



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

### **EXECUTIVE COMMITTEE MEETING**

**Thursday, May 6, 2010  
8:15 A.M.**

South Florida Workforce Investment Board Headquarters  
7300 Corporate Center Drive  
5th Floor - Conference Room 3  
Miami, Florida 33126

### **AGENDA**

1. Call to Order and Introductions
2. Approval of Executive Committee Meeting Minutes
  - A. March 23, 2010
3. Information – SFWIB Strategic Retreat Update
4. Information – Training Waitlist Update
5. Information – EDIS Subcommittee Update
6. Information – Local Jobs for America Act
7. Action – Miami-Dade County Public Schools’ ARRA Funding Request

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2.

*SFWIB - Executive Committee*

*May 6, 2010*

**MINUTES OF SFWIB EXECUTIVE COMMITTEE MEETING MARCH 23, 2010**

South Florida Workforce Investment Board  
 Executive Committee Meeting  
 March 23, 2010, at 8:15 A.M.  
 South Florida Workforce Investment Board Headquarters  
 7300 Corporate Center Drive, 5th Floor - Conference Room 3

<b>EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE</b>	<b>EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE</b>	<b>OTHER ATTENDEES</b>
1. Adrover, Bernardo, <i>Chair</i> 2. Gaber, Cynthia 3. Giles, Regina 4. Marinelli, Frederick 5. Perez, Andy 6. Piedra, Obdulio 7. West, Alvin, <i>Vice Chair</i>	8. Ferradaz, Gilda 9. Fils-Aime, Sr. Daniel 10. Gibson, Charles A. 11. Harder, Jackie  <b>SFW STAFF</b>  Beasley, Rick Edwards, Phillip Glancy, Anne Hernandez, Juan Kavehersi, Cheri	Girnie, Arnie – <i>New Horizons</i> Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>

Agenda items are displayed in the order they were discussed.

**1. Call to Order**

Mr. Bernardo Adrover, SFWIB Chair, called the meeting to order at 8:25 A.M. and noted that a quorum had not been achieved as of yet. He asked those present to introduce themselves.

**3. Information – Region 23 Preliminary TOL Update**

Mr. Rick Beasley, SFWIB Executive Director, informed the members that in response to the Agency for Workforce Innovation’s (AWI) January 2010 release of Region 23’s Preliminary 2010-2011 Targeted Occupations List (TOL), the EDIS Committee hosted a Workforce Estimating Conference on February 25, 2010, at SFWIB headquarters. During the Conference, the Committee Chair discussed the Preliminary TOL, occupations slated for deletion from the Region’s TOL, Occupations slated to be added to the Region’s TOL and the 2010-2011 Demand Survey Form. The Demand Survey Form acts as a petition to protect an occupation slated for deletion by demonstrating that the occupation meets the following criteria:

- Minimum of 25 annual openings,
- Minimum entry wage of 10.40, and
- Minimum mean wage of 12.79.

There were 27 occupations slated for deletion from Region 23’s TOL. SFWIB staff received demand surveys from regional economic developers and training vendors for the following 11 occupations –

- Aircraft Mechanics and Service Technicians
- Avionics Technicians
- Biological Technicians
- Commercial Divers
- Customer Service Representative
- Diagnostic Medical Sonographers
- Emergency Medical Technicians and Paramedics
- Lodging Managers
- Medical and Clinical Laboratory Technologists
- Security Guards
- Social Human Services Assistants

Based on the criteria established by the Agency for Workforce Innovation and review of demand surveys, only nine of the 11 occupations met the criteria. SFWIB staff submitted the occupational data for Regional TOL consideration.

Mr. Fred Marinelli voiced his concern that Paramedics should not be on the “to be deleted” list. Due to detailed background checks, paramedic positions are very hard to fill. The State should consider local input before deleting an occupation as important as that one.

Mr. Beasley responded that on a yearly basis and depending on supply/demand new/supplemental occupations can be added to the list. That is the reason we are having the Workforce Estimating Conference. In addition, SFWIB used surveys received from employers to help with the process.

Mr. Andy Perez stated that a process needs to be in place to inform the State on our local needs as opposed to just reacting to what they mandate.

Mr. Beasley stated that we contacted the Chambers of Commerce, but not that many responses were received.

Mr. Adrover asked when our Region will receive a final response from the State. Mr. Beasley responded that by spring, a final list should be available.

[Ms. Regina Giles arrived, and the quorum was achieved.]

- **Discussion – Training Waitlist Update**

Mr. Beasley informed the Committee that at the December 17, 2009, SFWIB meeting, a discussion was held concerning unallocated ARRA dollars. Specifically, it was posited that certain training funds allocated to Career Centers have been exhausted, resulting in a waiting-list of certain customers desiring training.

During the December 22, 2009, Executive Committee meeting, the Chairman of the Executive Committee requested that SFWIB staff obtain the number of customers on SFWIB Career Centers’ training waitlists. The list was presented and discussed at the February 3, 2010, Executive Committee meeting. The list indicated 1,196 customers requesting training assistance. However, only 45 of the customers on Career Centers’ waitlists had proceeded through the program eligibility process for training.

The members of the Executive Committee requested an update on the training waitlist. In addition, members requested to review a flow chart on how customers become eligible for training. Both the flow chart and an updated training waitlist chart were attached to the agenda item for review.

Mr. Juan Hernandez, Adult Programs Manager reviewed the waitlist and chart attached to the agenda item which showed that the Customers interested in training were between 91 and 85. This might be because most Customers' priority was finding a job and although they might want to get training, if they find a job they will take the job over the training.

Mr. Marinelli mentioned that perhaps the number of customers interested in training was low due to the fact that the Providers did not have funds for training and they were probably steering customers away from training.

Mr. Perez added that it was his experience that Customers prefer to attend training while collecting unemployment benefits.

Mr. Hernandez stated that there were also Customers that did jobs on the side while collecting unemployment benefits.

[Mr. Al West arrived.]

## **5. Information – Current Region 23 Labor Market Statistics**

Mr. Beasley reviewed a power point presentation for the Committee which showed that the 2009 population of Workforce Region 23 was estimated at 2,549,729. This represents an 11.4 percent increase from 1999. The total civilian labor force in Region 23 for December 2009 was 1,278,305, of which 1,135,845 were employed and 142,460 were unemployed. The unemployment rate was 11.1 percent.

In the two counties that comprise Region 23, the December 2009 unemployment rates were 11.3 percent in Miami-Dade and 7.2 percent in Monroe. The unemployment rate in Miami-Dade County increased 4.3 percentage points over the year while the unemployment rate in Monroe County increased 2.0 percentage points.

The average weekly wage for Region 23 in 2nd Quarter 2009 was \$828. This would be equivalent to \$20.70 per hour or \$43,056 per year, assuming a 40-hour week worked the year around. The total number of employees located in Region 23 in 2nd Quarter 2009 was 983,568.

In 2009, Region 23's largest major industry sector was Health Care and Social Assistance (with 14 percent of the employment), followed by Retail Trade (with 12 percent), and Accommodation and Food Services (with 10 percent). The largest major occupational group was Office and Administrative Support Occupations (with 19 percent of the estimated employment), followed by Sales and Related Occupations (with 14 percent), and Food Preparation and Serving Related Occupations (with 7 percent).

Two charts showing projected occupational job growth in Workforce Region 23 were attached and discussed. The Agency for Workforce Innovation provided the charts and statistical information outlined within the attachment.

Mr. Piedra asked if the Health Bill contains any components that will help with the unemployment issue. Mr. Beasley responded that he had heard about an initiative from Senator Nelson in reference to medical billing to increase jobs, but he has not seen any analysis on training and job possibilities as a result of the passing of the Health Bill.

The Committee discussed the cost of living index and unemployment figures and current wages locally versus other regions in Florida, and Florida figures versus national figures.

Mr. Beasley introduced Mr. Peter Keiser, Chief Executive Officer of the Kaiser Group who had made a presentation at the recently held National Association of Workforce Boards conference

in Washington, D.C. on a tool they have developed that helps Regions figure the return on ITA's investments.

Mr. Kaiser addressed the Committee and reviewed a power point presentation that provided a description of the tool. The tool is called Strategic Economic Return Analysis (SERA), which gathers millions of data points from numerous Federal, State, Local and private data sources. These data points create the base information that replicates the target regional economy that allows expanded economic impact calculations. Teaming with Regional Economic Models, Inc. (REMI), the Kaiser Group uses its extensive workforce system knowledge to adapt their computer models to Workforce System Investment analysis to give WIBs, the information needed to target their investments in the areas that will have the greatest impact on the local economy.

Mr. West asked if Mr. Kaiser had ever worked with an economic development agency using the tool. Mr. Kaiser responded that workforce, economic development and educational institutions are all the legs of the stool. He added that they had worked with the Kansas workforce and some areas of Florida.

[Mr. Al West left the room.]

Mr. Marinelli asked if the tool could be used for purposes of job creation and does it help to determine and measure without the training component. Mr. Kaiser stated that the REMI portion of the tool had the ability to do so, and it is customizable. But during economic crisis what will help the local economy is for current employers to expand, not bringing in new employers.

[Mr. Al West returned to the meeting.]

Mr. Beasley added that the tool was helpful in grant writing as well.

Mr. Marinelli asked for the integrity of the input data in order to get a final accurate result. Mr. Kaiser said there were no guarantees; the outcome will only be as good and as accurate as the information that is provided.

Ms. Giles stated that she was excited about such a partnership and the social connection that could come as a result. She thought that it would be a touch and go process, trying different options and see what works best.

Mr. West asked if other economic development agencies could be used, and also the possibility of prospective and retrospective, going back and checking the reality, what really happened.

Mr. Obdulio Piedra added, using such entities as the Beacon Council and Miami-Dade County Office of Economic Development by sharing the tool on a cost basis.

Mr. Kaiser stated that yes the tool could be used to look at information up to two (2) years old; it just depends on the data available.

Mr. Perez stated that he had the opportunity to review the tool and he thought it would be a good investment, since we had nothing similar to it in our Region and currently we only use assumptions.

Mr. Beasley stated that this tool would help our Region present requests to the State for additional occupations that are currently not on the TOL.

Mr. Beasley stated that staff will research this tool and compare it to other tools that might be in the market to see if SFWIB can use the services of the Kaiser Group.

**2. Approval of Executive Committee Meeting Minutes of February 3, 2010**

Mr. Marinelli asked for a correction to the minutes of February 3, 2010, on page 2, as it relates to discussion on the planning of the SFWIB Retreat, he is quoted as stating that “politics should not be included and he feels that mayors should not be included”. Mr. Marinelli stated that is not what he said. Mr. Marinelli is requesting the minutes be corrected to state that “elected officials should not be the sponsors of the event; that the event should not be a political event, and as such it should not be sponsored by Mayors or other elected officials.”

Mr. Fred Marinelli moved to approve the minutes of the February 3, 2010, Executive Committee meeting as amended. The motion was seconded by Ms. Regina Giles as amended and approved.

**6. Recommendation as to Approval to Create a SFWIB Training Policy Subcommittee**

Mr. Beasley described the Chairman’s recommendation that the Executive Committee recommend to the Board the approval to create an EDIS Subcommittee. As the Committee Members may remember, following a discussion at the EDIS Committee’s December 16, 2009, meeting regarding a proffered Occupational Training Supply/Demand Policy, Training Vendor Performance Chargeback Policy and Standardized Refund Policy, the EDIS Committee Chair recommended the creation of an EDIS subcommittee comprised of EDIS Committee members who are non-training providers to evaluate data pertinent to SFWIB’s education and training policies.

The Chair of the SFWIB approved the creation of an EDIS subcommittee charged with reviewing SFWIB’s training related policies at the February 18, 2010, SFWIB meeting. At that meeting, Board members recommended that a public meeting be scheduled to further discuss the structure and duties of the subcommittee. Accordingly, the SFWIB Chair hosted a Sunshine Meeting on the training policy subcommittee at SFWIB headquarters on March 4, 2010.

At the Sunshine Meeting, the Chair determined that the EDIS subcommittee will review two of the proffered training policies written above – Training Vendor Performance Chargeback Policy and Standardized Refund Policy – as well as training vendor performance requirements found in SFWIB directives. The Occupational Training Supply/Demand Policy already passed, via motion at the SFWIB February 18, 2010 meeting.

Agreeing with the recommendation of the EDIS Chair, the SFWIB Chair determined that the subcommittee will be comprised of EDIS Committee members who are non-training providers as well as former SFWIB Chair Mr. Margolis and Board member Mr. Carlos Arboleda.

Moreover, the SFWIB Chair requested that the SFWIB Executive Director request a policy subject matter expert from the Florida Department of Education to assist subcommittee members in carrying out their responsibilities.

Lastly, the SFWIB Chair determined that the subcommittee will report its policy recommendations to the EDIS Committee.

Mr. Obdulio Piedra moved to approve the recommendation as to approval to create a SFWIB Training Policy Subcommittee. The motion was seconded by Mr. Al West and approved.

**7. Recommendation as to Approval to Support the Florida Workforce Development Association’s Food & Beverage Policy Proposal**

Mr. Beasley described SFWIB staff recommendation that the Executive Committee recommend to the Board the approval to support the Florida Workforce Development Association’s Food & Beverage Policy Proposal for ratification by the State’s Workforce Board.

Workforce Florida Inc. (WFI) and the Agency for Workforce Innovation (AWI) investigated excess spending in food and beverage costs in Workforce Region 15 (Tampa). At the request of WFI, AWI requested food and beverage expenditures from all Regional Workforce Boards (RWBs) for the period beginning 11/1/08 and ending 10/31/09. Of the State's 24 regional workforce boards, SFWIB had the lowest percentage of food and beverage expenditures to total funding allocation.

In response to the State's inspection of the 24 workforce boards' food and beverage expenditures, the Florida Workforce Development Association (FWDA) drafted a proposed policy on allowable food and beverage expenditures for consideration by the State's Workforce Board. That policy is attached to this agenda item.

Mr. Beasley presented the report and noted that although SFWIB is the largest regional workforce board in the State of Florida, the percentage of food and beverage expenditures to total funding allocation was the lowest among all 24 regional boards. He added that the purchase of food and beverages for SFWIB is not permitted. Some of the Members commented that they would consider donating coffee supplies.

Mr. Obdulio Piedra moved to approve the recommendation as to approval to support the Florida Workforce Development Association's Food & Beverage Policy Proposal. The motion was seconded by Mr. Al West and approved.

#### **8. Discussion – Increased Oversight Proposed for Regional Workforce Boards**

Mr. Beasley reported that in response to certain regional workforce boards' use of federal dollars to pay for gourmet meals, hotels and entertainment for their Board members, state lawmakers want stricter oversight of Florida's 24 regional workforce boards. In an effort to achieve increased oversight, Florida legislators have proposed a Senate bill which would amend the current Regional Workforce Boards Florida Statute, Title XXXI, Chapter 445, 445.007. The amended bill requires the following: 1) that the chair of each regional workforce board be confirmed by the Florida Senate; 2) that members must abstain from voting on a contract if employed by or receives remuneration from the contracting entity, and; 3) that elected officials within a region must approve the appointment of any executive director to the staff of a regional workforce board. Moreover, the amended bill prohibits workforce boards from expending federal or state funds for the purpose of providing food, beverage, and recreational activities and entertainment for board members, staff, or employees of the regional workforce boards, Workforce Florida, Inc., or the Agency for Workforce Innovation except as expressly authorized by state law.

A copy of the Regional Workforce Board Florida statute and the proposed amendment were attached to the item for Committee review.

Mr. Adrover thanked everyone for their participation and the meeting adjourned at 9:50am.



3.

**SFWIB – Executive Committee**

***May 6, 2010***

**SFWIB Strategic Retreat Update**

**Information Item**

**BACKGROUND**

The SFWIB Strategic Retreat is scheduled for Friday, May 21, 2010, at Miami-Dade College’s InterAmerican Campus. The Retreat will be a one-day event, commencing at 9:00 a.m. and ending at 4:00 p.m. Don Upton, the president of Fairfield Index, Inc., will lead the Retreat, assisting Board members in the development of short and long term economic and educational goals for Region 23. Both the goals set and information gathered at the Retreat will inform the Board’s policy-setting for the next program year, July 1, 2010 to June 30, 2011.



4.

**SFWIB – Executive Committee**

**May 6, 2010**

**Training Waitlist Update**

**Information Item**

**BACKGROUND**

At the December 17, 2009, SFWIB meeting a discussion was had concerning unallocated ARRA dollars. Specifically, it was posited that certain training funds allocated to Career Centers have been exhausted, resulting in a waiting-list of certain customers desiring training.

During the December 22, 2009, Executive Committee meeting, the Chairman of the Executive Committee requested that SFWIB staff obtain the number of customers on SFWIB Career Centers' training waitlists. The list was presented and discussed at the February 3, 2010, Executive Committee meeting. The list indicated 1,196 customers requesting training assistance. However, only 29 of the customers on Career Centers' waitlists had proceeded through the program eligibility process for training.

The members of the Executive Committee requested an update on the training waitlist. In addition, members requested to review a flow chart on how customers become eligible for training. Both the flow chart and an updated training waitlist chart were provided at the March 23, 2010, Executive Committee meeting. The waitlist chart showed 91 Employ Florida Marketplace-registered Career Center customers who received a Workforce Investment Act (WIA) Assisted Core Service and 85 who received a WIA Intensive Service. An updated waitlist chart is attached for the members to review.

*Attachment*

**Training Wait-list  
as of May 4, 2010**

	Customers on Career Center lists	Customers with an Employ Florida (EF) User ID	Customers with a WIA Assisted Core Service in Employ Florida (EF)	Customers with a WIA Intensive Service in Employ Florida (EF)	Approximate funding needed for training as per the Customers on Career Center lists	Approximate funding for training needed for Customers with at least a WIA Assisted Core Service	Customers enrolled in Training
Carol City	131	56	13	14	\$709,787.00	\$ 35,000.00	6
Hialeah Downtown	85	42	8	7	\$406,687.00	\$ 5,000.00	7
Hialeah Gardens	59	59	5	4	\$112,810.00	\$ 10,000.00	3
Homestead	207	207	15	14	\$262,443.00	\$ 5,000.00	14
Little Havana	266	266	32	28	\$159,410.00	\$ 85,000.00	15
Miami Beach	46	44	18	18	\$268,062.00	\$ 5,000.00	17
No Mia Bch	12	12	3	3	\$88,107.00	\$ -	3
Northside	287	155	21	18	\$439,597.00	\$ 20,000.00	17
Perrine	66	65	9	9	\$224,858.00	\$ -	9
West Dade	37	36	3	3	\$106,800.00	\$ -	3
<b>Totals</b>	<b>1196</b>	<b>942</b>	<b>127</b>	<b>118</b>	<b>\$ 2,778,561.00</b>	<b>\$ 165,000.00</b>	<b>94</b>



5.

**SFWIB – Executive Committee**

**May 6, 2010**

**EDIS Subcommittee Update**

**Information Item**

**BACKGROUND**

The SFWIB approved the creation of an EDIS Subcommittee at its April 15, 2010, meeting. The eight-member subcommittee is comprised of non-training provider SFWIB members; the Subcommittee members are: Carlos Arboleda (Chair), Bruce Brecheisen, Bill Diggs, Jackie Harder, Philip Ludwig, Thomas Roth, Monica Russo, and Holly Wiedman. The Subcommittee is charged with reviewing SFWIB’s training and education policies.

Three subject matter experts, who will assist the subcommittee in carrying out its duties, will participate at meetings via conference call; the experts are: (1) Michael Lynch, Senior Management Analyst, One-Stop and Program Support, Agency for Workforce Innovation; (2) Max Ketterman, Project Director, Commission for Independent Education, Florida Department of Education (DOE); and (3) John McNeely, State College Liaison, Career and Adult Education, DOE.

The SFWIB Executive Director’s Office is in the process of scheduling a date and time for the Subcommittee’s first meeting. On April 28, 2010, the Executive Director’s Office sent an e-mail to Subcommittee members to ascertain availability. A follow-up call was made on May 3, 2010. It is anticipated that the Subcommittee will have its first meeting during the third week of May 2010.

At the first meeting, the Subcommittee will analyze two policies previously proffered by SFWIB staff – a Training Vendor Chargeback Policy and a Standardized Refund policy.



6.

**SFWIB – Executive Committee**

**May 6, 2010**

**Local Jobs for America Act**

## **Information Item**

### **BACKGROUND**

The United States continues to experience the worst economic recession since the Great Depression. Despite signs of job growth in March, the unemployment rate held near 10%, with a staggering 15 million people officially unemployed. Forecasts continue to project unemployment above 9% throughout 2010 and 2011, and long-term unemployment has reached record heights, with more than 6.5 million people unemployed for more than six months. As a result of the recession, state and local revenues are also declining, forcing communities across the country to cut critical services.

The Local Jobs for America Act (HR 4812), introduced by Congressman Miller, is critical to addressing the current economic crisis. The Act would put one million people to work in public and private jobs quickly, helping people provide for their families while improving their neighborhoods, generating income to help our economy grow, and ensuring that essential community services remain available.

The legislation would:

- Allot \$23 billion dollars to create or retain jobs in education, including jobs to modernize or repair educational facilities. The Act would also provide \$1.18 billion for the hiring and rehiring of law enforcement officials, \$500 million to retain and hire firefighters, and \$500 million for private sector On-the-Job training.
- Provide \$75 billion in federal assistance to state and localities over two years for a Local Community Jobs Program. Funds could be used to directly create jobs to meet crucial community needs and to retain existing public workers in the face of crushing budget crises.
- The *distribution mechanism* is based on the Community Development Block Grant (CDBG) – with every city with a population of 50,000 or more receiving DIRECT FUNDING. Also like CDBG, cities below 50,000 would be eligible to receive funding, passed through the states.
- Like CDBG, 70 percent would be for direct entitlement cities, and 30 percent would be for state pass-through.
- The *formula* is not the same as CDBG. This formula is based on the number of unemployed (50 percent), poverty (25 percent), and population (25 percent).
- Each city could use up to 50 percent to retain employees that might otherwise have to be let go because of budget shortfalls.

*Attachment*

## THE LOCAL JOBS FOR AMERICA ACT (H.R. 4812)

### Summary

Prepared by The U.S. Conference of Mayors

As of April 5, 2010

- Lead sponsor is Representative George Miller (CA), Chairman, House Education and Labor Committee. There are currently 112 cosponsors.
- The U.S. Department of Labor would administer the program.
- The bill would provide \$75 billion over two years (\$37.5 billion in year one, and \$37.5 billion in year two).
- The *distribution mechanism* is based on the Community Development Block Grant (CDBG) – with every city with a population of 50,000 or more receiving DIRECT FUNDING. Also like CDBG, cities below 50,000 would be eligible to receive funding, passed through the states.
- Like CDBG, 70 percent would be for direct entitlement cities, and 30 percent would be for state pass-through.
- The *formula* is not the same as CDBG. This formula is based on the number of unemployed (50 percent), poverty (25 percent), and population (25 percent).
- Each city could use up to 50 percent to retain employees that might otherwise have to be let go because of budget shortfalls.
- Up to 25 percent can be given by a city to local community based organizations that help provide needed services to hire people.
- Up to 25 percent can be for hiring new city employees, or rehiring those recently let go if desired by a city. However, there is no requirement that a city use this part of the program if it does not wish to hire or rehire employees.
- A city can use 5 percent of funding for administration of the program.
- This program has NO LOCAL MATCH requirement.
- There is no requirement to keep employees once the money ends. There would be two years of funding, and then it would be up to the city to either keep or not keep the new employees based on need and local budgets.
- Employees would have to be hired full time with benefits, under existing contracts or agreements. The federal funding can be used to cover all costs, including salaries and benefits.
- There is no cap on per-employee costs, however no more than 20 percent of the funds can be used for management employees.
- The bill also provides \$23 billion to help states support an estimated 250,000 education jobs; and provides \$1.18 billion to put 5,500 law enforcement officers on the beat; and \$500 million to hire and retain fire fighters.
- And, the bill provides \$500 million for approximately 50,000 additional on-the-job training positions slots to help private business expand employment.



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## The Local Jobs for America Act

### Putting People Back to Work Quickly in the Jobs We Need Most

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### The Current Economic Crisis Calls for Bold Action Now

The United States continues to experience the worst economic recession since the Great Depression. Despite signs of job growth in March, the unemployment rate held near 10%, **with a staggering 15 million people officially unemployed**. Forecasts continue to project unemployment above 9% throughout 2010 and 2011, and long-term unemployment has reached record heights, with more than 6.5 million people unemployed for more than six months. As a result of the recession, state and local revenues are also declining, forcing communities across the country to cut critical services.

### The Local Jobs for America Now Act

The Local Jobs for America Act (HR 4812), introduced by Congressman Miller, is critical to addressing the current economic crisis. The Act would **put one million people to work in public and private jobs quickly**, helping people provide for their families while improving their neighborhoods, generating income to help our economy grow, and ensuring that essential community services remain available.

This legislation would:

- Allot \$23 billion dollars to create or retain jobs in education, including jobs to modernize or repair educational facilities. The Act would also provide \$1.18 billion for the hiring and rehiring of law enforcement officials, \$500 million to retain and hire firefighters, and \$500 million for private sector on-the-job training.
- Provide \$75 billion in federal assistance to states and localities over two years for a **Local Community Jobs Program**. Funds could be used to directly create jobs to meet crucial community needs, and to retain existing public workers in the face of crushing budget crises. The Local Community Jobs program would:
  - **Immediately reduce unemployment.** The funding available would save or create 750,000 jobs. Direct job creation is the fastest, most effective way to get people back to work.
  - **Ensure localities can maintain critical services.** Communities across the country have been forced to lay off workers and cut services in the wake of falling revenues. This funding would ensure that states and localities can retain workers who provide needed services while putting people to work to address community needs that have long gone unmet. Positions could include staffing vital public and social services, such as expanding child care services and home health care aides for the elderly, and rehabilitating basic infrastructure, such as schools, community centers and parks.
  - **Provide necessary economic stimulus to local communities and help put us back on the road to real economic recovery.** Workers who are hired as a result of this program will spend their paychecks in their communities, providing a badly needed boost to the local economy that will help lay the foundation for more private sector hiring.

# How the Local Community Jobs Program Would Work

## **Program Administration**

The Local Community Jobs program will be administered by the US Department of Labor (DOL). The US DOL will provide funds directly to cities and states where local officials closest to the ground can work with residents, community organizations and labor leaders to identify the kinds of jobs to be created.

## **Funding Formula**

Funding will be allocated to cities and states based on a formula which takes into account population, poverty and unemployment rates. The formula is modeled on the Community Development Block Grant. 70% of the funding would be made available directly to entitlement cities, and the remaining 30% would be available for states to distribute to rural areas and cities with fewer than 50,000 people.

## **Jobs Created and Retained**

States and localities will have flexibility to identify the jobs that are needed most in their communities and to retain critical personnel. Each locality that receives funding can use up to 50% of the funding to retain existing employees, who might otherwise be let go because of budget shortfalls. Up to 25% of the funds can be provided to non-profit community based organizations to create jobs providing additional services in the community, and up to 25% can be used for hiring new employees in public agencies. The new jobs that will be created are good, full time jobs with benefits.

## **Targeted Recruitment for New Jobs**

Recruitment for jobs will be focused on the long-term unemployed, workers who have exhausted unemployment benefits, workers who earned too little to qualify for unemployment before they became unemployed, and veterans.

## **Public Input into the Jobs Created**

Local officials will be required to consult with local community groups and labor organizations about the types of positions that will be funded and submit a statement with this information to DOL in order to receive the funds. Local community residents can play a role in determining the types of jobs will be created with this new funding, based on the most pressing needs identified through the process.

## **Long Term Impact**

Over the long term, the Local Community Jobs Program will help to rebuild communities by restoring and expanding vital services, providing valuable work experience for the individuals who receive jobs, and helping reinvigorate our economy.



7.

**SFWIB – Executive Committee**

**May 6, 2010**

**Miami-Dade County Public Schools’  
ARRA Funding Request**

## **RECOMMENDATION**

SFWIB staff has set forth two issues below regarding the Miami-Dade County Public Schools’ (MDCPS) ARRA 2009 Summer Youth Employment Program for the Executive Committee’s consideration.

## **BACKGROUND**

In fall of 2009, SFWIB’s Quality Assurance staff conducted a review of MDCPS’ ARRA 2009 Summer Youth Employment Program. During the review process, staff found programmatic and fiscal deficiencies, which were documented in a Quality Assurance Monitoring Report. The Report was sent to MDCPS. In an effort to remedy the deficiencies, MDCPS proposed the following five steps in a December 2009 letter:

- Approval by SFWIB of a 90-day, no-cost extension through March 1, 2010, in order to complete a thorough review of the 2,700 student files;
- Provision of full-time, on-site technical assistance to MDCPS by four SFWIB Quality Assurance Specialists to conduct pre- and post-assessment reviews of the 2,700 student files;
- Completion of a file pre-review tool for each youth participant file by SFWIB Quality Assurance Specialists;
- Allocation of four teachers and 20 hourly Community Involvement Specialists by MDCPS to facilitate the completion of student files based on SFWIB’s pre-review findings; and
- Completion of a file post-review by SFWIB Quality Assurance Specialists, as mentioned above, upon completion of MDCPS’ efforts to resolve SFWIB’s pre-review findings.

To support the proposed steps, SFWIB did the following:

- Extended the contract at no-cost through March 31, 2010, to allow a thorough review of the summer youth files;
- Assigned SFWIB staff to conduct a pre-assessment of summer youth files;
- Provided MDCPS staff copies of the pre-review monitoring review form for each summer youth file reviewed; and
- Approved an additional line item to provide an alternative reimbursement process for 83 eligible youth with clearance issues.

Note that MDCPS has acknowledged SFWIB’s fulfillment of the above four steps. Additionally, MDCPS concurs that as of March 31, 2010, SFWIB staff reviewed 2,595 files of the 2,701 entered in the state management system, and that the post-assessment review process comprised of a 10 percent assessment of the reviewed and corrected case files was not conducted during the course of the program extension period.

Two unresolved issues remain that are a by-product of deficiencies in the running of the 2009 ARRA Summer Youth Program: (1) whether SFWIB should grant MDCPS’ request for a line item adjustment for additional full-time and part-time staff member costs required to meet program activities and (2) whether SFWIB should eliminate \$116,847.60 in disallowances based on the pre-assessment review. SFWIB staff offers these two issues for the Executive Committee’s consideration.

*Attachments*

March 31, 2010

Mr. Alberto M. Carvalho  
Superintendent of Schools  
Miami-Dade County Public Schools  
School Board Administration Building  
1450 N.E. 2<sup>nd</sup> Avenue, Suite 912  
Miami, Florida 33132

Dear Mr. Carvalho:

This letter serves to verify the receipt of your letter dated March 3, 2010 regarding the 2009 American Recovery and Reinvestment Younger and Older Summer Youth Employment Program's progress update for the period covering December 2009-February 2010.

To assist Miami-Dade County Public Schools (M-DCPS) in resolving the issues of the 2009 ARRA Summer Youth Employment Program that were agreed upon as a result of the monitoring review process, South Florida Workforce Investment Board (SFWIB) completed the steps below:

- Extended the Contract date for an additional ninety (90) days at no-cost through March 31, 2010 for the purpose of allowing M-DCPS to complete a thorough review of the summer youth files.
- Assigned six staff to conduct the pre-assessment review of the summer youth files.
- Provided M-DCPS staff with copies of the pre-review Monitoring Review Form for each summer youth file reviewed.
- SFWIB staff is prepared to begin the post-assessment review process, which will comprise of a 10% assessment of the case files that have been reviewed and corrected by M-DCPS staff.

As a result of the SFWIB staff pre-assessment review of the summer youth files, the following findings were noted:

- The state management system details a total of 2,701 M-DCPS youth participants entered. SFWIB staff reviewed 2,595 youth files and 106 files were not located. Potential disallowances may apply if the files are not located and reviewed.
- SFWIB staff compared youth files reviewed to the state management system and M-DCPS payroll registers, disallowed deficiencies listed below:
  - **Forty-four** youth participants were enrolled with other SFWIB Service Providers;
  - **Forty-two** youth participants names/information were not found in the state management system;
  - **Twenty-six** youth participants did not have any activities recorded on the WIA application within the state system;
  - **Twenty-three** youth participants with partial activities entered in the state system, missing summer employment component;

Mr. Alberto M. Carvalho  
Miami-Dade County Public Schools  
March 31, 2010  
Page 2 of 2

- **Thirteen** youth participants had missing and/or incomplete WIA application data in the state system;
  - **Eight** youth participants resided in another county.
- The comparison of the information resulted in disallowed costs totaling \$143,784.80. The attached report will provide details for the disallowed cost.

Additionally, below please find responses to your requests as follows:

- We regret to inform you the request to approve a line item adjustment for additional cost incurred for full-time and part-time staff members required to meet program extension activities, is not approved. The decision is based on M-DCPS failing to satisfy contract requirements and numerous programmatic findings and disallowed costs.
- Approval of an additional line item in order to provide an alternative reimbursement process for eligible youth with clearance issues is approved. SFWIB staff reviewed 113 youth participants with clearance issues, however, 83 youth participants are eligible for payment. In order to pay for the hours the youth participants worked, please submit timesheets verifying time and attendance. The attached report will provide details of the review.

SFWIB is looking forward to a successful resolution of all 2009 summer program issues.

If you have any questions and/or need additional information, please contact Myria E. Morgan, Youth Program Manager at (305) 594-7615 ext. 292.

Sincerely,



Rick Beasley  
Executive Director  
South Florida Workforce Investment Board

*Attachments*

Pc: Ms. Milagros R. Fornell  
Dr. Magaly Abrahante  
Ms. Iraida R. Mendez-Cartaya  
Dr. Sharrie R. Dean  
Ms. Rhoda O. Shirley  
Ms. Melissa Latus  
Ms. Myria E. Morgan ✓  
Mr. Gustavo Alonso  
Ms. Madalyn Uptgrow



# Miami-Dade County Public Schools

*giving our students the world*

**Superintendent of Schools**  
Alberto M. Carvalho

**Miami-Dade County School Board**

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*Dr. Martin S. Karp*

*Ana Rivas Logan*

*Dr. Marta Pérez*

April 29, 2010

Mr. Rick Beasley, Executive Director  
South Florida Workforce Investment Board  
7300 Corporate Center Drive, Suite 500  
Miami, Florida 33126

**RE: AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) OF 2009, SUMMER YOUTH EMPLOYMENT PROGRAM, QUALITY ASSURANCE MONITORING PROJECT, MIAMI-DADE COUNTY PUBLIC SCHOOLS, DECEMBER 2009 – MARCH 2010**

Dear Mr. Beasley:

This letter serves to confirm receipt of your letter dated March 31, 2010, regarding the American Recovery and Reinvestment Act (ARRA) of 2009 – Summer Youth Employment Program, Quality Assurance Monitoring Project for Miami-Dade County Public Schools (M-DCPS).

We acknowledge and concur with the following information contained in your letter:

- Extension of the contract at no-cost through March 31, 2010 to allow a thorough review of the summer youth files;
- Assignment of South Florida Workforce Investment Board (SFWIB) staff to conduct a pre-assessment of summer youth files;
- Provision to M-DCPS staff of the copies of the pre-review Monitoring Review Form for each summer youth file reviewed;
- As of March 31, 2010, the SFWIB staff has reviewed 2,595 files of the 2,701 entered in the state management system;
- SFWIB approval of an additional line item to provide an alternative reimbursement process for 83 eligible youth with clearance issues. The alternative process was expedited immediately upon approval and as directed by your staff, expenditures are reflected in the general ledger of March 31, 2010; and
- Post-assessment review process comprised of a 10% assessment of the reviewed and corrected case files was not conducted during the course of the program extension period.

Nevertheless, the decision to deny again our request for a line item adjustment for additional full-time and part-time staff member costs required to meet program activities, is rather discouraging. Particularly since M-DCPS has addressed and resolved the majority of the outstanding issues related to billing and documentation as you indicated in the meeting held on November 18, 2009. Please refer to our letter issued on December 8, 2009, detailing a course of action for resolution and your letter of acknowledgment on March 31, 2010.

During these fiscally challenging times, the denial of this line item adjustment for additional cost incurred for full-time and part-time staff member costs required to meet program extension activities within an established timeline has grave financial consequences for the School District. It was our hope and expectation that the request for this grant adjustment would have been honored since M-DCPS addressed all outstanding issues as requested. I urge you to reconsider your decision and authorize the above referenced line item adjustment prior to the closing of the program.

An additional concern is that on April 27, 2010, M-DCPS received an invoice for disallowances in the amount of \$116,847.60. These disallowances were based on the work of South Florida Work Force (SFWF) pre-assessment review team. Based on the agreement we reached at the November 18<sup>th</sup> meeting, it was our understanding that SFWF staff involved in the pre-assessment review was assigned to assist the District to prepare the youths' files for the 10% post-assessment review; which has not taken place yet. As such, the assessment of disallowances as a result of the pre-assessment review seems to be in disagreement with the plan we put in place in order to minimize future disallowances. Therefore, I would like to request that these disallowances in the amount of \$116,847.60 be eliminated.

M-DCPS lived up to its commitment to engage thousands of youth and their families in an opportunity for summer employment. The primary goals to rally around the neediest of our community and assist in achieving the goals of the national economic stimulus initiative were accomplished. Application processing required substantial coordination among departments, businesses and collaborative agencies. Community and partnership interactions necessitated handling and constant resolution of sensitive and in many cases confidential matters that could only be processed by specialized personnel. Documentation demands were complex. Overall, the implementation of the program was extremely challenging and labor intensive. M-DCPS would appreciate full reimbursement for expenditures associated with the implementation of the Summer Youth Employment Program.

If you need additional information, please contact me at 305-995-1451, or Dr. Magaly C. Abrahante, Assistant Superintendent, Title I Administration, Early Childhood Programs, and Summer Services, at 305-995-1253.

Sincerely,



Milagros R. Fornell, Associate Superintendent  
Curriculum and Instruction

MRF:wr  
L1060 (R2885)

cc: Mr. Alberto M. Carvalho  
Ms. Connie Pou  
Dr. Magaly C. Abrahante  
Ms. Iraida R. Mendez-Cartaya  
Dr. Sharrie R. Dean  
Mrs. Rhoda O. Shirley  
Ms. Melissa Latus