



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Thursday, December 16, 2010

9:30 A.M.

Miami Dade College West Campus
3800 NW 115th Avenue, 1st Floor
Miami, Florida

AGENDA

1. Call to Order and Introductions
2. Approval Meeting Minutes
 - A. October 21, 2010
3. Chairman's Report
4. Executive Director's Report
5. Executive Committee
 - A. Approval of Committee to Nominate the SFWIB Chair and Vice-Chair
 - B. Information – Update on the Development of the Operational Plan for SFWIB's Strategic Goals
6. Finance Committee
 - A. Finance Reports
 1. October 2010 Financial Report
 2. October 2010 ARRA Financial Report
 - B. Approval of a SFWIB-Per Scholas, Inc. Digital Access Initiative
 - C. Approval to Accept ARRA WIA UI Reemployment OJT Grant Funds
 - D. Approval to Accept ARRA WIA Specialized and Intense TANF Case Management and Outreach Grant Funds
 - E. Approval to Modify Capital Equipment Budget
7. Youth Council
 - A. Information – Update on Request for Proposals for Juvenile Justice Involved Youth
8. Economic Development and Industry Sector Committee
 - A. Approval to Assist in Funding the Beacon Council Economic Development Foundation, Inc.'s One Community One Goal Project
 - B. Approval of an Individual Training Account Policy
 - C. Approval of a Training Provider Subsequent Eligibility Policy

9. Workforce Systems Improvement Committee
 - A. Information – Workforce Services Balanced Scorecard Update
 - B. Information – Refugee Employment and Training Balanced Scorecard

Section 445.007 (1), Florida Statutes states that: "If the regional workforce board enters into a contract with an organization or individual represented on the board of directors, the contract must be approved by a two-thirds vote of the entire board..." Regardless of whether or not you will be attending the meeting of the South Florida Workforce Investment Board, please contact and advise the staff of SFWIB of any such item appearing on the foregoing agenda as soon as possible and prior to any such item being brought before the Board for discussion or vote or both. Thank you for your cooperation and assistance."

South Florida Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



2.A

SFWIB Meeting

December 16, 2010

Minutes of SFWIB Meeting October 21, 2010

South Florida Workforce Investment Board Meeting
 October 21, 2010, 9:30A.M.
 Doubletree Miami Mart/Airport Hotel and Exhibition Center
 711 NW 72nd Avenue, Salons E & F
 Miami, Florida 33126

SFWIB MEMBERS IN ATTENDANCE	SFWIB Members Not in Attendance	SFW Staff
<ol style="list-style-type: none"> 1. Adrover, Bernardo, <i>Chairperson</i> 2. West, Alvin, <i>Vice-Chairperson</i> 3. Brecheisen, Bruce 4. Brown, Clarence 5. Brown, Willie J. 6. Chi, Joe 7. Diggs, Bill 8. DuBois, Victoria (non-voting) 9. Ferradaz, Gilda 10. Fils-Aime, Sr., Daniel 11. Gaber, Cynthia 12. Harder, Jackie 13. Huston, Albert, Jr. 14. Jennings, Donna 15. Jordan, Barbara 16. Manrique, Carlos 17. Marinelli, Frederick 18. Perez, Andre 19. Piedra, Obdulio 20. Regueiro, Maria C. 21. Rodriguez, Pedro 22. Roth, Thomas 23. Russo, Monica 24. Socorro, Ivonne 25. Talbert, Gregg 26. Walker, Wanda 27. Wiedman, Holly 28. Zewadski-Bricker, Edith 	<ol style="list-style-type: none"> 29. Arboleda, Carlos J. 30. Bridges, Jeff 31. Carpenter, Willie 32. Datorre, Roberto 33. Gibson, Charles A. 34. Inguanzo, Ramiro 35. Ludwig, Philipp N. 36. Manning, Anne 37. Roberts, Alvin 38. Scott, Kenneth <p>Assistant Miami-Dade County Attorney Tell, Peter S. Sybblis, Martin</p>	Beasley, Rick Almagro, Olivia Alonso, Gustavo Edwards, Phillip Garcia, Christine Gomez, Maria Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria Parodi, Silvio Quinones, Dulce Smith, Marian

Other Attendees

<p>Alonso, Karla - <i>AATI</i> Alvarez, Cecilia – <i>Manpower, Inc.</i> Brown, Delphine - <i>Youth Co-op, Inc.</i> Candecario, Cesar – <i>Management Resources, Inc.</i> Cordela, Caesar – <i>Unknown</i> Cordoba, Manny – <i>SER-Jobs</i> Cortes, Jorge – <i>Youth Co-op, Inc.</i> Cruz, Teresa – <i>Youth Co-op, Inc.</i> Cushion, Norm – <i>Arbor, Inc.</i> Fraga, Monica – <i>Community Coalition, Inc.</i> Girnun, Arnie – <i>New Horizons, Inc.</i> Jordan, Sharon – <i>Transition, Inc.</i> Lopez, Beatriz G. – <i>SER-NMB</i> Lopez, Omar - <i>Gulf Coast Community Care (GCCC)</i> Mc Granala, Margie - <i>Gulf Coast Community Care (GCCC)</i> Marino, Nayibe – <i>American Advanced Technicians Institute (AATI)</i></p>	<p>Marti, Sergio – <i>Miami-Dade County Public Schools (M-DCPS)</i> Mitchell, Carlene - <i>Miami-Dade County Public Schools (M-DCPS)</i> Menendez, Mirizza - <i>UNIDAD</i> Morales, Maria – <i>Arbor/Rescare, Inc.</i> Perez, Dorcar - <i>City of Miami</i> Perez, Julio - <i>Transition, Inc.</i> Pichardo, Jorge - <i>Youth Co-op, Inc.</i> Porro, William – <i>City of Miami</i> Quiros, Vivian - <i>Sullivan and Cogliano</i> Rodriguez, Maria - <i>Youth Co-op, Inc.</i> Rodriguez, Nancy - <i>Sullivan and Cogliano</i> Sante, Alicia – <i>Youth Co-op, Inc.</i> Someillan, Ana – <i>Adult Mankind Org. (AMO)</i></p>	<p>Thompson, Nancy – <i>Arbor/Rescare, Inc.</i> Townsend, Alice – <i>Transition, Inc.</i> Vargas, Adriana - <i>HACMB</i> Zelman, Jackie – <i>University of Miami- Miami-Dade Broadband Coalition</i></p>
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Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman Mr. Bernardo Adrover called the meeting to order at 9:37am, thanked all those present and asked the members to introduce themselves. He noted that a quorum has been achieved.

2. Approval of SFWIB Meeting Minutes of August 19, 2010

Mr. Joe Chi moved the approval of August 19, 2010 minutes and motion was seconded by Mr. Clarence Brown; Motion Passed.

3. Chairman's Report

4. Executive Director's Report

SFWIB Executive Director Rick Beasley presented the report and each member received a copy. The report contained information regarding: federal- Initial Jobless Claim Rise; federal- Community Colleges Work; federal – Bringing Jobs to People: How Federal Policy Can Target Job Creation for Economically Distressed Areas; state- Reemployment Initiative for UI Claimants and Exhaustees Grant; state – Specialized and Intense TANF Case Management/Outreach Grant; and state – Miami-Dade County Economic & Demographic Profile.

5. Executive Committee

[Mr. Marinelli stepped out]

5.A. Approval to Accept the OJT Services National Emergency Grant

5.B. Approval to Extend the Workforce Services Provider Contracts

5.C. Approval to Renew the Current Refugee Services Contractors and Funding Allocations for PY 2010-2011

Mr. Adrover read items 5A, 5B and 5C.

Ms. Gilda Ferradaz moved the approval of Items 5A; Approval to Accept the OJT Services National Emergency Grant; 5B – Approval to Extend the Workforce Services Provider Contracts; and 5C – Approval to Renew the Current Refugee Services Contractors and Funding Allocations for P Y 2010-2011. Motion was seconded by Mr. Clarence Brown; **Motion Passed.**

[Mr. Marinelli stepped back in]

[Ms. Regueiro arrived]

6. Finance Committee

6. A 1. August 2010 Financial Report

Mr. Piedra presented the item and mentioned that the Finance Committee did not achieve quorum this morning, however, the Committee members that were present came to consensus to forward all items to the full Board. Mr. Beasley discussed the items and mentioned the following:

- There were additional Disability Navigator funds allocated by the State totaling \$109,174
- The Board approved TANF funds to continue enhancing refugee eligible TANF participants totaling \$620,443.44
- There was also a transfer between the facility budget and headquarter budget totaling \$970 to eliminate a shortage in the latter budget for General Liability.

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Explanation of Significant Variances:

- Refugee Services is under anticipated projections, 33.5% vs. 67% over a three month period
- Training and Support Services is significantly low, 3.1% vs. 16.67%
- Other Programs and Contracts is under anticipated projection of 15.3%

6. A 2. August 2010 ARRA Financial Report

Mr. Beasley presented the item.

Mr. Joe Chi moved the approval of August 2010 Financial Report and ARRA Financial Report. Motion was seconded by Commissioner Barbara Jordan; **Motion Passed.**

[Mr. Marinelli stepped out]

6. B. Approval to Allocate Additional Carry-Forward Funds

- 1. Background – Allocate Carry-Forward Funds for Monroe County**
- 2. Background – Allocate Reemployment and Eligibility Assessment Funds**
- 3. Background – Allocate Unemployment Compensation Program Funds**
- 4. Background – Allocate TANF Funds for Career Center Providers**
- 5. Background – Allocate TANF Dollars to Develop a Subsidized Employment Fund (SEF)**
- 6. Background– Allocate Non-Custodial TANF Funds to Gulf Coast Jewish Family Services, Inc.**

- 7. Background – Allocate Funding for a RFP for a Youth Offenders Employment Program**
- 8. Background - Allocate Funding to Fairfield Index, Inc. to Operationalize SFWIB's Strategic Plan**
- 9. Background – Allocate Funding to the City of Miami for Workforce Services**
- 10. Background – Allocate Funding for Florida Back to Work Close-out**

6. C. Approval to Allocate Unused ARRA Facility Costs Funds

6. D. Approval to Allocate Trade Adjustment Assistance Funds

Mr. Piedra presented the above items. Mr. Manrique suggested that the Board proceed with first approving items 6C and 6D so that Mr. Marinelli can come back into the room to vote on the remaining items. The Chair agreed.

Mr. Manrique moved items (6C) Approval to Allocate Unused ARRA Facility Costs Funds, and (6D) A pproval t o A llocate T rade A djustment A ssistance F unds. Commissioner Jordan seconded; Motion Passed.

Mr. Manrique asked who will run the 10,000 square feet facility that will be donated by the City of Miami to be operated as a One Stop Career Center. Additionally, how is SFW going to make sure that it's in compliance with each of the funding sources? Mr. Beasley responded that because the City of Miami is a government entity, they will be allowed to run the facility themselves. He also inquired about Monroe County's funding and Mr. Beasley responded that the funds are carried-forward. Mr. Manrique noted that he supports the allocation, however he asked now that the City will be running a One Stop Career Center, will they be held under the same standards as the other One Stop Career Centers and Mr. Beasley responded, "Yes." Mr. Manrique went on to ask will the City receive training as he doesn't feel they are equipped and trained to run a One Stop Career Center. He also asked if the 1.2 million that will be allocated to the City will solely be for operational cost or does it include Individual Training Accounts (ITA). Mr. Beasley responded that it includes ITA and the breakdown is provided in the agenda item. Mr. Beasley also said that training will be provided to City of Miami and they will be held to the same standards as any other provider. Mr. Manrique asked will the City also receive a scorecard. Mr. Beasley responded, "Yes."

[Mr. Fils-Aime stepped out]

[Mr. Marinelli stepped back in]

[Mr. Fils-Aime stepped back in]

Dr. Jennings asked if the donated facility will be another One Stop Career Center. Mr. Beasley responded if the City wants to consider it as a One Stop Career Center, then yes, but SFW's main goal is to target the needs in the City of Miami to assist in reducing the unemployment rate. Dr. Jennings further asked will this be an on-going initiative to partner with other cities. Mr. Beasley responded that it would be great if other cities would partner with SFW by donating space/facility within their jurisdiction in order to assist with providing services. The donated space/facility can either be run by the city or another organization and he gave an example of City of Miami Beach that donated space in their jurisdiction for a One Stop Career Center.

Mr. Adrover and Chi complimented the idea.

Mr. Piedra moved forward with the agenda and requested approval for the remaining items.
Mr. Chi moved the approval of item 6B. Ms. Harder seconded; **Motion Passed.**

6. F. Approval of City of Miami Gardens Honors Internship Pilot Project

Commissioner Jordan moved the approval of City of Miami Gardens Honors Internship Pilot Project and Mr. Chi seconded; **Motion Passed.**

6. E. Approval to Allocate Disability Navigator Funds

Commissioner Jordan moved the approval to Allocate Disability Navigator Funds. Mr. Chi seconded; **Motion Passed.**

Mr. Adrover asked Mr. Piedra, Finance Committee Chair to take charge of making sure that the Committee achieves quorum at its future meetings as there has been lack of quorum in the past. He suggested changing the meeting dates in order to accommodate the Committee members' schedule. Mr. Piedra accepted the task and suggested to further discuss this issue at the next Executive Committee Meeting. He proposed having two meeting dates per month since the early morning seems to be an inconvenience for the members.

Mr. Piedra mentioned to the Board that the examination of the audit is on-going and expects it to be completed by the end of this year. A report will be provided to the Board sometime early next year.

7. Youth Council

7. A. Approval to Authorize Staff to Release a RFP to Provide Youth Services to the Juvenile Justice System Population

7. B. Approval of City of Miami Gardens Honors Internship Pilot Project

Mr. West presented items 7A and 7B.

Commissioner Jordan moved the approval of items (7A) Approval to Authorize Staff to Release a RFP to Provide Youth Services to the Juvenile Justice System Population and (7B) Approval of City of Miami Gardens Honors Internship Pilot Project. It was seconded by Mr. Willie Brown; **Further Discussion:**

Mr. Clarence Brown noted that the Council asked the administration to consult with the Juvenile Justice Boards and other Workforce Boards in formulating the RFP for item 7A.

Commissioner Jordan moved the approval of items (7A) Approval to Authorize Staff to Release a RFP to Provide Youth Services to the Juvenile Justice System Population and (7B) Approval of City of Miami Gardens Honors Internship Pilot Project. It was seconded by Mr. Willie Brown; **Motion Passed**

All in favor with no opposition

[Mr. Perez stepped out]

[Mr. Huston arrived]

8. Economic Development and Industry Sector Committee

8. A. Approval of an Individual Training Account Policy

Ms. Jackie Harder, EDIS Committee Co-Chairperson presented the item on behalf of the Chair. She also mentioned that there were a couple of informational items that were discussed at the Committee meeting. The first was the Training Agents Report Financial Analysis and second, the Employment Incentives Roundtable in which the Committee decided rather than name specific providers to attend the event, it will be hosted by the Chamber, Beacon Council, Economic Development Agencies along with SFW and extend the invitation to the Training Providers. This will be a face-to-face informational program for employers. Ms. Harder further mentioned that based on the consensus of the Committee, it was recommended to refer the Individual Training Account Policy to the EDIS Subcommittee and bring it back to the Committee in December. As such, this item was pulled from the Board's action items for approval.

Ms. Regueiro asked that the Board revisit the meaning of placement policies and the way policies are being handled. She mentioned that she has been visiting many of the One Stop Career Centers and she's concerned about the information she's been receiving from those centers. Mr. Adrover responded that it seems to be an operational concern and he advised that they meet with Mr. Beasley. Ms. Harder mentioned that this current issue was brought up at the EDIS Committee meeting and they felt that it is a policy issue and should be referred Subcommittee for further discussion. Ms. Regueiro also mentioned that she thinks staff needs to talk to the One Stop Career Centers on how they are being audited and how the fiscal years are being applied as there are some issues that need to be looked at. Ms. Harder again responded to Ms. Regueiro's concerns by assuring her that the ITA Policy will address those concerns.

9. Workforce Systems Improvement Committee

9. A. Information – Balance Scorecard Update

9. B. Approval of a SFWIB-City of Miami Workforce Services Contract

Mr. Fils-Aime presented the item.

Mr. Fils-Aime moved the approval of a SFWIB-City of Miami Workforce Services Contract. It was seconded by Mr. Marinelli; Motion Passed

Commissioner Barbara Jordan inquired about the difference between item number 7B and 6F. Mr. Beasley responded that the difference is the funding cycle.

Mr. Adrover asked if there were any additional questions or concerns then adjourned the meeting at 10:08am



3.

South Florida Workforce Investment Board

December 16, 2010

Chairman's Report

BACKGROUND

The Chair will provide a report.



4.

South Florida Workforce Investment Board

December 16, 2010

Executive Director's Report

BACKGROUND

The Executive Director will provide a report.



South Florida Workforce Investment Board

December 16, 2010

Executive Director's Report

1. FEDERAL – Appropriations

On Wednesday, December 8, the House passed a long-term continuing resolution (CR, HR 3082) on a vote of 212-206, which would keep the government level funded for the rest of the year. The House's long-term CR would cap most regular discretionary spending at the FY 2010 \$1.09 trillion level and also includes a \$159 billion for war operations.

The measure would increase funds for Pell grants by \$5.7 billion and add \$550 million for the Race to the Top education program. It also provides \$7.5 billion in funding for the Head Start program. However, it freezes funding for education programs such as Title I, which supports schools and school districts with high percentages of students from low-income families, and IDEA, which helps pay for services for children with disabilities. The measure rescinds \$597 million in funds available in the Higher Education Act of 1965.

The CR also called for \$1.9 billion in funding for the Department of Labor (DOL) Employment and Training Administration (ETA), of which \$1.026 billion will be available from April 1, 2011 through June 30, 2012 for youth activities. Of that funding, \$68 million will be available for pilots, demonstrations, and research activities, a decrease of about \$25 million from the President's budget earlier this year. The legislation does not make any funds available for the Career Pathways Innovation Fund. The Unemployment Insurance funding level would be \$4.154 billion, which includes all amounts available to conduct in-person reemployment and eligibility assessments and unemployment insurance improper payment reviews. \$3.375 billion would be accessible for unemployment compensation State operations. Job Corps funding would be set at \$1.027 billion, a decrease of about \$673 million from President Obama's February 2010 budget, which would set aside \$993 million for the operational needs of Job Corps centers. The measure would permanently rescind \$3.9 million in unobligated funds available in the DOL Working Capital Fund, which are to be derived from funds in the Investment in Reinvention Fund.

Many Republicans have called for a limited extension of stopgap funding, which would expire soon after the start of the 112th Congress. Senate Democratic appropriators are pushing a fiscal 2011 omnibus spending bill, being drafted by Appropriations Chairman Daniel Inouye (HI), that they plan to offer as a substitute amendment to the House measure. The omnibus is expected to cap fiscal 2011 spending at \$1.108 trillion, and the omnibus includes about \$18 billion more in new spending compared with the House-passed measure.

2. FEDERAL – Unemployment Statistics

On Friday, December 3, the Department of Labor's Bureau of Labor Statistics reported the unemployment rate at 9.8 percent, an increase from 9.6 percent in October. The number of individuals who lost jobs and persons who completed temporary jobs rose by 390,000 to 9.5 million in November. Total nonfarm payroll employment increased by 39,000 in November. The manufacturing employment sector saw little change in November with a decrease of 13,000.

- <http://www.bls.gov/news.release/empsit.nr0.htm> Link to the full report

3. FEDERAL – Bipartisan Framework to Extend UI and Help Middle-Class Families

Earlier this week, President Obama laid out a framework for a bipartisan agreement that would extend Unemployment Insurance and keep the taxes paid by middle-class families from increasing. The proposal provides a critical extension of unemployment benefits through the end of 2011. Without it, by the end of December, 2 million men and women would see their unemployment benefits come to an end. Over the next year, their ranks would increase to more than 7 million people. The framework also avoids a \$3,000 tax increase for the typical working family and includes measures for jump-starting growth and spurring private sector job creation, including an important payroll tax cut that will help more than 155 million workers and provide nearly \$120 billion in tax relief next year.

- <http://www.dol.gov/opa/media/press/opa/OPA20101724.htm> Link to the full report

4. LOCAL – Enterprising for 21st Century Grants Management Workshop

The South Florida Workforce Investment Board is hosting an Enterprising for The 21st Century Workshop for Community Base Organizations. This workshop will offer CBOs the necessary tools, resources and effective strategies for grants management in the public and private sectors.

The workshop is scheduled for Tuesday, December 21, 2010 from 9:00 am – 1:00 pm at One SE Third Ave, Suite 2100, Miami, FL 33131. This four hour workshop will be at no cost to your organization. The Enterprising for the 21st Century Grants Management workshop will have answers to such questions as:

- What is grant compliance?
- Why is grant compliance important?
- Which requirements do I follow?
- When/how often must these requirements be completed?
- Where do I find the requirements?

An on-line registration process is available online at www.southfloridaworkforce.com. Limited seating (2 persons per organization) is available on a first-come first-served basis. **The registration deadline is Wednesday, December 15, 2010.** If you have any questions, please do not hesitate to call Olivia Almagro at (305) 594-7615 ext 274.

5. LOCAL – South Florida Workforce To Offer Green Technology Training

South Florida Workforce Investment Board and Miami Dade College have partnered to offer a Leadership in Energy and Environmental Design (LEED) certification program, offered through the Green Technologies Training Institute. Green technology is reminiscent of the beginning of the information technology revolution. The “greener means cleaner” concept brings the prospect of sustainability to growing healthier businesses and communities.

LEED, a nationally accepted benchmark for design, is an ecological-based building certification program designed to provide knowledge in green design and construction, as well as guide professionals who work for new construction and major renovations to create or convert structures to become environmentally sustainable.

The training will be provided by professionals certified through the United States Green Building Council (USGBC). The cost of the course, books, materials and exam can be covered for program participants who meet the eligibility requirements.

6. LOCAL – South Florida Workforce To Host Business Incentive Roundtable

South Florida Workforce Investment Board (SFWIB) partners with the Beacon Council and Chambers of Commerce to host a series of Business Incentives Roundtables for businesses in Miami-Dade and Monroe counties. The first of ten sessions was held on Friday, December 10, 2010, from 9:30 a.m. – 11:30 a.m. at the South Dade Government Center 10710 SW 211 Street, Suite 203, Cutler Bay. The next Business Incentive Roundtable will be held on Monday, January 13, 2011 from 6:00 pm until 8:00 at the Joseph Caleb Center on 5400 NW 22nd Avenue, Room 110, Miami, FL 33147.

The Roundtables are designed to inform businesses on how to access and benefit from various financial incentives and other resources offered by the SFWIB Business Services. Moderated by workforce and economic development experts, the sessions will focus on how employers can retain and expand their businesses in South Florida by receiving assistance with the costs of training their workforce and prospective employees.



5.A

South Florida Workforce Investment Board

December 16, 2010

**Approval of Committee to Nominate the SFWIB
Chair and Vice-Chair**

RECOMMENDATION

The Executive Committee recommends to the Board the approval of a committee to nominate the SFWIB Chair and Vice-Chair.

BACKGROUND

As required by federal law (the Workforce Investment Act of 1998), the local board shall elect a chairperson for the local board. The chairperson must represent a business in the local area. The Interlocal Agreement creating the SFWIB for Region 23 of the state of Florida and the By-Laws of the SFWIB prescribe that the term of the Chair and Vice-Chair of the SFWIB shall not exceed two years and that the Chair and Vice-Chair shall serve no more than two terms in office or four years, whichever is less.

The current Chair and Vice-Chair were elected at the Board's February 2009 meeting and their term will expire in February 2011. Accordingly, a nominating committee must be formed to assist in the selection of the next Chair and Vice-Chair of the SFWIB. The committee will oversee the nomination process for those positions, selecting candidates to be considered by the Board at its February 2011 meeting.

At its December 2, 2010 meeting, the Executive Committee named the following SFWIB members to the nominating committee:

1. Mr. Carlos Arboleda;
2. Mr. Bill Diggs;
3. Ms. Gilda Ferradaz;
4. Mr. Frederick Marinelli; and
5. Mr. Thomas Talbert.

Upon approval of its creation by the Chair of the SFWIB and the SFWIB, the nominating committee will commence its activities.



5.B

South Florida Workforce Investment Board

December 16, 2010

Update on the Development of the Operational Plan for SFWIB's Strategic Goals

Information Item

BACKGROUND

The SFWIB approved seven strategic goals at its August 19, 2010 meeting. The goals are: (1) premier Florida provider of employment and career training; (2) strong, timely reporting standards for end user customers and providers of services; (3) improved digital literacy; (4) celebrated, benchmark leader in best practices; (5) dedicated commitment to youth participation in the 21st century economy; (6) effective demand driven management; and (7) state leader in collaborative partnerships.

Staff is currently working with Don Upton, President of Fairfield Index, Inc., to develop an operational plan implementing the strategic goals. Mr. Upton hosted the Board's May 21, 2010 Strategic Planning Session. On November 8, 2010, Mr. Upton conducted a workshop with SFWIB's management staff. During the workshop, staff linked programs, policies and procedures to each of the seven goals and laid out a blueprint for operationalizing the goals. Mr. Upton will review the blueprint and lead staff in the drafting of the operational plan.

This item was presented to the Executive Committee at its December 2, 2010 meeting.

Attachment

SUMMARY

The Staff Team (Team) of South Florida Workforce convened on November 8, 2010 for a three-hour discussion of the recently-approved Strategic Plan, Strategic Goals for a Changing Economy. The Team reviewed the overall framework of the Strategic Plan, its relationship to state-level strategy, and the use of strategic goals and Board counsel on achievements to begin operational planning. The Team prepared for the formation of **PROJECTS** by reviewing the Board's seven strategic goals and 35 expected achievements. The Team worked in small teams to consolidate achievements into **PROJECTS** so that **PROJECT** Leads may be assigned. The planning consultant's overview of the framework and process is included with this **WORKSHEET** and marked as **ATTACHMENT**. With edits and approval, this **WORKSHEET** will lead to an expedited period of operational planning and sharing.

What Matters Most

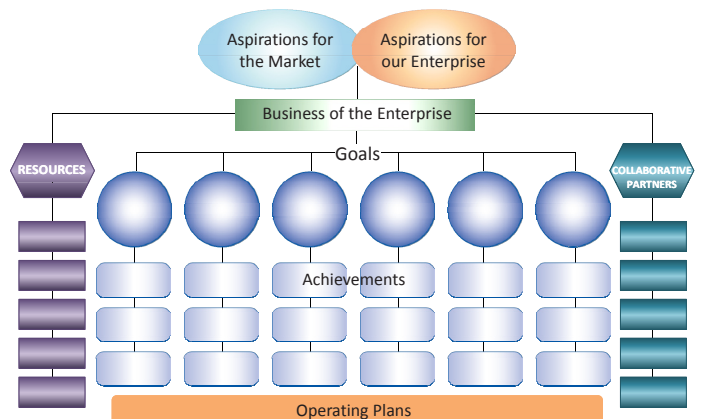
The Team was asked to share perspectives on where the commitment to the Strategic Plan should be a clear, tangible difference. Comments included:

- ➔ A Deeper Commitment to Training and Support Services – Number of People Trained and the Number of People Placed
- ➔ Accountability throughout the Enterprise and with Every Contract
- ➔ Transparency
- ➔ All Parts of the Delivery System Are Engaged in the Strategy – Board, Team, Vendors, Etc.
- ➔ A "Solid" Information System that Supports Accountability, Tracking, Reporting, Finance, and Results

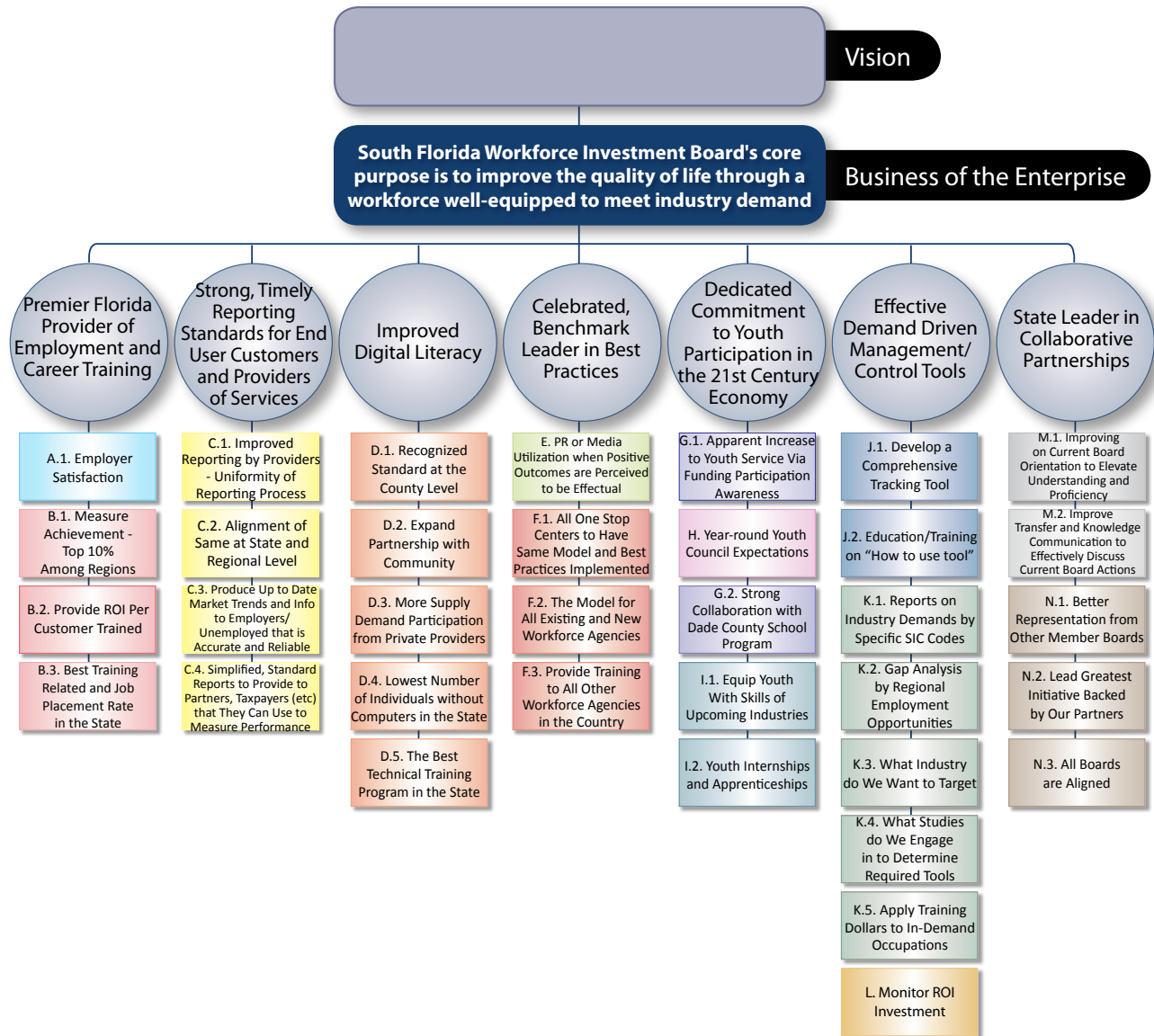
- ➔ Comprehensive Services to the Most "At-Risk" Members of the Community
- ➔ Impact on Drop Outs/Youth
- ➔ Expansion of Meaningful Partnerships in the Community – Shared Objectives and Shared Outcomes
- ➔ Improvement of Outreach
- ➔ Responsive to Changing Economic/ Business Environment with Results including More Competitive Employers
- ➔ Movement towards Common Internal Processes and Supporting Systems
- ➔ Alignment of Messages to All Audiences – The Right Information at the Right Time

Framework

The strategic and operational framework is the Fairfield Index Enterprise Goals Model, which produces results through the use of adjective-driven strategic goals and projects and metrics.



TRANSLATING ACHIEVEMENTS INTO PROJECTS: 35 Achievements to 14 Projects



- A** Employer Satisfaction
- B** Top ROI
- C** Reporting and Alignment
- D** Partnerships and Impact
- E** Integrated Communications
- F** Center of Excellence
- G** Youth Services and Impact

- H** Year-round Engagement
- I** Skills Engagement
- J** Comprehensive Tracking Tool
- K** Industry Driven/Anticipation
- L** ROI Focused Enterprise [see subpart B2]
- M** Continuous Learning for Board
- N** Community Alignment and Engagement

Planning Template for Project Leads

The planning template for Project Leads will include:

- ▶ *Contact Name*
- ▶ *Update Cycle*
- ▶ *Contact Email and Phone*
- ▶ *Mission on Project*
- ▶ *Situation Assessment*
- ▶ *Metrics*
- ▶ *Milestones*
- ▶ *Action Plan*
- ▶ *Reforms and Barriers*
- ▶ *Collaborative Partners*

These items and a full template will provided during the Project Lead orientation.

Next Steps

Edit and Approve Projects (*Rick Beasley*)

Appoint Project Leads (*Rick Beasley*)

Project Lead Orientation Conference Call
(*Leads and Fairfield Index*)



6.A.1

South Florida Workforce Investment Board

December 16, 2010

October 2010 Financial Report

BACKGROUND

The un-audited finance report for the month ending October 31, 2010, will be reviewed.

Attachment



6.A.2

South Florida Workforce Investment Board

December 16, 2010

October 2010 ARRA Financial Report

BACKGROUND

The un-audited ARRA financial report for the month ending October 31, 2010, will be reviewed.

Attachment



6.B

South Florida Workforce Investment Board

December 16, 2010

**Approval of a SFWIB-Per Scholas, Inc.
Digital Access Initiative**

RECOMMENDATION

The Finance Committee recommends to the Board the approval to renew the SFWIB-Per Scholas, Inc. contract for Program Year 2010-2011 to deliver digital literacy services throughout Region 23.

BACKGROUND

At its August 19, 2010 meeting, the SFWIB approved staff's acceptance of \$250,000.00 in ARRA WIA Digital Access Initiative funds from Workforce Florida, Inc. The dollars are to be applied during the 2010-2011 Program Year. The purpose of the initiative is to facilitate digital literacy training for WIA eligible adults, dislocated workers, youth, and low-income hard to reach residents.

In order to fulfill the intent of the initiative, SFWIB will contract with Per Scholas, Inc., a non-profit social venture committed to delivering access to technology to low-income communities. The initiative's funds will be used to refurbish old Career Center computers and provide technology training and support to eligible participants. The participants who successfully complete training will receive a refurbished computer and AT&T internet access.

SFWIB will have the following responsibilities under the contract:

- Supply 200 old Career Center PCs for refurbishment
- Identify eligible participants
- Pay for AT&T Internet Access for eligible participants

And Per Scholas, Inc. will be responsible for the following:

- Refurbish 200 old Career Center PCs
- Provide OS and Office 2003 software
- Provide technology training to participants
- Provide technology support for participants

The initiative's total cost is broken down as follows:

• AT&T Internet Access/DSL Lite/ 1 year	\$ 48,000
• AT&T DSL Modem	\$ 5,000
• Per Scholas, Inc. Hardware, Refurbishing, Training, 1 Year of Support and Distribution	\$ 12,094
• Computers & Software	<u>\$180,000</u>
Total Cost	\$245,094

In contracting with Per Scholas, Inc. to deliver digital literacy services, the SFWIB Executive Director is recommending, consistent with Administrative Order No.: 3-38, that the competitive procurement process be waived as that is in the best interests of the SFWIB.

The Finance Committee discussed this item at its December 16, 2010 meeting.



6.C

South Florida Workforce Investment Board

December 16, 2010

**Approval to Accept ARRA WIA UI
Reemployment OJT Grant Funds**

RECOMMENDATION

The Finance Committee recommends to the Board the approval to accept ARRA WIA UI Unemployment Insurance Reemployment funds of \$200,000.000.

BACKGROUND

On October 8, 2010, the SFWIB submitted an ARRA WIA UI Reemployment On-the-Job Training (OJT) Grant Implementation Plan for Region 23 to the Agency for Workforce Innovation (AWI). Soon thereafter, the AWI approved the OJT Implementation Plan. Under the plan, SFWIB received \$200,000.00 for Region 23 businesses to provide job opportunities for Dislocated Workers who have been unemployed for one year or more.

Participants will be selected from eligible Dislocated Workers who have received Unemployment Insurance (UI) benefits for one year or more or who have exhausted their benefits and reside in high-unemployment areas such as Designated Target Areas (DTAs).

For businesses, the plan provides a means for them to ensure that new hires have the occupational skills required to successfully perform on-the-job by providing a subsidy to invest in employee training.

SFWIB staff estimates that the plan will allow an average of 33 workers who have lost their jobs over the past two years an opportunity to obtain employment. It is also estimated that the participants will receive an average hourly rate of \$13 per hour for 520 hours of training, and that the businesses will be reimbursed from 50 to 90 percent of the wages paid during the training period.

The ARRA WIA UI Reemployment grant allocation will cover administrative and staff costs such as follow-up and monitoring as well as costs associated with funding potential OJT projects. As with Employed Worker Training projects, providers will have the opportunity to submit OJT project requests from the pool of funds tied to this grant allocation.

The Finance Committee discussed this item at its December 16, 2010 meeting.



6.D

South Florida Workforce Investment Board

December 16, 2010

Approval to Accept ARRA WIA Specialized and Intense TANF Case Management and Outreach Grant Funds

RECOMMENDATION

The Finance Committee recommends to the Board the approval to accept the ARRA WIA Specialized and Intense Temporary Assistance for Needy Families (TANF) Case Management and Outreach Grant for Subsidized Employment.

BACKGROUND

The SFWIB submitted a Region 23 ARRA WIA Specialized and Intense TANF Case Management and Outreach Grant for Subsidized Employment Implementation Plan to the Agency for Workforce Innovation (AWI) on October 12, 2010. Not long after, the AWI approved the Implementation Plan. Under the plan, SFWIB received \$300,000.00 for Region 23 businesses to provide subsidized employment opportunities for TANF individuals who are reaching their time limits for receiving cash assistance and have minimum work skills and education.

For participating businesses, the plan includes a work readiness certification component to ensure that new hires have the occupational skills necessary to perform on-the-job. The plan also provides the businesses with a 100 percent reimbursement for the wages paid to the employee during the subsidized employment period.

SFWIB staff estimates that the plan will allow an average of 44 TANF eligible individuals the opportunity to obtain employment. It is also estimated that the participants will receive an average hourly rate of \$13 per hour for 520 hours of subsidized employment.

The ARRA WIA Specialized and Intense TANF Case Management and Outreach grant allocation will cover administrative and staff costs such as follow-up and monitoring as well as costs associated with funding potential subsidized employment projects. As with Employed Worker Training projects, providers will have the opportunity to submit subsidized employment project requests from the pool of funds tied to this grant allocation.

The Finance Committee discussed this item at its December 16, 2010 meeting.



6.E

South Florida Workforce Investment Board

December 16, 2010

Approval to Modify Capital Equipment Budget

RECOMMENDATION

The Finance Committee recommends to the Board the approval to add a capital equipment expenditure line item to the Headquarters budget and to modify the budget as described below.

BACKGROUND

On June 17, 2010, the SFWIB approved the Fiscal Year 2010-11 budget. The approved budget did not include funds for the purchase of capital equipment. Following a lease versus buy analysis for the replacement of several copiers at SFWIB Headquarters, it was determined that the best option for SFWIB was to buy two copiers at a cost of \$17,000.00 each.

Accordingly, SFWIB staff is recommending that the approved 2010-11 budget be adjusted as follows:

Equipment Rental	\$ (30,692.00)
Equipment Repair and Maintenance	\$ (5,108.00)
Capital Equipment Expenditures	<u>\$ 35,800.00</u>
Total	<u>\$ 0.00</u>

The Finance Committee discussed this item at its December 16, 2010 meeting.



7.A

South Florida Workforce Investment Board

December 16, 2010

Update on Request for Proposals for Juvenile Justice Involved Youth

Information Item

BACKGROUND

At its October 21, 2010 meeting, the SFWIB approved the release of a Request for Proposals (RFP) to provide youth services to the juvenile justice system population. Hence, staff has scheduled the release of a RFP for Juvenile Justice Involved Youth for 4:00 p.m., December 13, 2010. The RFP will be available at SFWIB Headquarters and on the agency's website (www.southfloridaworkforce.com). The RFP solicits program plans from agencies capable of successfully administering training and employment services to the juvenile justice youth population residing in Region 23.

An Offerors' Conference is scheduled for 10:30 a.m., December 21, 2010, at SFWIB Headquarters. Offerors are advised to consult the SFWIB website for more details on the RFP process and for potential amendments to the Solicitation Schedule.

All proposals must be submitted to the reception desk at SFWIB Headquarters no later than 1:00 p.m., Friday, January 07, 2011.

This item was presented to the Youth Council at its December 16, 2010 meeting.



8.A

South Florida Workforce Investment Board

December 16, 2010

Approval to Assist in Funding the Beacon Council Economic Development Foundation, Inc.'s One Community One Goal Project

RECOMMENDATION

The EDIS Committee recommends to the Board the approval to award the Beacon Council Economic Development Foundation, Inc. \$50,000.00 for the period of January 1, 2011 to January 1, 2012 to assist in funding the One Community One Goal: A Targeted Industry Initiative for Miami-Dade County.

BACKGROUND

The Beacon Council Economic Development Foundation, Inc. (The Foundation) has launched the One Community One Goal initiative due to extreme changes in the global economy, the recession and the competition from cities for new investment and job creation. The anticipated results of the initiative are threefold:

- Diversify Miami-Dade County economy by expanding growth in at least two existing industries and two new industries;
- Gain consensus from public sector, private sector and education to prioritize and redirect and increase resources towards growth of top 4-5 industry clusters; and
- Implement new Targeted Industry marketing plan with short term and long term goals and objectives.

The Foundation will manage the program. Partners include the South Florida Workforce Investment Board, the Greater Miami Chamber of Commerce, and the Greater Miami Convention and Visitors Bureau.

The initiative has a one year timeframe, beginning in January 2011 and ending with the publication of the Final Report and Recommendations in January 2012. The project will be organized in five major program elements:

- Research and Data Collection;
- Community and Partner Input and Business Interviews;
- Selection and Prioritization of Targeted Industries;
- Strategic Marketing Plan Development and Review; and
- Final Publication of Targeted Industry Study.

The EDIS Committee discussed this item at its December 16, 2010 meeting.



8.B

South Florida Workforce Investment Board

December 16, 2010

Approval of an Individual Training Account Policy

RECOMMENDATION

The EDIS Committee recommends to the Board the approval of an Individual Training Account (ITA) Policy.

BACKGROUND

On November 18, 2010, the EDIS Subcommittee reviewed and recommended the attached ITA Policy for the EDIS Committee's consideration. The Subcommittee amended Section XII (Performance Measures) to require Training Vendors to meet only two of the listed standards per approved program.

During the drafting of the ITA Policy, SFWIB staff met with the Training Vendors several times to gain their input. Thereafter, staff incorporated the Vendors' suggestions into the policy.

The purpose of the ITA Policy is to provide all SFWIB stakeholders with clear, uniform guidelines regarding the application of training funds to pay for approved training programs and to determine subsequent program eligibility. The Policy has two principal benefits: enhances accountability in ITA expenditures and provides the Board an avenue to petition the State to offer new training programs that best meet the needs of the local business community.

The following is a bulleted list of the critical sections of the Policy:

- Definitions;
- Assessment;
- ITA Fee Structure; and
- Performance Measures.

Note that the policy will be implemented following approval by the SFWIB. However, the tiered maximum ITA amounts listed in Section VII (C) and the Economic Benefit per Placement performance measures seen in Section XII will take effect in the 2011-2012 Program Year.

At the November 18, 2010, EDIS Subcommittee meeting, this item was discussed and the subcommittee recommended forwarding its recommendation to the EDIS committee for action.

The EDIS Committee discussed this item at its December 16, 2010 meeting.

Attachment

INDIVIDUAL TRAINING ACCOUNT (ITA) POLICY SFWIB PY' 2010-2011

I. Of Interest to

The Individual Training Account (ITA) Policy should be of interest to members of the South Florida Workforce Investment Board (SFWIB), Region 23 (Miami-Dade and Monroe Counties) Career Center contractors (Service Providers), Training Vendors, Region 23 jobseekers, and SFWIB staff.

II. Definitions

- 1) Actual start date: the date that the participant commences classes.
- 2) Approved Training Program: a SFWIB approved area of study linked to an occupation seen on Region 23's current Targeted Occupations List.
- 3) Assessment: the process by which Career Center staff evaluates eligible participants before they enroll in a training program.
- 4) Completion: the participant's attainment of a certificate or degree or competencies needed for a specific job or occupational group at the conclusion of a course of study.
- 5) Economic Benefit per Placement: the return on investment per approved training program for each participant placed.
- 6) ITA (Individual Training Account): the scholarship to pay for enrolling in an approved training program.
- 7) ITA Limit/Maximum ITA Amount: a cap on the amount to be paid for each approved program.
- 8) ITA Voucher: the system-generated instrument used to pay for a training program; for the instrument to be valid, it must have all required signatures, i.e., participant, career advisor and supervisor signatures.
- 9) Occupational Training Area: an approved training program linked to the occupations listed on Region 23's Targeted Occupations List.
- 10) Pell Grant: the federal grant that eligible participants apply for to assist in paying for the costs of a training program.
- 11) Performance measures/standards: a set of federal, state and local standards for determining a Training Vendor's compliance with completion and placement requirements.
- 12) Placement: the number of participants that obtain unsubsidized employment following completion of a training program.
- 13) Remedial Courses: a course taken to prepare for a required course in an approved training program.
- 14) Service Account Management System (SAMS): the system for tracking participants'

training-related information, i.e., expenditures and performance data.

- 15) Targeted Industries: industries determined by the SFWIB as a priority for occupational training; currently, those industries are Aviation, Healthcare Services, Life Sciences/Bio-Tech, Green Jobs, Information Technology and Waste Water Management.
- 16) Targeted Occupations List (TOL): a State-compiled list of occupations that Regional Workforce Boards may offer training in.
- 17) Training-related placement: the number of participants that obtain unsubsidized employment in an occupational area relevant to the training program completed.

III. Subject

Training utilizing Individual Training Accounts (ITAs)

IV. Purpose

The purpose of the ITA Policy is to provide all SFWIB stakeholders with uniform guidelines regarding the use of training funds to pay for approved training programs and to determine subsequent program eligibility.

V. Background

An ITA is the vehicle through which SFWIB expends training dollars. ITAs may be used to pay for or help defray the cost of training at an approved SFWIB Training Vendor. ITAs may also be used to provide training in an occupation clearly linked to a priority industry that is in local demand or that appears on the Region's Targeted Occupations List (TOL). ITAs are available to customers eligible for WIA Adult, Dislocated Worker, Youth and Welfare Transition programs; however, note that an ITA is neither an entitlement nor a right.

VI. Assessment

Career Center staff is required to individually assess eligible participants for training prior to the issuance of an ITA voucher. The assessment process consists of examining a participant's academic and employment background as well as short- and long-term career interests. The intent of this process is to assist the participant in selecting a training program he/she is likely to succeed in and ultimately contribute to the achievement of economic self-sufficiency.

VII. Individual Training Account Fee Structure

A. ITA Cost

By May 15th of a Program Year (PY), Training Vendors are required to submit program cost modifications for the next PY to SFWIB staff. That information is used to update the program cost information seen on the SFWIB website and in SAMS. The maximum ITA amount for each PY is derived from the program cost information submitted by the public education Training Vendors.

Specifically, the ITA limit per public school training program is set at 100% of the public institutions' submitted cost information and 110% of the public institutions' cost information for private institutions' comparable programs. Where there is no comparable **regionally** approved public education institution program, the cost of the approved private Training Vendor's program will be based on occupational title, quadrant category and cost negotiation within the applicable quadrant category.

B. Individual Account Training Cap

The maximum cap for the Individual Training Account (ITA) is **\$10,000.00**.

C. ITA Amount for Occupational Training Areas

The ITA amount for each occupational training area is based on if the occupation is identified as High Wage/High Growth, High Wage/Low Growth, Low Wage/High Growth, and Low Wage/Low Growth.

The maximum ITA amounts are as follows:

- Occupations identified as High Growth/High Wage **up to and including \$10,000.00**
- Occupations identified as Low Growth/High Wage **up to and including \$7,500.00**
- Occupations identified as High Growth/Low Wage **up to and including \$5,000.00**
- Occupations identified as Low Growth/Low Wage **up to and including \$2,500.00**

The formula to determine whether an occupation is high wage/high growth, low/wage growth, etc. is based on the State of Florida LMI data for the fastest growing occupations within Region 23 by growth rate and salary rate. Annually, the average growth rate and average salary rate will be determined for the identified occupations, sorted by growth rate and average salary, and then placed in the appropriate category.

D. ITA Voucher

A voucher will be issued covering up to and including 50 percent of the maximum approved ITA amount. In order for the voucher to be submitted for payment, the actual start date must be entered in SAMS and the participant must attend class for 14 consecutively scheduled classes. The 14-day period begins to run by entering participant information in SAMS, such as actual start date and length of program.

Upon the participant's completion of up to and including 50 percent of the training program, a voucher will be issued for the remaining maximum ITA amount. **Note: The payment of the** remaining amount is contingent on the Training Vendor's submission to the applicable Service Provider of documentation evidencing the participant's attendance records.

All vouchers must be issued within the same Program Year in which service(s) was/were rendered.

Please refer to the SFWIB Performance Reporting Requirements Policy & Procedures for more information.

VIII. Duration of Training for Individual Training Accounts

Individual Training Accounts can only be used to cover the cost of **up to and including** one year of training. This is a lifetime limit.

Exception: Those programs that the SFWIB have identified as targeted industries are exempt from the one-year limitation.

If the SFWIB participant's training cost is covered by another funding source, for example, Pell Grants or scholarships, of the maximum ITA amount approved only **up to and including** \$2,000 may be issued via voucher to offset the costs of books, certification examination/testing fees, etc., for **up to and including** one year of training. Note that this \$2,000 sum is not separate from the approved maximum ITA amount.

SFWIB participants that elect a training program that is more than one year in length, i.e., an Associate in Science (A.S. Degree) program, will be responsible for all training costs beyond the one year covered by the ITA.

Associate of Arts (A.A. Degree) and Bachelor Degree programs are not covered by ITAs.

IX. Financial Aid

A. Pell Grants

All SFWIB participants requesting training using an ITA are required to apply for the Pell Grant (Title IV) by completing the Free Application for Federal Student Aid (FAFSA).

SFWIB participants pending PELL Grant approval/award may be enrolled in training through an ITA voucher. If subsequently awarded, the Pell Grant proceeds will be applied toward the tuition costs, with the ITA paying only for costs in excess of the Pell award. In the case that the Pell award covers the cost of the training, the Training Vendor will reimburse SFWIB the amount of tuition paid by SFWIB.

B. Other Financial Aid/Student Loans

If a SFWIB participant has another grant or scholarship, the ITA funds will be available only after the other grant or scholarship has been utilized.

SFWIB participants that elect to attend training programs may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, do not cover the full cost of the program. If the SFWIB participant is not Pell eligible, or the school or program is not Title IV eligible, the SFWIB participant will be required to obtain student loans and/or other financial aid to cover the cost of the program not covered by the ITA amount. SFWIB will not be responsible for any debts that a SFWIB participant incurs.

X. Limitations

- 1) Only one training program per SFWIB participant can be paid through the ITA; participants are limited to one lifetime ITA.
- 2) The SFWIB participant must enroll in school half-time or full-time as defined by the Training Vendor.

- 3) The ITA can only be used for courses that are specifically required for the program of study.
- 4) SFWIB will only pay once for each required class in an approved training program. SFWIB will not pay for re-takes. This one-time payment includes remedial courses.
- 5) SFWIB will only pay once for each required certification examination.
- 6) In the case of those occupational training areas where the State licensing and/or certification examinations are offered only in the English language, SFWIB participants enrolled in such training shall be taught in English.
- 7) Associate of Arts (A.A. Degree) and Bachelor Degree programs are not covered by the Individual Training Account.

XI. Service Account Management System (SAMS)

Approved SFWIB Training Vendors shall utilize the SFWIB SAMS Training Vendor screen to submit information on training status (drop, withdrawals, Pell information, etc.), attendance, training progress, placement, credential attainment information and performance information on a regular basis. The Training Vendor will provide credential information to the Service Provider and any follow-up data required.

Service Provider case managers shall track SFWIB participants' training performance through SAMS.

Please refer to the SFWIB Performance Reporting Requirements Policy & Procedures for more information on the responsibilities of Training Vendors and Service Providers relevant to SAMS data reconciliation.

XII. Performance Measures

Training Vendors that agree to accept ITAs from SFWIB will be required to meet a **minimum of two of the listed** SFWIB performance standards. The table below lays out the performance measures.

Performance Measure	Performance Standard
Completion Rate	70%
Placement After Training	70%
Training-Related Placement	70%
Economic Benefit Per Placement	Quadrant Benchmark
Low Growth / Low Wage	\$14,785
High Growth / Low Wage	\$12,493
Low Growth / High Wage	\$31,542
High Growth / High Wage	\$29,201

A. Completion Rate

This measure examines the percentage of participants who successfully complete training in an approved SFWIB program.

B. Placement after Training

This measure examines those SFWIB participants who completed training and have been placed in unsubsidized employment within **180** days of training completion.

C. Training-Related Placements

This measure examines those SFWIB participants who completed training and obtained unsubsidized employment within **180** days of completion in a training-related occupation.

D. Economic Benefit per Placement

This measure examines the percentage of the return on investment per approved training program for each participant placed. **The approved program must meet and/or exceed the standard economic benefit per placement by quadrant.**

E. Subsequent Eligibility

For an approved training program to be considered for renewal, the program must meet or exceed a minimum of two of the performance measures. Programs neither meeting nor exceeding a minimum of two of the measures will be removed from SFWIB's approved offerings list. For a removed program to return to the approved offerings list, that program must be resubmitted for a programmatic review and Board-approval a year from the date of removal.

XIII. Roles and Responsibilities

Training Vendors and Service Providers are required to input data relevant to each of the above measures into SAMS. Additionally, Vendors and Providers are required to input wage data per placement into SAMS. Note that supporting documentation for each system entry must be readily available for review. Please refer to the SFWIB Performance Reporting Requirements Policy and Procedures for more information.



8.C

South Florida Workforce Investment Board

December 16, 2010

Approval of a Training Provider Subsequent Eligibility Policy

RECOMMENDATION

The EDIS Committee recommends to the Board the approval of the Training Provider Subsequent Eligibility Policy.

BACKGROUND

The EDIS Subcommittee met on November 18, 2010, reviewed the attached Training Provider Subsequent Eligibility Policy, and recommended the policy for the EDIS Committee's consideration.

The Workforce Investment Act of 1998, Section 122 requires Training Providers to submit verifiable program-specific information so that the Local Board can determine the subsequent eligibility of approved training programs. The program-specific information consists of the following:

1. the program completion rates for all individuals participating in the applicable program conducted by the provider;
2. the percentage of all individuals participating in the applicable program who obtain unsubsidized employment, which may also include information specifying the percentage of the individuals who obtain unsubsidized employment in an occupation related to the program conducted;
3. the wages at placement in employment of all individuals participating in the applicable program; and
4. the rates of licensure or certification, attainment of academic degrees or equivalents, or attainment of other measures of skills, of the graduates of the applicable program.

The proffered policy details SFWIB's approach to determining the subsequent eligibility of an approved training program.

At the November 18, 2010, EDIS Subcommittee meeting, this item was discussed and the subcommittee recommended forwarding its recommendation to the EDIS committee for action.

The EDIS Committee discussed this item at its December 16, 2010 meeting.

Attachment

TITLE:

Training Provider Subsequent Eligibility Policy

PURPOSE:

To provide South Florida Workforce Investment Board (SFWIB) stakeholders with guidance regarding the determination of the eligibility of a Training Provider to continue to receive funds for a program after an initial period of eligibility.

STATUTORY SOURCE:

Workforce Investment Act of 1998, Section 122 (c) Subsequent Eligibility Determination and Section 122 (d) Performance and Cost Information.

The SFWIB has been chartered by the State of Florida to craft and oversee a workforce development system that is responsive to the needs and concerns of both employers and jobseekers in Miami-Dade and Monroe Counties. SFWIB acts as the administrative entity for implementation of several federal and state-funded programs including the Workforce Investment Act of 1998 (WIA), Workforce Innovation Act of 2000 and the Welfare Transition Program. Using these funds, SFWIB contracts with other entities to provide employment and training services.

POLICY:**Reconciliation**

Each SFWIB Training Provider must submit **monthly** training performance data for each approved program of study in order to continue receiving Individual Training Account vouchers. The data must be reconciled with training performance data gathered by Career Center Service Providers, thereby eliminating all identified discrepancies. SFWIB staff matches the training performance data to the state unemployment insurance wage records, when available, or to Employ Florida Marketplace (EFM) and to documentation maintained in the participant's Career Center file or at the Training Provider's facility.

SFWIB's Office of Continuous Improvement will conduct data validation of the performance levels reported by the Training Provider. Upon completion of data validation, Office of Continuous Improvement (OCI) staff prepares a report that details all findings and requests a response in the form of a corrective action plan from the Training Provider within twenty (20) business days. Upon receipt of the corrective action plan, the SFWIB OCI Supervisor has thirty (30) days to review and render a decision regarding the Training Provider's corrective action plan. SFWIB OCI staff also conducts a follow-up review to determine whether the approved corrective action plan was implemented by the Training Provider and whether the identified findings were remedied.

Training Providers must submit a Reconciliation Report to SFWIB by the 10th of each month. The Reconciliation Report must include the following:

1. The completion rates for all individuals participating in the applicable program conducted by the Training Provider;
2. The percentage of all individuals participating in the applicable program who obtain unsubsidized employment within 180 days from graduation;
3. The percentage of all individuals participating in the applicable program who obtain unsubsidized employment in an occupation related to the program conducted within 180 days from graduation;
4. The wages at placement in employment of all individuals participating in the applicable program; and
5. The rates of licensure or certification, attainment of academic degrees or equivalents, or attainment of other measures of skills such as industry-recognized occupational skills, of the graduates of the applicable program.

The goal of the reconciliation process is to improve the credibility of the data entered into the applicable management information system.

Performance Measures

All Training Provider Agreements will require Training Providers to satisfy a minimum of two of the following performance measures:

Performance Measure	Standard
Completion Rate	70%
Placement After Training	70%
Training-Related Placement	70%
Economic Benefit Per Placement	Quadrant Benchmark
Low Growth / Low Wage	\$14,785
High Growth / Low Wage	\$12,493
Low Growth / High Wage	\$31,542
High Growth / High Wage	\$29,201

1. *Completion Rate* - This measure examines the percentage of participants who successfully complete training in an approved SFWIB program.
2. *Placement after Training* - This measure examines those SFWIB participants who completed training and have been placed in unsubsidized employment within **180** days of training completion.
3. *Training-Related Placements* - This measure examines those SFWIB participants who completed training and obtained unsubsidized employment within **180** days of completion in a training-related occupation.

4. *Economic Benefit per Placement* - This measure examines the percentage of the return on investment per approved training program for each participant placed. The quadrant benchmarks will be revised on an annual basis.

Subsequent Eligibility

An annual performance evaluation will be conducted to determine whether each Training Provider's approved program met SFWIB's performance standards during a Program Year (PY), July 1st to June 30th. In January of each year, OCI will commence its review of submitted performance data to determine program eligibility for the next program year. The population of participants subject to the review are those who received Individual Training Account vouchers who completed course/program requirements or were dropped from a course/program during the evaluation period.

For an approved training program to be considered for renewal, the program must meet or exceed each performance measure as determined by OCI during the annual performance evaluation. Programs neither meeting nor exceeding each measure will be removed from SFWIB's approved offerings list at the beginning of the next PY.

For a removed program to return to the approved offerings list, that program must be resubmitted for a programmatic review and Board-approval a year from the date of removal.



9.A

South Florida Workforce Investment Board

December 16, 2010

Workforce Services Balanced Scorecard Update

Information Item

BACKGROUND

The region's Balanced Scorecard measures the performance of Service Partners and is attached for the period of July 1, 2010, through October 31, 2010.

A performance summary of the Workforce Services Contractors for the same period (July 1, 2010, through October 31, 2010) is set forth below:

WORKFORCE SERVICES CONTRACTORS PERFORMANCE SUMMARY Balanced Scorecard PY '10-'11 (July - October)				
Workforce Services Contractors	Workforce Services Locations	# of Performance Measures Standards Met	# of Performance Measures	% of Performance Measures Standards Met
Arbor E&T, LLC	Carol City	10	22	45%
	Hialeah Gardens	13	22	59%
City of Hialeah	Hialeah Downtown	6	22	27%
Ser Jobs for Progress, Inc.	North Miami Beach	13	22	59%
Transition, Inc.	Transition Offender	6	18	33%
UNIDAD of Miami Beach, Inc.	Miami Beach	8	22	36%
Youth Co-Op, Inc.	Florida Keys	12	22	55%
	Homestead	13	22	59%
	Little Havana	14	22	64%
	Northside	9	22	41%
	Perrine	10	22	45%
	West Dade	11	22	50%

This item was presented to the WSI Committee at its December 16, 2010 meeting.

Attachment

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Regional

Regional			
	Measure	Standard	Region
1	Level of Services	84.94 %	100.00 %
2	Level of Services for Special Groups	79.94 %	100.00 %
3	Service Outcome Rate	15 %	8.43 %
3.A	Core	20 %	4.44 %
3.B	Staff Assisted	14 %	8.65 %
3.C	Intensive	11 %	6.38 %
3.D	Training	70 %	88.19 %
6	Employment After Services	7,744	5,749
7	Employment WIA	853	920
8	Prof. Placement 3% of Employment	172	292
9	Self-Sufficiency 14% of Employment	798	1,211
10	Job Order Index	4,785	5,267
11	Job Order Index 28% of \$13 and above	1,471	2,045

Regional			
	Measure	Standard	Region
14	Jobs Openings Filled Rate	62 %	41.33 %
15	WP Entered Employment Rate	28 %	14.96 %
16	WIA Adult EER	97 %	99.87 %
17	WIA Dislocated Worker EER	94 %	99.38 %
18	WIA Emp Worker Outcome	95 %	95.06 %
19	CAP Entered Employment Rate	30 %	32.28 %
20	CAP Participation Rate	52 %	56.77 %
21	CAP Two-Family Participation Rate	90 %	65.91 %
22	Short-Term Veterans EER	30 %	15.72 %
23	FSET EER	20 %	3.51 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Arbor

Carol City Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.03 %	8.29 %
2	Level of Services for Special Groups	6.62 %	7.36 %
3	Service Outcome Rate	15 %	6.42 %
3.A	Core	20 %	0.95 %
3.B	Staff Assisted	14 %	5.89 %
3.C	Intensive	11 %	5.77 %
3.D	Training	70 %	82.98 %
6	Employment After Services	491	427
7	Employment WIA	58	94
8	Prof. Placement 3% of Employment	8	25
9	Self-Sufficiency 14% of Employment	59	93
10	Job Order Index	280	369
11	Job Order Index 28% of \$13 and above	103	189

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	42.99 %
15	WP Entered Employment Rate	28 %	14.96 %	13.94 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	50.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	24.07 %
20	CAP Participation Rate	52 %	56.77 %	50.29 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	60.18 %
22	Short-Term Veterans EER	30 %	15.72 %	17.54 %
23	FSET EER	20 %	3.51 %	9.89 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Arbor

Hialeah Gardens Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.81 %	8.93 %
2	Level of Services for Special Groups	5.46 %	7.33 %
3	Service Outcome Rate	15 %	6.09 %
3.A	Core	20 %	3.59 %
3.B	Staff Assisted	14 %	6.45 %
3.C	Intensive	11 %	3.59 %
3.D	Training	70 %	93.75 %
6	Employment After Services	551	388
7	Employment WIA	84	114
8	Prof. Placement 3% of Employment	8	20
9	Self-Sufficiency 14% of Employment	54	64
10	Job Order Index	426	459
11	Job Order Index 28% of \$13 and above	128	183

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	20.83 %
15	WP Entered Employment Rate	28 %	14.96 %	19.57 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	100.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	48.71 %
20	CAP Participation Rate	52 %	56.77 %	67.11 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	70.93 %
22	Short-Term Veterans EER	30 %	15.72 %	28.57 %
23	FSET EER	20 %	3.51 %	0.00 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

City of Hialeah

Hialeah Downtown Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.31 %	5.26 %
2	Level of Services for Special Groups	6.88 %	2.81 %
3	Service Outcome Rate	15 %	6.19 %
3.A	Core	20 %	2.72 %
3.B	Staff Assisted	14 %	7.11 %
3.C	Intensive	11 %	4.78 %
3.D	Training	70 %	44.74 %
6	Employment After Services	425	257
7	Employment WIA	66	42
8	Prof. Placement 3% of Employment	6	2
9	Self-Sufficiency 14% of Employment	35	17
10	Job Order Index	591	591
11	Job Order Index 28% of \$13 and above	165	186

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	14.71 %
15	WP Entered Employment Rate	28 %	14.96 %	15.17 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	85.71 %
19	CAP Entered Employment Rate	30 %	32.28 %	37.25 %
20	CAP Participation Rate	52 %	56.77 %	59.39 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	71.95 %
22	Short-Term Veterans EER	30 %	15.72 %	13.64 %
23	FSET EER	20 %	3.51 %	0.00 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Ser Jobs

North Miami Beach Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	8.04 %	10.39 %
2	Level of Services for Special Groups	7.57 %	11.37 %
3	Service Outcome Rate	15 %	6.40 %
3.A	Core	20 %	2.40 %
3.B	Staff Assisted	14 %	6.78 %
3.C	Intensive	11 %	6.59 %
3.D	Training	70 %	93.48 %
6	Employment After Services	787	793
7	Employment WIA	72	92
8	Prof. Placement 3% of Employment	15	21
9	Self-Sufficiency 14% of Employment	111	245
10	Job Order Index	562	602
11	Job Order Index 28% of \$13 and above	168	208

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	55.97 %
15	WP Entered Employment Rate	28 %	14.96 %	13.02 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	100.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	27.02 %
20	CAP Participation Rate	52 %	56.77 %	55.78 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	47.83 %
22	Short-Term Veterans EER	30 %	15.72 %	17.70 %
23	FSET EER	20 %	3.51 %	3.08 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Transition

Transition Offender Service Center

Per Center			
	Measure	Standard	Center
1	Level of Services	1.51 %	1.80 %
2	Level of Services for Special Groups	1.42 %	2.51 %
3	Service Outcome Rate	15 %	13.75 %
3.A	Core	20 %	7.14 %
3.B	Staff Assisted	14 %	13.90 %
3.C	Intensive	11 %	14.29 %
3.D	Training	70 %	ND
6	Employment After Services	194	179
7	Employment WIA		ND
8	Prof. Placement 3% of Employment	1	1
9	Self-Sufficiency 14% of Employment	25	3
10	Job Order Index	104	86
11	Job Order Index 28% of \$13 and above	24	4

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	90.80 %
15	WP Entered Employment Rate	28 %	14.96 %	11.70 %
16	WIA Adult EER		99.87 %	ND
17	WIA Dislocated Worker EER		99.38 %	ND
18	WIA Emp Worker Outcome		95.06 %	ND
19	CAP Entered Employment Rate	30 %	32.28 %	26.50 %
20	CAP Participation Rate	52 %	56.77 %	60.69 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	61.54 %
22	Short-Term Veterans EER	30 %	15.72 %	23.53 %
23	FSET EER	20 %	3.51 %	0.00 %

ND = No Data

Run Date:

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Unidad of Miami Beach

Miami Beach Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.65 %	5.87 %
2	Level of Services for Special Groups	5.32 %	9.30 %
3	Service Outcome Rate	15 %	4.96 %
3.A	Core	20 %	2.46 %
3.B	Staff Assisted	14 %	3.34 %
3.C	Intensive	11 %	7.14 %
3.D	Training	70 %	86.67 %
6	Employment After Services	427	116
7	Employment WIA	88	48
8	Prof. Placement 3% of Employment	15	10
9	Self-Sufficiency 14% of Employment	16	32
10	Job Order Index	303	243
11	Job Order Index 28% of \$13 and above	68	51

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	16.56 %
15	WP Entered Employment Rate	28 %	14.96 %	14.33 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	100.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	24.32 %
20	CAP Participation Rate	52 %	56.77 %	69.67 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	81.82 %
22	Short-Term Veterans EER	30 %	15.72 %	20.00 %
23	FSET EER	20 %	3.51 %	2.42 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Youth Co-Op

Florida Keys Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.72 %	2.17 %
2	Level of Services for Special Groups	5.38 %	4.51 %
3	Service Outcome Rate	15 %	24.56 %
3.A	Core	20 %	11.36 %
3.B	Staff Assisted	14 %	26.10 %
3.C	Intensive	11 %	12.25 %
3.D	Training	70 %	90.24 %
6	Employment After Services	214	467
7	Employment WIA	35	48
8	Prof. Placement 3% of Employment	7	73
9	Self-Sufficiency 14% of Employment	65	379
10	Job Order Index	188	211
11	Job Order Index 28% of \$13 and above	59	89

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	73.20 %
15	WP Entered Employment Rate	28 %	14.96 %	32.71 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	75.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	46.43 %
20	CAP Participation Rate	52 %	56.77 %	20.45 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	ND
22	Short-Term Veterans EER	30 %	15.72 %	20.62 %
23	FSET EER	20 %	3.51 %	0.00 %

ND = No Data

Run Date:

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Youth Co-Op

Homestead Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	4.67 %	6.04 %
2	Level of Services for Special Groups	4.39 %	5.83 %
3	Service Outcome Rate	15 %	13.70 %
3.A	Core	20 %	9.83 %
3.B	Staff Assisted	14 %	15.02 %
3.C	Intensive	11 %	9.55 %
3.D	Training	70 %	91.67 %
6	Employment After Services	1,079	568
7	Employment WIA	50	55
8	Prof. Placement 3% of Employment	7	16
9	Self-Sufficiency 14% of Employment	79	34
10	Job Order Index	194	226
11	Job Order Index 28% of \$13 and above	63	76

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	66.77 %
15	WP Entered Employment Rate	28 %	14.96 %	19.82 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome		95.06 %	ND
19	CAP Entered Employment Rate	30 %	32.28 %	32.63 %
20	CAP Participation Rate	52 %	56.77 %	77.76 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	85.58 %
22	Short-Term Veterans EER	30 %	15.72 %	12.31 %
23	FSET EER	20 %	3.51 %	4.62 %

ND = No Data

Run Date:

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Youth Co-Op

Little Havana Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	9.34 %	11.70 %
2	Level of Services for Special Groups	8.79 %	13.26 %
3	Service Outcome Rate	15 %	22.89 %
3.A	Core	20 %	3.91 %
3.B	Staff Assisted	14 %	21.78 %
3.C	Intensive	11 %	14.20 %
3.D	Training	70 %	92.65 %
6	Employment After Services	750	507
7	Employment WIA	124	136
8	Prof. Placement 3% of Employment	21	16
9	Self-Sufficiency 14% of Employment	70	92
10	Job Order Index	571	812
11	Job Order Index 28% of \$13 and above	227	348

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	41.49 %
15	WP Entered Employment Rate	28 %	14.96 %	16.50 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	100.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	31.31 %
20	CAP Participation Rate	52 %	56.77 %	52.31 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	66.50 %
22	Short-Term Veterans EER	30 %	15.72 %	15.38 %
23	FSET EER	20 %	3.51 %	1.67 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Youth Co-Op

Northside Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	12.10 %	13.88 %
2	Level of Services for Special Groups	11.38 %	13.55 %
3	Service Outcome Rate	15 %	4.15 %
3.A	Core	20 %	2.97 %
3.B	Staff Assisted	14 %	3.33 %
3.C	Intensive	11 %	4.47 %
3.D	Training	70 %	93.94 %
6	Employment After Services	1,107	621
7	Employment WIA	110	90
8	Prof. Placement 3% of Employment	16	11
9	Self-Sufficiency 14% of Employment	86	46
10	Job Order Index	568	573
11	Job Order Index 28% of \$13 and above	160	217

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	47.83 %
15	WP Entered Employment Rate	28 %	14.96 %	9.13 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome	95 %	95.06 %	100.00 %
19	CAP Entered Employment Rate	30 %	32.28 %	24.75 %
20	CAP Participation Rate	52 %	56.77 %	52.89 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	71.08 %
22	Short-Term Veterans EER	30 %	15.72 %	11.24 %
23	FSET EER	20 %	3.51 %	0.14 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Youth Co-Op

Perrine Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.82 %	11.29 %
2	Level of Services for Special Groups	7.36 %	11.15 %
3	Service Outcome Rate	15 %	7.64 %
3.A	Core	20 %	8.29 %
3.B	Staff Assisted	14 %	7.18 %
3.C	Intensive	11 %	4.70 %
3.D	Training	70 %	96.88 %
6	Employment After Services	858	662
7	Employment WIA	75	112
8	Prof. Placement 3% of Employment	16	14
9	Self-Sufficiency 14% of Employment	92	60
10	Job Order Index	370	416
11	Job Order Index 28% of \$13 and above	116	224

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	57.50 %
15	WP Entered Employment Rate	28 %	14.96 %	13.87 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome		95.06 %	ND
19	CAP Entered Employment Rate	30 %	32.28 %	41.10 %
20	CAP Participation Rate	52 %	56.77 %	68.62 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	69.01 %
22	Short-Term Veterans EER	30 %	15.72 %	9.90 %
23	FSET EER	20 %	3.51 %	5.93 %

ND = No Data

Run Date:

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 10/31/2010

Youth Co-Op

West Dade Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	9.95 %	14.36 %
2	Level of Services for Special Groups	9.36 %	10.93 %
3	Service Outcome Rate	15 %	4.44 %
3.A	Core	20 %	2.69 %
3.B	Staff Assisted	14 %	3.97 %
3.C	Intensive	11 %	4.77 %
3.D	Training	70 %	96.88 %
6	Employment After Services	861	764
7	Employment WIA	91	89
8	Prof. Placement 3% of Employment	53	83
9	Self-Sufficiency 14% of Employment	106	146
10	Job Order Index	628	679
11	Job Order Index 28% of \$13 and above	190	270

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	41.33 %	21.68 %
15	WP Entered Employment Rate	28 %	14.96 %	12.56 %
16	WIA Adult EER	97 %	99.87 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.38 %	100.00 %
18	WIA Emp Worker Outcome		95.06 %	ND
19	CAP Entered Employment Rate	30 %	32.28 %	42.30 %
20	CAP Participation Rate	52 %	56.77 %	58.61 %
21	CAP Two-Family Participation Rate	90 %	65.91 %	59.90 %
22	Short-Term Veterans EER	30 %	15.72 %	13.00 %
23	FSET EER	20 %	3.51 %	6.97 %

ND = No Data

Run Date:



9.B

South Florida Workforce Investment Board

December 16, 2010

**Refugee Employment and Training
Balanced Scorecard**

Information Item

BACKGROUND

The Refugee Employment and Training (RET) Balanced Scorecard measures the performance of RET Service Contractors and is attached for the period of October 1, 2010, through October 31, 2010.

A RET Services Contractors Performance Summary for the same period (October 1, 2010, through October 31, 2010) is set forth below:

RET SERVICES CONTRACTORS PERFORMANCE SUMMARY Balanced Scorecard PY '10-'11 (October 1, 2010 through October 31, 2010)			
RET Services Contractors	# of Performance Measures Standards Met	# of * Performance Measures	% of Performance Measures Standards Met
Adults Mankind Organization, Inc.	4	5	80%
Arbor E & T, LLC	3	5	60%
Cuban American National Council, Inc.	2	5	40%
Community Coalition, Inc.	2	5	40%
City of Hialeah	3	5	60%
Florida Educational Institute, Inc.	3	5	60%
Lutheran Services of Florida, Inc. * *	3	6	50%
Miami Beach Latin Chamber of Commerce, Inc.	5	5	100%
UNIDAD of Miami Beach, Inc.	3	5	60%
Youth Co-Op, Inc. * *	4	6	67%

* Entered Employment Rate Performance Measure is Quarterly (not included) and Error Rate Performance Measure is Annually (not included)

** Includes an additional Performance Measure for Career Laddering Placements
Attachment

SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Regional

Regional			
	Measure	Standard	Region
1	Entered Employment Rate	40 %	27.04 %
2	Employed on the 90th Day	50 %	58.32 %
3	Employed on the 180th Day	50 %	51.53 %
4	Health Benefits	38 %	43.33 %
5	Placements	559	510
6	Intakes	772	629
7	Career Laddering Placements	50 %	8.33 %

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

AMO

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	59.88 %
2	Employed on the 90th Day	55 %	NA	65.38 %
3	Employed on the 180th Day	55 %	NA	56.12 %
4	Health Benefits	38 %	43.33 %	39.39 %
5	Placements	67	NA	90
6	Intakes	176	NA	77
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Arbor E&T, LLC

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	23.91 %
2	Employed on the 90th Day	55 %	NA	74.07 %
3	Employed on the 180th Day	55 %	NA	74.42 %
4	Health Benefits	38 %	43.33 %	41.38 %
5	Placements	17	NA	16
6	Intakes	85	NA	33
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

CANC

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	41.46 %
2	Employed on the 90th Day	55 %	NA	53.06 %
3	Employed on the 180th Day	55 %	NA	45.28 %
4	Health Benefits	38 %	43.33 %	31.82 %
5	Placements	34	NA	42
6	Intakes	30	NA	35
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Community Coalition

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	51.16 %
2	Employed on the 90th Day	55 %	NA	40.91 %
3	Employed on the 180th Day	55 %	NA	41.67 %
4	Health Benefits	38 %	43.33 %	16.67 %
5	Placements	14	NA	20
6	Intakes	20	NA	24
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Florida Educational Institute

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	22.65 %
2	Employed on the 90th Day	55 %	NA	55.24 %
3	Employed on the 180th Day	55 %	NA	37.04 %
4	Health Benefits	38 %	43.33 %	44.44 %
5	Placements	65	NA	60
6	Intakes	109	NA	114
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Hialeah, City of

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	11.18 %
2	Employed on the 90th Day	55 %	NA	66.67 %
3	Employed on the 180th Day	55 %	NA	40.00 %
4	Health Benefits	38 %	43.33 %	35.00 %
5	Placements	8	NA	20
6	Intakes	26	NA	44
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Lutheran Services

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	40.00 %
2	Employed on the 90th Day	55 %	NA	50.48 %
3	Employed on the 180th Day	55 %	NA	43.08 %
4	Health Benefits	38 %	43.33 %	46.15 %
5	Placements	65	NA	101
6	Intakes	115	NA	87
7	Career Laddering Placements	50 %	NA	50.00 %

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Miami Beach Latin Chamber

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	59.09 %
2	Employed on the 90th Day	55 %	NA	83.33 %
3	Employed on the 180th Day	55 %	NA	66.67 %
4	Health Benefits	38 %	43.33 %	64.29 %
5	Placements	9	NA	14
6	Intakes	12	NA	16
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Unidad of Miami Beach Devlpmt

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	8.89 %
2	Employed on the 90th Day	55 %	NA	28.57 %
3	Employed on the 180th Day	55 %	NA	47.37 %
4	Health Benefits	38 %	43.33 %	44.44 %
5	Placements	7	NA	9
6	Intakes	22	NA	26
7	Career Laddering Placements		NA	ND

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 10/31/2010

Youth Co-Op

Per Provider				
	Measure	Standard	Region	Center
1	Entered Employment Rate	40 %	27.04 %	19.87 %
2	Employed on the 90th Day	55 %	NA	60.77 %
3	Employed on the 180th Day	55 %	NA	72.46 %
4	Health Benefits	38 %	43.33 %	50.67 %
5	Placements	99	NA	138
6	Intakes	177	NA	173
7	Career Laddering Placements	50 %	NA	0.00 %

ND = No data

NA = Region performance not applicable for this measure

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