiscal year July 1st 2008, through June 30th 2009.

The first slide here talks about the scope of our examination. That is our audit is performed pursuant to generally accepted auditing standards and government auditing standards. The difference between the two auditing standards board is that the government auditing standard requires that we perform a review of internal controls over financial reporting and compliance as it relates to publicly funded programs.

We're also required to maintain 80 hours of continued professional education so that we perform the audit in compliance with that of the government accountability office. As a part of our audit we performed a review of internal controls governing financial operations as well as laws and regulations. Such internal controls as they relate to payroll processing procedures, cash disbursement processing procedures, and cash receipts transactions and processing procedures.

We performed a test of compliance with major federal awards, which we have a slide that soon follows that would identify what those major federal programs were.

As well as our audit was performed in accordance with provisions of Chapter 10.550, rules of the Florida Auditor General.

The results of our audit is that we will be issuing an unqualified opinion on the financial statements and the Office of Management & Budget Circular A-133 report with respect to the major federal awards program for which compliance testing has been performed.

An un-qualified opinion means that it is a clean opinion. There's no exceptions with respect to the financial statement. There's no material weaknesses. No questioned costs with respect to compliance matters related to the major federal award programs. And there's no significant deficiencies. No material weaknesses noted in the internal control system. No matters of non-compliance noted.

The major federal award programs were the Workforce Investment Act cluster, the Adult Services program, the Dislocated Workers program, and the Youth program. Just to give some dollars with these as I go through them: The Adult Services program had program expenditures of \$5.5million. Again, for the fiscal year that goes from July 1st, 2008, through June 30th 2009. The Dislocated Worker program had program expenditures of \$3.3million, the Youth Services program had expenditures of \$5.5million, Welfare Transition Program had \$18.2million, the Refugee and Entrant Assistance program had \$10.8million, and the Wagner-Peyser program \$1.1million.

When we talk about compliance testing we're testing for-to determine that the program costs are allowed-were extended for allowable costs, allowable activities as identified by program rules and regulations. That program participants' eligibility has been properly determined and documented. Required reports are submitted by the required period of time as required by the grantor agency and program rules and regulation. Sub-recipient monitoring is performed and any findings that are noted by the monitor that they are timely followed-up on.

This slide here gives you a snapshot of the financial condition of the organization as of June 30, 2009. And would like to give you a trend of the total assets, total liabilities, and the net assets for the last five years. As you can see for 2009 \$10.3million assets. Of that number you've got about \$3million of the assets are cash. Grant receivables amount due from grantor agencies as of the last day of the fiscal year was \$6.5million. And then you have capital assets of \$718, 000. Liabilities are comprised principally of amounts due to service providers and vendors for services that were provided but not paid as of that last day and the amount was about \$7.7million in terms of what was owed to the service providers and vendors. And then \$1.1million as it relates to compensated absences. And then net assets is equivalent to like retained earnings or the residual of the difference between total assets and total liabilities. Now the fluctuation of total assets to total liabilities from one year to the other is principally for an organization like SFW a function of when monies are

drawn down from grantor agencies, as well as amounts that are due from grantor agencies for services that have been provided but cash has not been received. And the other side of that equation being amounts that are due to service providers for services provided, but not paid for as of the last day of the fiscal year.

As to why it goes up and down depends upon the level of activity of the different programs.

Are there any questions on this slide?

Mr. Marinelli: 2006-2007 what happened with those deficits?

Mr. Adderly: Excellent question. As you can see in the liabilities section you have \$12.3million. Included in that number were deferred revenue amounts which a couple of years ago there was a question as to what programs those liabilities were attributed to. Well staff had to follow-up with the State of Florida to gain some clarification as to what (it was about \$1.8million to be exact) of what's from deferred liabilities, you know what exactly they were to get some clarification from them. The state came back and indicated that you know they had no record of what those deferred revenue amounts were and gave instructions to reengage them in programs. That being so we brought it into net assets or equity given that there is no condition that we anticipate those monies having to be returned.

Mr. Marinelli: For now you've carried it forward and balanced it with the next year.

Mr. Adderly: Yes sir.

Mr. Adderly: This slide here gives the five-year trend of the total revenue, total operating expenses. As you can see \$56.6million for revenue, \$57million for operating expenses. When you see more expenses than revenue it kinda raises a red flag. But given the operation of SFW that difference really is the difference between your excess depreciation expense of capital assets minus capital outlay. And bear in mind the depreciation expense is a non-cash expense. Also any additions to your compensated absences again, a non-cash expense.

I'm kinda getting a little technical talking about accrual which is accounting lingo as to...which is items that...It's kinda different between items for which cash are expended versus items in which they are expenditure by the County definition but the actual check disbursement for such expense may occur several years down the road. Is there a question?

Mr. Perez: Just questioning the why there was such a fluctuation between 2008 and 2009. That's a major..It's about almost \$4million increase in expenditure.

Mr. Adderly: Yes. And that's a function of funding available for certain programs. I know the Food Stamp program had an increase of about a million dollars. I know the REACT there was about a million dollars or two million dollars increase for that program. There are some programs for which expenditures went down, and I apologize, I had notes as to which programs actually went up or down. But in the financial statements once you do receive them, if you haven't received them, in the management discussion and analysis it will identify the programs that had significant increases versus those that had significant decreases.

And again, for SFW the nature of the operation is that grants are principally cost reimbursable so to the extent that you have funding available to carry out programs, you expend those fundings you recognize the related revenue to those expenditures. So in some years you will be higher than others, and lower than others. I can, you know, if need be identify that later on.

This slide here gives an overview of operating expenses. And actually here's where you can kinda see where your significant increases and decreases are. Like for the Welfare Transition program for

2009 you had a decrease in expenditures of about \$2.9million. If you go down you see Food Stamps you had about\$3.3 million for 09 versus for 08 you had about \$1.6million. A big increase there.

Also, if you go down to REACT. REACT you had \$3.9million in expenditures for 09 versus \$842,000 for 08.

So I think that kinda gives you a snapshot picture of what went significantly up and what went significantly down and how it translates into the total.

Are there any questions on this slide?

OK. Next slide we talk about our responsibilities under U.S. generally accepted audit standards. And that is we plan and perform our audit to obtain reasonable assurance, not absolute assurance that the financial statements are free of material misstatements and that they are presented in accordance with U.S. generally accepted accounting principles.

The accounting policies used are those commonly used in governmental industries and there were no unusual transactions noted during fiscal year 2009.

Management judgment and accounting estimates relates to the allocation of costs among federal funded programs. As costs are allocated based upon you know estimates and full time equivalents as to employees that carry out the actual services. With respect to the different funding streams the receivable due from grantor agencies are based on estimated amounts equiv to what is owed to certain providers as of the last day of the fiscal year.

There were no significant audit adjustments. There were no major issues noted and there were no disagreements encountered with management during the audit.

With that, if there's any questions I would be very happy to answer them. But that concludes my presentation.

Mr. Adrover: This will be presented in the next Board meeting?

Mr. Beasley: At the full Board meeting.

Mr. Adrover: We will have the comprehensive audit. The full copy.

Mr. Beasley: Yes. In the packet.

Mr. Adrover: Thank you. As there are no other questions. No other business, the meeting is adjourned.



3.

SFWIB – Executive Committee

February 3, 2010

SFWIB Strategic Retreat

Discussion Item

BACKGROUND

At its December 22, 2009 meeting, the Executive Committee set Thursday, February 18, 2010 as the date for the next SFWIB Strategic Retreat. However, following a consultation between the SFWIB Chairman and SFWIB Executive Director, the Retreat date will be rescheduled for sometime this spring. For now, SFWIB will steer its energy toward hosting two winter Job Summits, one in Miami-Dade County and the other in Monroe County. In planning the Miami-Dade Job Summit, SFWIB will partner with the Honorable Mayor Carlos Alvarez, the Beacon Council, Greater Miami Chamber of Commerce and the Greater Miami Convention and Visitors Bureau. For the Monroe County Summit, SFWIB will partner with the Key Largo Chamber of Commerce and Monroe County government. The Summits will bring together diverse stakeholders representing business, government, education and labor interests to tailor a plan to boost the region's unemployment rate.

The Job Summits will focus on three keys areas:

- identifying and removing barriers to job development,
- generating financial and tax incentives to lure employers to the region, and
- enabling existing employers to create new jobs and retain existing jobs.

At the time of the Retreat, SFWIB staff will present the information garnered from both Job Summits to members of the SFWIB. That information will be the basis of the Retreat's strategic planning process.



4.

SFWIB – Executive Committee

February 3, 2010

Training Waitlist Update

Discussion Item

BACKGROUND

At the December 17, 2009 SFWIB meeting a discussion was had concerning unallocated ARRA dollars. Specifically, it was posited that certain training funds allocated to Career Centers have been exhausted, resulting in a waiting-list of certain customers desiring training. During the December 22, 2009 Executive Committee meeting, the Chairman of the Executive Committee requested SFWIB staff to create a chart detailing the number of customers on SFWIB Career Centers' training waitlists. That chart is attached.

Attachment

	Customers on Career Center lists	Customers with an Employ Florida (EF) User ID	Customers with a WIA Assisted Core Service in Employ Florida (EF)	Customers with a WIA Intensive Service in Employ Florida (EF)	Approximate funding needed for training as per the Customers on Career Center lists	Approximate funding for training needed for Customers with at least a WIA Assisted Core Service	Customers enrolled in Training
Carol City	131	56	7	7	\$709,787.00	\$39,409.00	3
Hialeah Downtown	85	42	0	0	\$413,343.00	\$0.00	0
Hialeah Gardens	59	59	0	0	\$106,932.00	\$0.00	0
Homestead	207	207	6	1	\$262,443.00	\$2,027.00	1
Little Havana	266	266	6	2	\$159,410.00	\$0.00	1
Miami Beach	46	44	4	4	\$262,908.00	\$23,656.00	5
No Mia Bch	12	12	3	0	\$88,107.00	\$20,894.00	1
Northside	287	155	2	0	\$439,597.00	\$0.00	4
Perrine	66	65	0	0	\$224,858.00	\$0.00	4
West Dade	37	36	1	1	\$106,800.00	\$0.00	1
Totals	1196	942	29	15	\$ 2,774,185.00	\$85,986.00	20



5.

SFWIB – Executive Committee

February 3, 2010

DTA Extraction Tool Presentation

Information Item

BACKGROUND

The Accelerate South Florida: 2009 American Recovery and Reinvestment Act Action Plan defines Designated Targeted Areas (DTA) as neighborhoods throughout Miami-Dade County encountering high rates of unemployment and work displacement. These neighborhoods encompass Empowerment/Enterprise Zones that are designated by the Miami-Dade Board of County Commissioners as Targeted Urban areas and Community Development Block Grant Eligible Block Group or Focus Areas. Additionally, Neighborhood Development Zones, which are distressed neighborhoods within the City of Miami, fall under the DTA definition. SFWIB staff has aligned SFWIB's service delivery network with the DTA rubric in mind, creating eight DTA zones wherein eight of SFWIB's 10 Career Centers in Miami-Dade County are located. Moreover, SFWIB staff has developed the DTA Extraction Tool, a database system that enables individuals to be readily identified as a resident of a DTA.

The DTA Extraction Tool is one of the main recruitment tools available to Career Center staff. The tool interfaces with the State of Florida's Employ Florida Marketplace career and business services website, allowing SFWIB staff to extract the names, addresses, skill sets, and educational levels of individuals within the Region. In practice, staff enters an individual's address to determine if that customer resides in a DTA. Following that, staff contacts the customer by letter or phone to advise him/her of a particular project to which he/she may be referred. This system is applied to candidates registered in Employ Florida Marketplace as well as walk-ins at SFWIB Career Centers, Access Points and Mobile Workforce Assistance Centers.

SFWIB staff will conduct a presentation of the DTA Extraction Tool to the Executive Committee.



6.

SFWIB – Executive Committee

February 2, 2010

Recommendation as to Approval to Accept and Allocate Florida Back to Work Funds

RECOMMENDATION

SFWIB staff recommends that the Executive Committee recommend to the Board the approval to authorize staff to accept and allocate Florida Back to Work funds upon notification of award from the State.

BACKGROUND

In partnership with the Agency for Workforce Innovation (AWI), the Florida Department of Children and Families, and Workforce Florida, Inc., SFWIB is administering the Florida Back to Work Program, a new program designed to boost Florida’s economy. The Back to Work Program can provide up to \$200 million in federal funding for jobs for Floridians who receive, or are eligible to receive, Temporary Assistance for Needy Families (TANF), and can create nearly 25,000 jobs based on a \$12 per hour salary. Between February 1, 2010 and September 30, 2010, the Program will provide up to a 95 percent reimbursement to Florida’s businesses to cover the costs of employee wages and benefits. Participating employers will provide the in-kind cost of the employee supervision and training and a cash contribution to cover the remaining 5 percent cost. Public, private for-profit businesses and not-for-profit entities can participate. All available jobs listed under the Florida Back to Work Program will be posted on Employ Florida Marketplace (employflorida.com).

SFWIB has recently submitted a proposal to the AWI requesting \$57,504,244.86 in Florida Back to Work funds to cover 2,765 jobs for an average of 31 weeks to pay an average hourly wage cost of \$12.93. The majority of jobs are in the private sector.

SFWIB staff recommends that the Executive Committee recommend to the Board the approval to authorize staff to accept and allocate Florida Back to Work Funds upon notification of award from the State.



7.

SFWIB – Executive Committee

February 3, 2010

AWI Food & Beverage Survey Summary

Information Item

BACKGROUND

Workforce Florida Inc. (WFI) and the Agency for Workforce Innovation (AWI) have been investigating excess spending in food and beverage costs in Workforce Region 15 (Tampa). At the request of WFI, AWI requested food and beverage expenditures from all Regional Workforce Boards (RWBs) for the period beginning 11/1/08 and ending 10/31/09. WFI also provided this same information. The totals provided in the summary reflect the self-reported data which was submitted by the RWBs and WFI. It includes costs for participants, businesses, board members, staff, etc. It does not include travel per diem and further clarification is needed with regard to sponsorships. The data has not been independently verified for accuracy, consistency or allowability in accordance with federal regulations.

For convenience, a document is attached which provides an overview of the federal guidelines found in the federal Office of Management and Budget (OMB) Circular A-122, Cost Principles for Non-Profits, pertaining to meal expenditures. These are the regulations along with any other local policies that are applicable to WFI and the RWBs for meal expenditures.

Although SFWIB is the largest regional workforce board in the State of Florida, the percentage of food and beverage expenditures to total funding allocation was the lowest among all 24 regional boards. In terms of total food and beverage expenditures, this region had the eighth lowest food and beverage expenditures. The report indicates that SFWIB has not spent an excessive amount of resources on meals.

Attachment

**Food and Beverage Expenditure Survey
Summary of Responses**

RWB	Executive Director	Workforce FI, Inc. and Regional Workforce Boards	Counties	Workforce Customer Activities	Board and Committee Meetings	Board and Staff Retreats	Operational Activities	Activities Funded with Non-federal and Non-state Funds	Total Food and Beverage Purchases	FY09/10 Total Funding Allocation	% of Food & Beverage to Total Funding Allocation
23	Rick Beasley	South Florida Workforce Board	Miami-Dade, Monroe	\$ -	\$ 1,375.37	\$ 7,113.47	\$ -	\$ -	\$ 8,488.84	\$ 45,541,097	0.02%
1	Susan Nelms	Workforce Escarosa, Inc.	Escambia, Santa Rosa	\$ 3,095.68	\$ 1,751.26	\$ 1,850.00	\$ -	\$ -	\$ 6,696.94	\$ 8,469,169	0.08%
5	Kimberly Moore	Workforce Plus	Gadsden, Leon, Wakulla	\$ 437.53	\$ 1,535.90	\$ 156.00	\$ 499.45	\$ 1,696.41	\$ 4,325.29	\$ 4,501,389	0.10%
9	Angela Pate	Alachua/Bradford FloridaWorks	Bradford, Alachua	\$ -	\$ 599.50	\$ -	\$ -	\$ 2,951.66	\$ 3,551.16	\$ 3,643,047	0.10%
19	Roger Hood	Heartland Workforce	Hardee, DeSoto, Highlands	\$ 1,911.37	\$ 182.95	\$ -	\$ 101.10	\$ 248.90	\$ 2,444.32	\$ 2,316,160	0.11%
20	Gwenda Thompson	Workforce Solutions	Indian River, Okeechobee, St. Lucie, Martin	\$ 1,788.07	\$ 1,785.00	\$ -	\$ 2,838.37	\$ 3,307.71	\$ 9,719.15	\$ 8,532,549	0.11%
14	Ed Peachey	WorkNet Pinellas	Pinellas	\$ 9,060.53	\$ 4,832.02	\$ -	\$ -	\$ -	\$ 13,892.55	\$ 12,147,985	0.11%
16	Jerome Salatino	Pasco-Hernando Jobs and Education Partnership Regional Board, Inc.	Hernando, Pasco	\$ 3,597.61	\$ 349.78	\$ -	\$ 9,666.14	\$ -	\$ 13,613.53	\$ 8,629,780	0.16%
22	Mason Jackson	Broward Workforce Development Board	Broward	\$ 14,232.20	\$ 4,646.63	\$ 2,883.14	\$ 2,855.37	\$ 13,035.86	\$ 37,653.20	\$ 19,323,726	0.19%
6	Sheryl Rehberg	North Florida Workforce Development Board	Jefferson, Madison, Hamilton, Suwannee, Lafayette, Taylor	\$ 2,922.15	\$ -	\$ -	\$ 1,089.00	\$ -	\$ 4,011.15	\$ 2,042,392	0.20%
12	Gary Earl	Workforce Central Florida	Sumter, Lake, Seminole, Orange, Osceola	\$ 34,844.87	\$ 2,547.55	\$ 1,586.39	\$ 14,373.08	\$ -	\$ 53,351.89	\$ 27,070,747	0.20%
10	Thomas Skinner	Citrus Levy Marion Regional Workforce Development Board	Levy, Marion, Citrus	\$ 5,804.37	\$ 3,807.26	\$ 145.69	\$ 4,776.13	\$ -	\$ 14,533.45	\$ 7,184,481	0.20%
24	Joseph Paterno	Southwest Florida Workforce Development Board	Collier, Hendry, Lee, Charlotte, Glades	\$ 28,417.84	\$ 1,134.61	\$ -	\$ 4,870.73	\$ -	\$ 34,423.18	\$ 14,603,332	0.24%
4	Kim Bodine	Gulf Coast Workforce Development Board	Bay, Gulf, Franklin	\$ 2,475.58	\$ 3,488.53	\$ -	\$ 2,487.16	\$ -	\$ 8,451.27	\$ 3,500,337	0.24%
21	Kathryn Schmidt	Workforce Alliance, Inc.	Palm Beach	\$ 32,831.51	\$ 2,771.79	\$ 6,675.65	\$ 1,128.13	\$ -	\$ 43,407.08	\$ 16,833,807	0.26%
2	Mary Lou Reed	Workforce Development Board of Okaloosa and Walton Counties	Okaloosa, Walton	\$ 2,587.28	\$ 1,163.97	\$ -	\$ 4,424.22	\$ 504.20	\$ 8,679.67	\$ 3,078,340	0.28%
8	Bruce Ferguson	First Coast Workforce Development, Inc.	Baker, Nassau, Duval, Clay, St. Johns, Putnam	\$ 39,363.20	\$ 712.61	\$ -	\$ 20,844.28	\$ 84.14	\$ 61,004.23	\$ 19,635,697	0.31%
3	Richard Williams	Chipola Regional Workforce Planning Board	Holmes, Jackson, Washington, Calhoun, Liberty	\$ 619.78	\$ 5,757.46	\$ -	\$ 877.53	\$ -	\$ 7,254.77	\$ 1,947,419	0.37%
17	Stacy Campbell-Domineck	Polk County Workforce Development Board, Inc.	Polk	\$ 8,270.72	\$ 1,117.39	\$ 1,432.26	\$ 4,278.12	\$ 17,993.35	\$ 33,091.84	\$ 8,338,440	0.40%
11	Rick Fraser	Center for Business Excellence	Flagler, Volusia	\$ 8,295.38	\$ 186.75	\$ 2,999.88	\$ 15,976.83	\$ 14,131.37	\$ 41,590.21	\$ 8,640,899	0.48%
15	Renee Benton	Tampa Bay WorkForce Alliance, Inc.	Hillsborough	\$ 54,379.70	\$ 1,005.54	\$ 21,428.02	\$ 22,408.83	\$ -	\$ 99,222.09	\$ 19,937,282	0.50%
18	Mary Helen Kress	Suncoast Workforce Board, Inc.	Manatee, Sarasota	\$ 22,537.85	\$ 585.53	\$ 1,151.95	\$ 8,323.04	\$ 8,510.00	\$ 41,108.37	\$ 8,220,553	0.50%
7	John Chastain	Florida Crown Workforce Board Inc.	Columbia, Union, Gilchrist, Dixie	\$ 8,700.00	\$ -	\$ -	\$ -	\$ 2,432.05	\$ 11,132.05	\$ 1,968,236	0.57%
13	Lisa Rice	Brevard Workforce Development Board, Inc.	Brevard	\$ 41,841.84	\$ 5.09	\$ 3,475.20	\$ 3,893.69	\$ -	\$ 49,215.82	\$ 6,702,275	0.73%
N/A	Chris Hart	Workforce Florida, Inc.	N/A	\$ -	\$ 2,817.12	\$ -	\$ 2,794.04	\$ 947.60	\$ 6,558.76		
		Total		\$ 328,015.06	\$ 44,159.61	\$ 50,897.65	\$ 128,505.24	\$ 65,843.25	\$ 617,420.81	\$ 238,512,973	0.26%

Workforce Customer Activities - Outreach activities primarily involving employers and jobseekers (e.g., participation in a job fair, an employer appreciation lunch, an appreciation banquet for youth completing their summer youth internships, etc.)

Board and Committee Meetings - Formal meetings of boards and board committees.

Board and Staff Retreats - Large, formal gatherings of board and/or staff (e.g., annual board and/or staff retreats).

Operational Activities - Activities related to the day-to-day operation of the RWB (e.g., staff meetings, meetings with service providers, meetings with individual board members, etc.)

Activities Funded with Non-Federal and Non-State Funds - No federal or state dollars were used for the purchase.

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