



## **SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**Thursday, April 14, 2011**

**9:30 A.M.**

Doubletree Miami Mart/Airport Hotel and Exhibition Center  
711 NW 72<sup>nd</sup> Avenue  
Salons E & F  
Miami, Florida 33126

### **AGENDA**

1. Call to Order and Introductions
2. Approval Meeting Minutes
  - A. February 24, 2011
3. Chairman's Report
4. Executive Director's Report
5. Executive Committee
  - A. Workforce Day of Action
  - B. Parliamentary Procedures
6. Finance Committee
  - A. Finance Reports
    1. February 2011 Financial Report
    2. February 2011 ARRA Financial Report
  - B. Approval to Allocate Carry-Forward Funds of \$6,136 to the Disability Navigator Program
  - C. Approval to Allocate \$1,198,792 in WIA Adult Program Funds
7. Youth Council
  - A. Approval of the Results of the SFWIB-Adult Mankind Organization, Inc. Informal Resolution Conference
8. Economic Development and Industry Sector Committee
  - A. Approval of Region 23 Preliminary 2011-12 TOL Training Vendors' Requests for Additions
  - B. Approval of New Programs for an Existing Training Vendor

9. Workforce Systems Improvement Committee

- A. Information – Workforce Services Balanced Scorecard Update
- B. Information – Refugee Employment & Training Balanced Scorecard Update

Section 445.007 (1), Florida Statutes states that: "If the regional workforce board enters into a contract with an organization or individual represented on the board of directors, the contract must be approved by a two-thirds vote of the entire board..." Regardless of whether or not you will be attending the meeting of the South Florida Workforce Investment Board, please contact and advise the staff of SFWIB of any such item appearing on the foregoing agenda as soon as possible and prior to any such item being brought before the Board for discussion or vote or both. Thank you for your cooperation and assistance.

South Florida Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.



2.A.

**SFWIB Meeting**

*April 14, 2011*

**Minutes of SFWIB Meeting February 24, 2011**

South Florida Workforce Investment Board Meeting  
 February 24, 2011, 9:30 A.M.  
 Doubletree Miami Mart/Airport Hotel and Exhibition Center  
 711 NW 72<sup>nd</sup> Avenue, Salons E & F  
 Miami, FL 33126

<b>SFWIB MEMBERS IN ATTENDANCE</b>	<b>SFWIB MEMBERS NOT IN ATTENDANCE</b>	<b>SFW STAFF</b>
<ol style="list-style-type: none"> <li>1. Adrover, Bernardo</li> <li>2. West, Alvin</li> <li>3. Arboleda, Carlos J.</li> <li>4. Brecheisen, Bruce</li> <li>5. Bridges, Jeff</li> <li>6. Brown, Clarence</li> <li>7. Brown, Willie J.</li> <li>8. Datorre, Roberto</li> <li>9. DuBois, Victoria (non-voting)</li> <li>10. Fils-Aime, Sr., Daniel</li> <li>11. Gibson, Charles A.</li> <li>12. Harder, Jackie</li> <li>13. Inguanzo, Ramiro</li> <li>14. Jennings, Donna</li> <li>15. Jordan, Barbara</li> <li>16. Manning, Anne</li> <li>17. Manrique, Carlos</li> <li>18. Marinelli, Frederick</li> <li>19. Perez, Andre</li> <li>20. Piedra, Obdulio</li> <li>21. Regueiro, Maria C.</li> <li>22. Roth, Thomas</li> <li>23. Russo, Monica</li> <li>24. Socorro, Ivonne</li> <li>25. Talbert, Gregg</li> <li>26. Walker, Wanda</li> <li>27. Zewadski-Bricker, Edith</li> </ol>	<ol style="list-style-type: none"> <li>28. Carpenter, Willie</li> <li>29. Chi, Joe</li> <li>30. Diggs, Bill</li> <li>31. Ferradaz, Gilda</li> <li>32. Gaber, Cynthia</li> <li>33. Huston, Albert, Jr.</li> <li>34. Ludwig, Philipp N.</li> <li>35. Roberts, Alvin</li> <li>36. Rodriguez, Pedro</li> <li>37. Scott, Kenneth</li> <li>38. Wiedman, Holly</li> </ol> <p>Assistant Miami-Dade County Attorney            Sybblis, Martin</p>	<p>Beasley, Rick            Almagro, Olivia            Almonte, Ivan            Alonso, Gustavo            Edwards, Phillip            Garcia, Christine            Glancy, Anne            Gomez, Maria            Hernandez, Juan            Kavehersi, Cheri            Morgan, Myria            Parodi, Silvio            Smith, Marian</p>

<b>OTHER ATTENDEES</b>		
Acedo, Maleidy: Youth Co-Op, Inc. Arturo, Denyse: TCI, Inc.; Fortis College Banks, Theron: GNUC Barroso, Lupe: CNC Brown, Delphine: Youth Co-Op, Inc. Cushon, Norm: Arbor E&T Dorsette, Debra: Greater Miami Service Corps. (GMSC) Fraga, Monica: Community Coalition, Inc. Girnun, Arnie: New Horizons, Inc.	Gonzalez, Ana M.: City of Hialeah Lopez, Oscar: GCCC Marti, Sergio: Miami-Dade County Public Schools (M-DCPS) Mendez, Jessy: Community Coalition, Inc. Perez, Julio: Transition, Inc. Pichardo, Jorge: Youth Co-op, Inc. Quiros, Vivian: Sullivan and Cogliano Rodriguez, Luis: AARP	Rosemond, David: UNIDAD of Miami Beach Ryland, Violet: DCF Santé, Alicia: Youth Co-OP, Inc. Santiago, Iraida: Fortis TCI Someillan, Ana: Adult Mankind Org. (AMO) Someillan, Elsa: Community Coalition, Inc. Sookie, Josette: The Paxen Group, Inc. Thorpe, Twanda: GMSC

Agenda items are displayed in the order in which they were discussed.

**1. Call to Order and Introductions**

SFWIB Chairman Mr. Bernardo Adrover called the meeting to order at 9:37am, thanked all those present and asked the members to introduce themselves. He noted that a quorum had been achieved.

**2. Approval of SFWIB Meeting Minutes of December 16, 2010**

Mr. Alvin West moved the approval of the December 16, 2010 meeting minutes and the motion was seconded by Mr. Carlos J. Arboleda. It was noted by Ms. Monica Russo that she had moved the item, but had not seconded the motion as well.

Mr. Andre Perez also noted that he had been out of the room during the discussion regarding items 8.B. and 8.C. **Motion Passed.**

**3. Chairman's Report**

Mr. Bernardo Adrover noted that it was his last day as Chair of the SFWIB. He thanked the headquarters as well as the Career Center staff. He then deferred his report to Executive Director, Rick Beasley.

Mr. Marinelli noted that as a member for 34 years, it was a pleasure to serve the Chair, and that he hoped Mr. Adrover would remain on the Board.

**4. Executive Director's Report**

Mr. Beasley presented his report regarding:

- Federal – Appropriations:

He noted that House Republican leaders have produced a spending bill that would cut \$100 billion from the federal budget. Following that, House Appropriations Chairman Hal Rogers had announced a partial list of seventy (70) spending cuts that would be included in an upcoming Continuing Resolution (CR) bill, with total spending cuts exceeding \$74 billion, including \$58 billion in discretionary reductions. The list included a \$2.6 billion cut in job training funding.

[Comm. Barbara Jordan entered the room.]

- Federal – GAO/Help Wanted Reports
- Federal – Unemployment Statistics
- Federal – Elementary and Secondary Education Act
- Federal – Trade Adjustment Assistance

[Ms. Anne Manning entered the room.]

Ms. Jackie Harder moved approval as to a resolution in support of continued funding for workforce programs. After consultation with Miami-Dade County Attorney, Martin Sibblis, Mr. Beasley noted that it would be appropriate to submit the request to the Office of Government Affairs. Mr. Roberto Datorre seconded the motion; **Motion Passed**

Mr. Manrique asked whether the resolution would be sent to the state or federal government, and what would be in the resolution. Ms Harder responded that the resolution would be submitted to the federal government, and it was her opinion that the appropriate wording would be left to the people who can put in the information.

Commissioner Barbara Jordan requested a copy of whatever was prepared by Los Angeles County because she wanted to request that the Miami-Dade County Board of County Commissioners do the same. She added that she would meet with the Miami-Dade County attorney to discuss sponsoring the item and move forward as soon as possible.

Mr. Beasley noted that he would work with the Miami-Dade County attorney to send educational letters on this matter, and he would copy the correspondence from the Miami-Dade County Government Affairs committee to the SFWIB members. He added that he would provide information to Ms. Edith Zewadski-Bricker, so that Monroe County may do the same.

Mr. Carlos J. Arboleda noted that private sector members could send educational letters as well.

## 5. **Nominating Committee**

Mr. Gregg Talbert deferred to the Executive Director to present the item. Mr. Beasley listed the SFWIB nominating committee members who were not present at the Board meeting: Ms. Gilda Ferradaz; and Mr. Bill Diggs. The members present were Mr. Carlos Arboleda, Mr. Frederick Marinelli, and Mr. Thomas “Gregg” Talbert.

[Ms. Maria Christina Regueiro entered the room.]

Ms. Jackie Harder moved to close nominations. Motion was seconded by Ms. Monica Russo; **Motion Passed.**

Mr. Fred Marinelli moved to approve the SFWIB members recommended by the nominating committee: Mr. Alvin West for SFWIB Chairman and Mr. Obulio Piedra for Vice-Chairman. Ms. Jackie Harder seconded the motion; **Motion Passed.**

Jackie Harder asked whether both of the gentlemen have been present at 80% of their committee, and board meetings. Mr. Beasley replied in the affirmative.

Mr. Adrover offered congratulations to Mr. West and Mr. Piedra, and Mr. West thanked the Board for their support.

Mr. Beasley presented, as token of appreciation from the citizens of Miami-Dade and Monroe counties, an award to out-going Chair, Mr. Adrover.

A token of appreciation to the citizens of Miami-Dade and Monroe counties, was also presented to Mr. Tell, in absentia, who will be retiring from Miami-Dade County at the end of the month. Mr. Martin Sybblis, Miami-Dade County Attorney, accepted the award on Mr. Tell's behalf.

Mr. Beasley remarked on the good work that Mr. Peter Tell had accomplished such as the consolidation of two Boards and he further mentioned that without the legal mind of Peter Tell things might have been different.

Mr. Beasley noted that he has been a fantastic partner to work with, and he is one of the kindest gentlemen and open-hearted. Mr. Tell will be truly missed.

**6. Finance Committee**

**6. A. Finance Reports**

Mr. Obdulio Piedra requested that the finance report be short due to the length of the meeting. He deferred to the Executive Director to report.

**6. A. 1. December 2010 Financial Report**

[Mr. Carlos J. Arboleda left the room.]

Mr. Beasley presented the report. There were no questions.

**6. A. 2. December 2010 ARRA Financial Report**

Mr. Beasley presented the report.

Mr. Piedra noted that a portion of those training funds allocated for Monroe County had not yet been expended. He had spoken with Ms. Zewadski-Bricker concerning the issue, and suggested that she reach out to Mr. Beasley.

Mr. Beasley noted that he previously had a conversation with Ms. Zewadski-Bricker regarding the unemployment level by census tract, which she was able to get for Monroe County. She shared the information with Mr. Beasley and sent a copy to Ms. Harder as well.

[Mr. Carlos J. Arboleda returned.]

Mr. Manrique asked if the Interlocal Agreement with Monroe County is by funding source, or as there is an excess of WIA dollars, could those dollars be given to Monroe County so that they could remain whole. He went on to say that, "Miami-Dade County could then use these ARRA funds which are being used at an exorbitant rate." Mr. Beasley remarked that it's just 6.7% and funding streams have been swapped in the past.

Mr. Manrique suggested that a motion be approved at the meeting as the next meeting would be too late.

Mr. Carlos Manrique moved approval to give staff the the flexibility to decide to allocate WIA funds to Monroe County, in exchange for the ARRA funds. Mr. Jeff Bridges amended the motion to include that staff would have the flexibility to decide, after considering other options. Mr. Manrique agreed to the amendment. Mr. Manrique added the caveat that the decision be made prior to the next meeting of the Board. Mr. Jeff Bridges seconded the motion. **Motion Passed (All in favor /one (1) opposed).**

- 6. B. Approval to Accept and Allocate an additional 1,418 in Military Family Employment Program Funds**  
**Approval to Allocate WIA Healthcare Program Carry-Forward funds to the Healthcare Training Initiative**
- 6. D. Approval to Transfer \$568,781 in Wagner-Peyser “Pass-Thru” funds to the State’s Salary Expenditure Line Items**
- 6. E. Approval to Accept \$369,037 in Performance Incentive Funds**
- 6. F. Approval to Accept and Allocate an additional \$1,198,792 in WIA Dislocated Worker Program Funds**
- 6. G. Approval to Allocate an additional \$111,000 to Homestead Career Center (Youth Co-Op, Inc.)**
- 6. H. Approval of a SFWIB-Monster.com Government Solutions Contract**

Mr. Piedra listed items 6.B. through 6.H. to move as one item.

Motion to approve items 6.B. through 6.H. moved by Mr. Obdulio Piedra; **Further Discussion:**

Mr. Marinelli noted that 6.B. through 6.H. included item 6.F., which concerns the City of Hialeah. He added that he disagrees with the policy and disagrees with the interpretation of conflict of interest, as it relates to governmental agencies. He requested that items 6.B. through 6.H. be taken individually.

Mr. Marinelli noted that it would be a conflict of interest for the City of Hialeah. Mr. Beasley explained that the Finance Committee, prior to the full Board meeting selected Option 2, which would not cause a conflict with the City of Hialeah.

Mr. Perez commented that he was very aware of the incentive funds in item 6.E. and inquired as to the plans for these funds.

Mr. Beasley responded that WFI. set stipulations that the incentive funds should be used to help improve SFWIB’s system as well as performance. Some options for the funds were:

1. Allocate to the providers;
2. Upgrade technology, to establish a scanning process for all documents; and
3. Use for summer employment.

Ms. Russo inquired about item 6.C. She asked whether the Finance Committee received progress reports from the institutions that received the health care training initiative funds. She would be interested in retention and upgrading, etc. She requested a progress report for the full Board. Mr. Beasley replied that it will go out to the full Board.

[Andre Perez left the room.]

Mr. Manrique asked to return to item 6.F. and noted that the sub-committee met and recommended option 2. His concern was that the funding for the next fiscal year would be much less, and inquired whether the Board should plan now or wait to see what funding would be released.

Mr. Piedra noted that the next SFWIB meeting would be in April, the legislature does not end until May. Most appropriations are not final until the last week, which would be some time in the summer. He further noted that youths in this community are a critical component, and the

funds need to be allocated as soon as possible. If SFWIB waits, a viable opportunity for the youth would be missed.

Mr. Datorre asked how the age breakouts for the youth were determined, and why the funds need to be expended as soon as possible. Mr. Beasley responded that he discussed this with many organizations regarding this concern. He further said the Community Action Agency (CAA) opted to work with and focus on youth ages 14-17, and SFWIB would focus on youth ages 18 to 24. Mr. Arboleda commented that the 18-24 group has shown to benefit the most.

Mr. Beasley clarified that the current Miami-Dade County agencies CAA and DHS, would handle youth ages 14-17. He added that CAA and DHS would not be receiving funds from SFWIB for this program.

Mr. Carlos J. Arboleda called the question. Comm. Barbara Jordan seconded the motion; Motion Passed.

Motion to approve items 6.B. through 6.H was moved by Mr. Obdulio Piedra and seconded by Mr. Bruce Brecheisen; Motion Passed  
(All in favor / Two (2) opposed)

#### **6. I. Approval of Fiscal Year 2009-10 Financial Audit Report**

Mr. Piedra commented that this was the third year that SFWIB had an incredible audit. He then commended staff for an exceptional job.

Mr. Tony Brunson, partner of *Sharpton, Brunson & Company, P.A.: Certified Accountants & Business Consultants*, reviewed the June 30, 2010 audit of the South Florida Workforce Investment Board.

[Mr. Adrover left the room.]

[Ms. Socorro left the room.]

[Mr. Perez returned.]

Mr. Brunson added that their audit was:

- An unqualified audit opinion on financial statements and OMB Circular A-133 report
- No significant deficiencies nor material weaknesses were noted in the internal control systems
- No matters of noncompliance were noted pursuant to OMB Circular A-133

He commended the Executive Director, staff and the Board Members on a clean audit.

Mr. West inquired whether the finance staff had been cooperative, and Mr. Brunson responded in the affirmative. Mr. Piedra noted that this was the first time SFWIB qualified as a low risk auditee.

[Ms. Socorro returned.]

Mr. Carlos J. Arboleda moved for approval of the Fiscal Year 2009-10 Financial Audit Report, and Ms. Monica Russo seconded the motion; Motion Passed.

Ms. Russo added that there would be serious funding cuts in education. Mr. West noted that the Board must work with the Executive Committee to develop scenarios to be prepared for any

eventuality. Mr. Adrover commented that the same discussion had been held in the Finance Committee meeting. Mr. Marinelli added that the federal government is serious and will make major cuts and added that the Community Development Block Grants (CDBG) expects cuts of 62 percent.

**7. Youth Council**

Mr. Clarence Brown presented the items.

**7. A. Approval of a Juvenile Justice Involved Youth Services Contractor**

There was much discussion regarding the outcome of the RFP. Issues noted were: to ensure that an RFP is issued at an appropriate time (RFPs would not be released during the holidays); explain vastly different scores by the raters; review the RFP process; and an RFP that is below the threshold would not be presented.

Ms. Harder was very concerned that none of the respondents met the threshold.

It was noted by Mr. Fred Marinelli that by virtue of including this information in the agenda, the proposers that did not score well would now have a right to appeal. He suggested that the item be tabled or begin a new RFP.

[Mr. Roth left the room.]

Further discussion occurred regarding item 7.A.

[Mr. Roth returned.]

**7. C. Approval to Authorize Staff to Release a RFP to provide Youth Services for PY 2011-2012**

Mr. Jeff Bridges moved approval of:

7.A.: Approval of a juvenile justice involved youth services contractor to include; to ensure that an RFP is issued at an appropriate time (RFPs would not be released during the holidays); explain vastly different scores by the raters; review the RFP process; and no RFP would not presented that is below the threshold; and

7.C.: Approval to authorize staff to release a RFP to provide workforce services for PY 2011-2012

The motion was seconded by Mr. Adrover; **Motion Passed**

(Sixteen (16) members in favor / Seven (7) opposed)

**7. B. Approval to Transfer Administrative Costs to the City of Miami Gardens' Internship Project**

There was much discussion as to whether the funds would serve a better purpose by giving the ARRA WIA youth dollars (not to exceed \$7,000.00) to interns rather than to cover administrative costs.

Mr. Bridges moved approval to transfer administrative costs to the City of Miami Gardens' internship project; **Further Discussion:**

Mr. Arboleda expressed concern regarding the delay which now causes SFWIB to pay administrative costs. Mr. Marinelli commented that the City of Hialeah would rather take \$7,000.00 and take half a year of another person. Supervision is not an issue.

Mr. Arboleda asked that item 7.B. be tabled, and get more information in order to vote. Mr. Bridges withdrew the motion.

Commissioner Jordan offered that the motion be amended that the \$7,000.00 is to serve twelve (12) students instead of ten (10) in lieu of the \$7,000.00 administrative fee.

Rick if the vote is “no”, the motion reverts-back to the original intent.

Comm. Jordan’s motion is to serve the number of youth that the funds will absorb, and to transfer administrative costs to the City of Miami Gardens but only to serve more interns.

Mr. Piedra requested that future RFPs no longer include administrative costs.

Commissioner Barbara Jordan moved item 7.B.: approval to transfer administrative costs to the City of Miami Gardens’ Internship Project, but only to serve more interns and Ms. Monica Russo seconded; **Motion Passed.**

(All in favor/ one (1) opposed)

[Commissioner Barbara Jordan and Jackie Harder left the room.]

**8. Economic Development and Industry Sector Committee**

Mr. Andy Perez presented the items.

- 8. A. Information – Program Year 2010-2011 Consumer Report Card Update**
- 8. B. Information – University of Miami Life Science & Technology Park**
- 8. C. Approval of an On-the-Job Training (OJT) Policy**

Mr. Roberto Datorre moved item 8.C.: approval to authorize staff to release a RFP to provide workforce services for PY 2011-2012 and Mr. Obdulio Piedra seconded; **Motion Passed.**

**9. Workforce Systems Improvement Committee**

Mr. Daniel Fils-Aime presented the items.

- 9. A. Information – Workforce Services Balanced Scorecard Update**
- 9. B. Information – Refugee Employment & Training Balanced Scorecard Update**
- 9. C. Information – AWI Quality Assurance and Data Validation Review**
- 9. D. Approval to Authorize Staff to Release a RFP to provide Workforce Services for PY 2011-2012**

[Mr. Piedra left the room.]

Mr. Jeff Bridges moved item 9.D.: approval to authorize staff to release a RFP to provide workforce services for PY 2011-2012. Mr. Bruce Brecheisen seconded the motion; **Motion Passed.**

**8.B. Information – University of Miami Life Science & Technology Park**

Mr. Joseph A. Reagan, Jr., AIA, Vice President and Regional Executive, Wexford Science + Technology, a private real estate investment and development company, conducted a presentation on the park and the potential SFWIB-UM-MDC partnership.

The construction of the first phase of The University of Miami Life Science & Technology Park (LSTP), located in Miami’s historic Overtown neighborhood, is scheduled for completion in summer 2011. The LSTP will be a part of Miami’s Health District, adjacent to the University of Miami Leonard M. Miller School of Medicine.

A study by a Washington Economics Group, projected that phase one of the park expected to create more than 1,150 direct and indirect jobs, with an additional 2,700-plus direct and indirect positions created by ongoing operations.

The meeting adjourned at 11:37 a.m.



3.

**South Florida Workforce Investment Board**

*April 14, 2011*

**Chairman's Report**

**BACKGROUND**

The Chair will provide a report.



4.

**South Florida Workforce Investment Board**

*April 14, 2011*

**Executive Director's Report**

## **1. FEDERAL – Appropriations**

On Thursday, April 7, Senate Majority Leader Harry Reid (NV) and Speaker of the House John Boehner (OH) met twice with President Obama at the White House in an attempt to finalize a compromise regarding spending legislation for the remaining six months of FY 11. The current short-term spending law (PL 112-6) expires tonight (Friday, April 8, 2011) and with no deals reached, a government shutdown seems imminent.

On Thursday, April 7, the House passed its own version of a one-week extension by a vote of 247-181, that would fund the Pentagon for the remainder of the current fiscal year but would slash federal spending by another \$12 billion and that included policy riders stipulating political and ideological restrictions, such as no funding for Planned Parenthood. Senator Reid declared the short-term extension a 'nonstarter' and the White House promised a veto if it reached the President's desk. One of the biggest obstacles to a deal involves whether reductions in mandatory spending programs, such as Pell grants, the Children's Health Insurance Program, and some types of highway funding, should be part of spending cuts.

## **2. FEDERAL – Budget**

On Tuesday, April 5, House Budget Committee Chairman Paul Ryan (WI) unveiled his 2012 budget plan, named "The Path to Prosperity." The plan calls for cutting about \$6 trillion in spending over a decade, restructuring programs such as Medicaid and Medicare, and replacing the current tax system with one that is simpler and has lower rates. The budget resolution would set the level of total non-security discretionary spending for the next year at \$102 billion lower than President Obama's \$1.121 trillion request. Under Chairman Ryan's plan spending would be brought down to a level below twenty-percent of gross domestic product and reduce overall domestic discretionary spending to below FY 08 levels and freeze it there for five years. It would also return Pell grants to pre-stimulus levels and consolidate job-training programs.

The plan, which is expected to go to the House floor next week, will likely be adopted by the House but quick agreement on a joint resolution between the House and Senate is unlikely. Senate Budget Chairman Kent Conrad (ND) criticized the budget plan for not cutting defense spending or calling for higher tax revenue. Chairman Conrad prefers a plan more along the lines of that issued by the president's fiscal commission, a combination of spending cuts, a simplified tax system that would bring in additional revenue and more-modest changes in entitlement programs, all aimed at shaving \$4 trillion from the deficit over ten-years. While Democratic Senators work on a bill based on the fiscal commission recommendations, House conservatives are pushing an alternative Republican FY 12 budget that would call for much deeper savings than Chairman Ryan's proposal. Written by the Republican Study Committee, the plan would go further than Ryan's plan in cutting spending and overhauling entitlement programs.

- House Budget Committee FY 12 Budget Proposal - <http://budget.house.gov/UploadedFiles/PathToProsperityFY2012.pdf>

### **3. FEDERAL – Jobless Claims Decrease**

On Thursday, April 7, the Department of Labor (DOL) issued its weekly report on new filings for unemployment insurance. In the week ending April 2, the initial jobless claims were 382,000, a decrease of 10,000 from the previous week’s revised figure of 392,000. The 4-week moving average was 389,500, a decrease of 5,750 from the previous week’s revised average of 395,250. The advance seasonally adjusted insured unemployment rate was 3.0 percent for the week ending March 26, unchanged from the prior week’s unrevised rate of 3.0 percent.

### **4. STATE – Reorganization of Economic Development, Workforce and Community Development**

The Florida Senate Budget Committee voted to approve Senate Bill (SB) 7202 relating to Governmental Reorganization on April 1. The bill seeks to reorganize and consolidate economic development, workforce and community development by transferring functions and programs from the Agency for Workforce Innovation (AWI), the Department of Community Affairs (DCA), and the Office of Tourism, Trade, and Economic Development (OTTED) to a newly created department called Jobs Florida. Additionally, SB 7202 proposes to combine the state’s public-private partnerships including Enterprise Florida, Space Florida, Visit Florida, the Florida Black Business Investment Board and the Florida Sports Foundation Inc. into one entity, the Jobs Florida Partnership. Though SB 7202 leaves Workforce Florida’s board structure intact, the bill proposes other changes in addition to replacing AWI with Jobs Florida, such as tasking Workforce Florida with working in conjunction with Jobs Florida to administer Incumbent Worker Training and Quick Response Training grants.

The House Select Committee on Government Reorganization released a draft governmental reorganization bill that was discussed during its April 1 meeting. The proposed House bill would create a new government entity called the Department of Economic Opportunity, which would merge OTTED, AWI and DCA. This legislation proposes a streamlined incentive approval process and would also merge the Florida Sports Foundation, Visit Florida, and the Florida Black Business Investment Board into Enterprise Florida. The House proposal differs from the Senate’s in that it replaces AWI with the Department of Economic Opportunity. All program and fiscal instructions to Regional Workforce Boards would be directed by Workforce Florida, with the Department of Economic Opportunity acting as Workforce Florida’s contract administrator. The Select Committee will release the official bill on April 6 and vote on it during its April 8 meeting.

During its April 1 meeting, the House Select Committee voted to approve Proposed Committee Bill (PCB) SGCR 11-01, which proposes to create the State Economic Enhancement and Development (SEED) Trust Fund and PCB SGCR 11-02, which specifies the funding sources of the proposed SEED Trust Fund. The SEED fund will provide a dedicated funding source that enables Florida to be more proactive and better positioned to capitalize on economic development and infrastructure opportunities.

### **5. STATE – Budget**

The Senate Committee on Budget voted to approve the 2011-12 General Appropriations Act, SB 7084, and the Implementing Bill, SB 7086, on March 31. The bills will be considered by the full Senate on April 6 and 7.

The House Appropriations Committee voted to approve the General Appropriations Act, Appropriations Committee (APC) 1, and the implementing bill, APC 2, on March 30. The budget bills - now House Bill (HB) 5001 relating to the General Appropriations Act and House Bill (HB) 5003 relating to Implementing the General Appropriations Act - are slated to be considered by the House and Senate on April 6 and 7.



5.A

**South Florida Workforce Investment Board**

*April 14, 2011*

**Workforce Day of Action**

**Information Item**

**BACKGROUND**

In response to H.R. 1, the House Fiscal Year 2011 Continuing Appropriations bill that zeroes out all funding for WIA adult, dislocated worker and youth state and local employment and training programs, SFWIB joined regional workforce boards across the nation in hosting a "Workforce Day of Action". The event was held at the West Dade Career Center on Thursday, March 24, 2011. Representatives of South Florida's elected leaders (federal, state, and local) attended the event. During the event, invitees toured the Career Center and received information on the operation of the workforce development system throughout the region. The goal of the event was to garner Congressional support to protect the nation's primary system for getting people back to work.

This item was presented to the Executive Committee at its March 22, 2011 meeting.



5.B

South Florida Workforce Investment Board

April 14, 2011

Parliamentary Procedures

## Information Item

### BACKGROUND

In order to promote efficient and effective SFWIB meetings, the Chair-elect will lead a discussion on parliamentary procedures. All meetings of the SFWIB, committees of the SFWIB and task forces of the SFWIB shall be conducted in accord with Robert's Rules of Order, 10th Edition, First Printing October 2000, except that the SFWIB By-Laws shall prevail in the event of a conflict with Robert's Rules. The following is a numbered list of questions and answers to procedural inquiries brought to the attention of the Chair. The answers are consistent with Robert's Rules.

#### 1. Is it true that, once a quorum has been established, it continues to exist no matter how many members leave during the course of the meeting?

*Answer:*

No. Once a quorum at a meeting has been established, the continued presence of a quorum is presumed to exist only until the Chair or any other member notices that a quorum is no longer present. If the Chair notices the absence of a quorum, he or she should declare this fact, at least before taking any vote or stating the question on any new motion. Any member noticing the apparent absence of a quorum can and should make a Point of Order to that effect whenever another person is not speaking. Although a Point of Order relating to the absence of a quorum is generally not permitted to affect prior action, if there is clear and convincing proof no quorum was present when business was transacted, the presiding officer can rule that business invalid (subject to appeal). [RONR (10th ed.), p. 337-38; see also p. 12-13 of *RONR In Brief*.]

#### 2. How do you deal with a "friendly amendment"?

*Answer:*

On occasion, while a motion is being debated, someone will get up and offer what he or she terms a "friendly amendment" to the motion, the maker of the original motion will "accept" the amendment, and the Chair will treat the motion as amended. This is wrong. Once a motion has been stated by the Chair, it is no longer the property of the mover, but of the assembly. Any amendment, "friendly" or otherwise, must be adopted by the full body, either by a vote or by unanimous consent.

If it appears to the Chair that an amendment (or any other motion) is uncontroversial, it is proper for the Chair to ask if there is "any objection" to adopting the amendment. If no objection is made, the Chair may declare the amendment adopted. If even one member objects, however, the amendment is subject to debate and vote like any other, regardless of whether its proposer calls it "friendly" and regardless of whether the maker of the original motion endorses its adoption. [RONR (10th ed.), p. 154.]

### **3. Must debate on a motion stop immediately as soon as any member calls the question?**

***Answer:***

It is a fairly common misconception that, after debate has continued for some time, if any member shouts out "Question!" or "I call the question!", debate must immediately cease and the Chair must put the pending question to a vote. This is simply not the case. Any member who wishes to force an end to debate must first obtain the floor by being duly recognized to speak by the Chair, and must then move the *Previous Question*. Such a motion must be seconded, and then adopted by a two-thirds vote, or by unanimous consent. It is not in order to interrupt a speaker with cries of "Question" or "Call the Question," and even if no one is speaking, it is still necessary to seek recognition. [RONR (10th ed.), p. 193-94; see also p 35-37 of RONR In Brief.]

### **4. Isn't it always in order to move to table a motion to the next meeting?**

***Answer:***

This question confuses the motion to Lay on the Table with the motion to Postpone to a Certain Time. The purpose of the motion to Lay on the Table is to enable an assembly, by majority vote and without debate, to lay a pending question aside temporarily in order to take up something else of immediate urgency. [RONR (10th ed.), p. 201-210; see also p. 127 of RONR In Brief.]

### **5. Can something be defeated by adopting a motion to table it?**

***Answer:***

This is a common violation of fair procedure. Such a motion is not in order, because it would permit debate to be suppressed by a majority vote, and only a two-thirds vote can do that. [RONR (10th ed.), p. 207-209.]

This item was discussed during the Executive Committee's March 22, 2011 meeting.



**6.A.1**

**South Florida Workforce Investment Board**

***April 14, 2011***

**February 2011 Financial Report**

**BACKGROUND**

The un-audited financial report for the month ending February 28, 2011 will be reviewed. This item was before the Finance Committee at its April 14, 2011 meeting.

*Attachment*



**6.A.2**

**South Florida Workforce Investment Board**

***April 14, 2011***

**February 2011 ARRA Financial Report**

**BACKGROUND**

The un-audited ARRA financial report for the month ending February 28, 2011 will be reviewed. This item was before the Finance Committee at its April 14, 2011 meeting.

*Attachment*



**6.B**

**South Florida Workforce Investment Board**

***April 14, 2011***

**Approval to Allocate Carry-Forward Funds  
of \$6,136 to the Disability Navigator Program**

**RECOMMENDATION**

The Finance Committee recommends to the Board the approval to allocate Disability Navigator Carry-Forward funds as set forth below.

**BACKGROUND**

On June 17, 2010 the South Florida Workforce Investment Board approved the Fiscal Year 2010-11 budget. The approved budget did not include carry-forward funds for the Disability Navigator Program. Following the completion of the fiscal year end financial reports, it was determined that there are additional carry-forward dollars totaling \$6,136.77.

Staff recommends that these additional funds be allocated to the Disability Navigator program that is operated directly by SFWIB staff.

This item was before the Finance Committee at its April 14, 2011 meeting.



**6.C**

**South Florida Workforce Investment Board**

***April 14, 2011***

**Approval to Allocate \$1,198,792 in WIA Adult Program Funds**

**RECOMMENDATION**

The Finance Committee recommends to the Board the approval to allocate WIA Dislocated Worker funds of \$1,198,792.00 as set forth below.

**BACKGROUND**

On January 19, 2011 Workforce Florida Inc. (WFI) awarded SFWIB an additional \$1,198,792.00 in funds for the WIA Dislocated Worker Program for the period July 1, 2010 to June 30, 2012. This grant provides funding to support the Dislocated Worker Program which is designed to assist unemployed workers find jobs through early intervention and personalized assistance with work search plans, vocational training and other services offered at the Career Centers.

On February 24, 2011 the Board approved the acceptance of these funds and the use of the funds to provide summer employment and training opportunities to young adults (older youth) ages 18 to 24. The Agency for Workforce Innovation has approved the transfer of 1,198,792 in Dislocated Worker dollars to Adult dollars. The attached chart shows the proposed allocations.

This item was before the Finance Committee at its April 14, 2011 meeting.



7.A

**South Florida Workforce Investment Board**

***April 14, 2011***

**Approval of the Results of the SFWIB-Adult  
Mankind Organization, Inc. Informal  
Resolution Conference**

**RECOMMENDATION**

The Youth Council recommends to the Board the approval of the results of the SFWIB-AMO Informal Resolution Conference relevant to the Juvenile Justice Involved Youth Request for Proposals (JJRFP).

**BACKGROUND**

The SFWIB at its February 24, 2011 meeting approved awarding contracts to the top two JJRFP scoring respondents. Based on the Board's decision, AMO was not awarded a contract as it was the third highest scoring JJRFP respondent. AMO timely requested an appeal hearing to contest its score, alleging that its Budget Narrative was scored incorrectly.

Per the SFWIB Service Provider Appeal Rules, a disagreement with a score or evaluation is not an issue subject to appeal. However, an error of material and relevant fact, i.e. an inconsistent methodology applied to the scoring of a proposal is an appealable issue.

An Informal Resolution Conference was held on April 4, 2011. During the conference, AMO presented evidence to drive its argument regarding the Budget Narrative score. Staff reviewed AMO's allegation and determined that the scoring of the Budget Narrative did not elevate to an error of material and relevant fact. Accordingly, AMO's score was not altered. The attached signed resolution reflects the consensus of the conference's participants.

This item was before the Youth Council at its April 14, 2011 meeting.

*Attachment*

**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**  
**SERVICE PROVIDER APPEAL RULES**

**1. Scope of Rules**

These Rules shall apply to appeals by Service Providers including, but not limited to, One-Stop (Career Center) operators and other Service Providers, which have been awarded, or have applied for an award of grant funds from the South Florida Workforce Investment Board (SFWIB) pursuant to any federal or state funded program or activity. These Rules shall apply to all actions or decisions of the SFWIB by which the interests of such a Service Provider are affected by the denial, de-obligation, termination, or determination of eligibility or ineligibility for grant funding or of grant funding with respect to WIA, TANF, Wagner-Peyser, Refugee Employment and Training Services Program or other federal or state funded program or activity.

**2. Definitions**

- (a) “Appeal” shall mean an appeal filed by a Service Provider pursuant to these Rules.
- (b) “SFWIB” shall mean the South Florida Workforce Investment Board.
- (c) “Informal Resolution Panel” shall mean a panel consisting of the Executive Director of the SFWIB, or a member of the staff of the SFWIB designated by the Executive Director, and not less than two non-Service Provider voting members of the SFWIB.
- (d) “Appeal Panel” shall mean a panel consisting of three non-Service Provider voting members of the SFWIB. Members of the panel shall be from a rolling alphabetized list (first letter of last name, starting with the letter “a”) of voting non-Service Provider members of the SFWIB. In the event that a member is not available for a public meeting of the Appeal Panel for an appeal hearing then the next member on the rolling alphabetized list of names shall serve on the Appeal Panel. Each appeal hearing shall be conducted by a particular Appeal Panel and, upon the conclusion of the one appeal hearing by the particular Appeal Panel, the names of the members who served on the Appeal Panel shall be re-entered alphabetically again on the rolling alphabetized list of non-Service Provider voting members. Each appeal hearing shall be heard by an Appeal Panel designated for that particular appeal hearing.
- (e) “One-Stop (Career Center) Operator” shall mean the public or private entity or entities which operate one or more One-Stop (Career) Centers.
- (f) “Refugee Employment and Training Services Program” shall mean the Refugee Employment and Training Program as set forth in the Immigration and Nationality Act, 8 U.S.C. § 1101 et. seq.
- (g) “Service Provider” shall mean a One-Stop (Career Center) operator or other person or entity which has been awarded grant funds or which has applied for an award of

grant funds from the South Florida Workforce Investment Board for the provision of workforce services in Region 23 pursuant to any federal or state funded program or activity.

- (h) “TANF” shall mean the Temporary Assistance for Needy Families Program as set forth in the Social Security Act, 42 U.S.C. § 1305 et. seq.
- (i) “Wagner- Peyser” shall mean the Wagner-Peyser Act of 1933 (National Employment Services Act), 29 U.S.C. § 49 et. seq.
- (j) “Workforce Investment Act” or “WIA” shall mean the Workforce Investment Act of 1998, 29 U.S.C. § 2801, et. seq.

### **3. Issues Subject to Appeal**

Service Providers affected by the denial, de-obligation, termination, determination of eligibility or ineligibility for grant funding, or of grant funding, by the SFWIB with respect to any federal or state funded program or activity may appeal pursuant to these Rules as to the following issues:

- (a) The action or decision of the SFWIB is alleged by the Service Provider to be in violation of applicable federal or state law; or
- (b) The action or decision of the SFWIB is alleged by the Service Provider to be based upon an error of material and relevant fact(s); or
- (c) The action or decision of the SFWIB is alleged by the Service Provider to be invalid because of an alleged denial of procedural due process.

### **4. Issues Not Subject To Appeal**

No appeal shall be permitted pursuant to these Rules if:

- (a) The Service Provider agrees that the procurement process followed was fair and the Service Provider’s score was acceptable for funding but budget limitations or program allocations or the availability of funds to the SFWIB prevented the Service Provider from being funded, in whole or in part, or from being eligible for funding; or
- (b) The Service Provider agrees that the procurement process followed was fair and no error of material and relevant fact occurred, but the Service Provider does not agree with the score, ranking or evaluation of the Service Provider; or
- (c) The Service Provider agrees that the procurement process followed was fair and no error of material and relevant fact occurred, but the Service Provider does not agree

that the Service Provider failed to satisfy the technical requirements of the particular competitive procurement process; or

- (d) The Service Provider was awarded funding, but the Service Provider does not agree with the amount awarded or the service delivery area applicable to the award.

## 5. **Appeal**

- (a) The Service Provider shall file a written appeal in the Office of the Executive Director of the SFWIB not later than five (5) calendar days after receipt by the Service Provider of written notice of the decision or action of the SFWIB to be appealed from. The failure of the Service Provider to file a timely appeal in accordance with these Rules shall be deemed a waiver of the Service Provider's right to appeal or otherwise challenge any such decision or action of the SFWIB and the action or decision of the SFWIB shall be deemed final in all respects.
- (b) All appeals shall be timely filed and contain the following information:
  - (1) A statement of the decision or action of the SFWIB appealed from and the date of the decision or action of the SFWIB;
  - (2) A statement of when and how the Service Provider received notice of the decision or action of the SFWIB;
  - (3) A statement of how the Service Provider's interests will be affected by the decision or action of the SFWIB;
  - (4) A statement of all disputed issues of material and relevant fact, or, if there are none, a statement that there are no disputed issues of material and relevant fact;
  - (5) A statement of the reasons why the decision or action of the SFWIB is incorrect;
  - (6) A copy of any document upon which the Service Provider relies to support the Service Provider's contention that the decision or action of the SFWIB should be reversed or modified;
  - (7) A request for a formal hearing;
  - (8) A statement of the relief sought by the Service Provider which sets forth the action or decision of the SFWIB which the Service Provider seeks in the appeal; and
- (c) An appeal shall be dismissed by the SFWIB if the appeal is not in substantial compliance with subsection (b) of this Rule or has been untimely filed.

- (d) Prior to an appeal hearing occurring, the Service Provider shall attend and participate in an Informal Resolution Conference conducted by an Informal Resolution Panel at a time and place determined by the Executive Director or by the Executive Director's designee. The Informal Resolution Conference shall be held in accordance with the Florida Public Meetings Law. The SFWIB staff and the Service Provider shall seek in good faith to resolve any or all of the issues in the pending appeal. Failure of the Service Provider to attend or participate in good faith in the Informal Resolution Conference shall be deemed a waiver of both the Service Provider's right to an Informal Resolution Conference and right to an appeal hearing and the action or decision of the SFWIB appealed from shall be deemed final in all respects. Any resolution resulting from the Informal Resolution Conference shall be in writing and signed by the SFWIB Executive Director or by the Executive Director's designee, and the Service Provider. No such resolution shall be effective unless and until approved by the SFWIB and upon such approval shall be deemed to be the final action or decision by the SFWIB. In the event there is no resolution as a result of the Informal Resolution Conference or the SFWIB does not approve the proposed informal resolution, then the appeal shall be heard by the Appeal Panel.

**6. Filing**

- (a) In construing these Rules, filing shall mean received by the Office of the Executive Director of the SFWIB during normal business hours.
- (b) All appeals and all other papers filed with the SFWIB shall contain the following:
  - (1) The name of the Service Provider which is filing the appeal; and
  - (2) The name, address, telephone number, and facsimile number of the Service Provider filing the appeal or other paper and the name, address, telephone number, and facsimile number of the Service Provider's Florida-licensed legal counsel or of the president or a corporate vice-president (president or corporate vice president is only applicable to for-profit corporations and not-for-profit corporations) (LLCs, other business entities, and governmental entities shall be required to provide the information with respect to Florida-licensed legal counsel); and
  - (3) The original signature of the person filing the appeal or paper on behalf of the Service Provider.
- (c) Any appeal or paper received by the Executive Director of the SFWIB after 5:00 P.M. shall be deemed filed on the next business day.
- (d) An original and three (3) copies of each appeal and of each paper shall be filed by the Service Provider in the Office of the Executive Director of the SFWIB.

- (e) All appeals and papers filed shall be styled to indicate clearly the subject matter of the document and the name of the Service Provider requesting relief.
- (f) No Service Provider or other person or entity shall be permitted to file any appeal or paper by electronic transmission

**7. Notice of Appeal Hearing**

- (a) Notice of the appeal hearing shall be provided to the Service Provider not less than five (5) calendar days prior to the date of the scheduled hearing.
- (b) The Notice of Hearing shall advise the Service Provider of the following:
  - (1) The date, time, and location of the appeal hearing;
  - (2) That the Service Provider shall be represented at the appeal hearing by Florida-licensed legal counsel or the president or a corporate vice-president of the corporation if the Service Provider is a for-profit corporation or not-for-profit corporation (not applicable to LLCs, other business entities, or governmental entities, all of which must be represented by Florida-licensed legal counsel) and that the Service Provider will provide, at the Service Provider's own expense, a court reporter to report the appeal hearing and to administer oaths or affirmations to witnesses who testify at the appeal hearing;
  - (3) That the Service Provider shall present at the hearing any relevant and material documents, sworn testimony, other evidence and other information in support of the Service Provider's appeal;
  - (4) That the Service Provider's failure to be present at the hearing or to participate in the appeal hearing shall be deemed to be a waiver of the Service Provider's right to an appeal under these Rules; and
  - (5) That, except for an emergency, as determined by the Executive Director of the SFWIB or by the Executive Director's designee, a continuance of the appeal hearing may be granted only upon written request filed with Office of the Executive Director of the SFWIB not less than three (3) calendar days prior to the scheduled date for the appeal hearing and which request shall specifically set forth the grounds for the request for continuance. Emergency requests for continuances may be filed by facsimile transmission to the Office of the Executive Director at any time. The Executive Director is hereby authorized to grant emergency continuances and non-emergency continuances if the Executive Director determines that the granting of such a continuance is in the best interests of the SFWIB and a continuance will not unduly burden any interested person. Notice of the granting or denial of a

continuance, emergency or non-emergency, shall be posted on the website of the SFWIB.

**8. Hearing**

All appeal hearings shall be conducted in accordance with the following:

- (a) The Appeal Panel may issue any rulings at the appeal hearing necessary to prevent delay, to afford the Service Provider a fair and reasonable opportunity to present evidence and legal argument, and to promote a just, speedy and inexpensive determination of the issues in the appeal;
- (b) Each party shall have the right to present witnesses and other evidence and to impeach any witness regardless of which party called the witness to testify;
- (c) Hearsay evidence may be used to supplement or explain other evidence, but shall not be sufficient by itself to support a finding;
- (d) Any documents or records submitted by any party at the hearing shall be marked as an exhibit and shall be retained by the SFWIB staff as part of the record of the proceedings;
- (e) The appeal hearing shall be recorded by an electronic recording instrument by the SFWIB staff. As noted in the Notice of Hearing, the Service Provider shall provide a court reporter to report the appeal hearing, at the expense of the Service Provider, and to administer oaths and affirmations to all witnesses testifying at the appeal hearing. Any party may, at its own expense, provide an additional court reporter to report the appeal hearing. Any party who orders a transcript of the appeal hearing shall order the same at the party's own expense. The transcript of the court reporter provided at the expense of the Service Provider, as required by these Rules, shall be the official transcript. The Service Provider shall pay for the expenses of the court reporter's appearance, transcription, and the provision of the original transcript of the entire appeal hearing to the SFWIB for inclusion in the official appeal file of the SFWIB for the particular appeal. If a court reporter does not report the appeal hearing, a transcript of the appeal hearing which has been prepared from the electronic recording instrument operated by SFWIB staff shall be the official transcript of the appeal hearing and said transcript shall be transcribed and prepared by a court reporter selected by the Executive Director of the SFWIB, at the expense of the Service Provider, and the original of such transcript of the entire appeal hearing shall be provided to the SFWIB, at the expense of the Service Provider, for inclusion in the official appeal file of the SFWIB for the particular appeal;
- (f) The appeal hearing shall be held in accordance with the Florida Public Meetings Law.

South Florida Workforce Investment Board  
Service Provider Appeal Rules

- (g) The court reporter or other person authorized by Florida law to administer oaths and affirmations to witnesses shall administer such oath or affirmation to all witnesses who testify at the appeal hearing.
- (h) In the event that a translator is needed for any testimony by any witness then the translator shall be provided by the Service Provider at the expense of the Service Provider.
- (i) The SFWIB, although not a party to the appeal, may, in the discretion of the Appeal Panel, provide testimony and other evidence during the appeal hearing.
- (j) At the conclusion of the presentation of evidence and legal argument at the appeal hearing, the Appeal Panel shall confer in public at the appeal hearing and issue a recommendation to the SFWIB as to the disposition of the appeal. No such recommendation to the SFWIB shall be effective until and unless not less than two of the three members of the Appeal Panel vote for the recommendation as to the disposition of the appeal.
- (k) Upon receipt of the recommendation as to disposition of the appeal from the Appeal Panel, the SFWIB shall accept or reject or modify the recommendation or take such other action necessary and appropriate to dispose of the appeal. The action of the SFWIB with respect to the appeal shall constitute final action by the SFWIB as to the issues raised by the appeal.



8.A

**South Florida Workforce Investment Board**

*April 14, 2011*

**Approval of Region 23 Preliminary 2011-12  
TOL Training Vendors' Requests for  
Additions**

## **RECOMMENDATION**

The EDIS Committee recommends to the Board the approval of the EDIS Committee's decision pertinent to Region 23's PY 2011-12 Preliminary Targeted Occupations List (TOL) request for additions and/or deletions.

## **BACKGROUND**

On March 21, 2011, all approved SFWIB Training Vendors received a memorandum from the SFWIB Executive Director regarding the Agency for Workforce Innovation's release of Region 23's 2011-12 Preliminary Regional Targeted Occupations List (TOL) and the process for submitting requests to add and/or delete an occupation. The memorandum explained that 41 occupations are slated for deletion and 17 occupations are slated for inclusion in the region's final 2011-12 TOL. Vendors had until April 6, 2011 to submit documentation to SFWIB staff to support a request to add an occupation.

Changes from the previous year's TOL are based on the following: growth, openings, mean wage, entry wage and training code. For an occupational title to be added, it must meet the following criteria:

- a) FLDOE Training Codes 3 (PSAC Certificate) and 4 (Community College Credit/Degree)
- b) Minimum of 25 annual openings and positive growth
- c) Wage Criteria: the occupation must meet both the minimum entry level and the minimum mean wage
  - Entry wage of \$10.58 per hour
  - Mean wage of \$13.02 per hour
- d) Wage Criteria for High Skill/High Wage Occupations: the occupation must meet both the minimum entry level and the minimum mean wage
  - Entry wage of \$13.02 per hour
  - Average wage of \$20.40 per hour

The following occupational titles were submitted by deadline, passed staff's review and are being offered for the EDIS Committee's consideration:

- Transportation, Storage and Distribution Managers; and
- Air Traffic Controllers.

# 2011-12 Preliminary Regional Targeted Occupations List

## Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.02/hour and Entry Wage of \$10.58/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$20.40/hour and Entry Wage of \$13.02/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2010 Hourly Wage		FLDOE	In EFI	Data
			Percent		Openings	Mean			
Occupations with titles in <b>bold type</b> and followed by an <b>asterisk (*)</b> are found in declining industries and are not projected to return to their historical peak during the forecast period. They may have an oversupply of trained workers.									
113011	HSHW	Administrative Services Managers	1.66	52	54.29	33.67	4	Yes	R
413011	HSHW	<b>Advertising Sales Agents*</b>	1.85	48	28.26	13.97	3	Yes	R
493011	HSHW	Aircraft Mechanics and Service Technicians	0.40	47	21.73	13.67	3	Yes	R
173011	HSHW	<b>Architectural and Civil Drafters*</b>	1.41	43	23.88	16.28	3	Yes	R
274011		<b>Audio and Video Equipment Technicians*</b>	1.67	26	18.60	12.93	4	Yes	R
493021		<b>Automotive Body and Related Repairers*</b>	0.54	27	18.21	11.38	3	No	R
493023		<b>Automotive Service Technicians and Mechanics*</b>	1.15	146	18.78	11.84	3	Yes	R
433031		<b>Bookkeeping, Accounting, and Auditing Clerks*</b>	1.41	422	16.24	10.98	4	Yes	R
472021		<b>Brickmasons and Blockmasons*</b>	3.05	276	18.42	12.79	3	No	S
274012		<b>Broadcast Technicians*</b>	0.94	26	20.44	11.23	4	Yes	R
493031	HSHW	<b>Bus and Truck Mechanics and Diesel Engine Specialists*</b>	0.93	57	22.64	16.27	3	Yes	R
533021		<b>Bus Drivers, Transit and Intercity*</b>	0.96	74	17.99	12.72	3	Yes	R
131199	HSHW	Business Operations Specialists, All Other	1.38	345	30.93	16.14	4	Yes	R
535021	HSHW	Captains, Mates, and Pilots of Water Vessels	2.51	109	47.85	14.24	3	No	R
292031		Cardiovascular Technologists and Technicians	1.30	25	19.78	11.04	3	Yes	R
472031		<b>Carpenters*</b>	2.20	175	16.71	12.20	3	Yes	R
472051		<b>Cement Masons and Concrete Finishers*</b>	3.54	487	15.98	11.51	3	No	S
131031	HSHW	<b>Claims Adjusters, Examiners, and Investigators*</b>	1.06	54	25.17	15.34	3	Yes	R
532012	HSHW	Commercial Pilots	NA	NA	45.09	27.45	3	Yes	R
131072	HSHW	<b>Compensation, Benefits, and Job Analysis Specialists*</b>	2.93	224	25.44	17.05	4	Yes	S
131041	HSHW	Compliance Officers, Exc. Safety, Agri, Constr & Transp.	1.97	154	26.29	17.09	3	Yes	R
151031	HSHW	Computer Software Engineers, Applications	3.25	55	34.51	20.68	4	Yes	R
151041		Computer Support Specialists	1.26	147	20.39	14.49	3	Yes	R
151051	HSHW	<b>Computer Systems Analysts*</b>	2.36	101	34.07	22.56	4	Yes	R
474011	HSHW	<b>Construction and Building Inspectors*</b>	2.05	48	30.01	20.21	3	Yes	R
119021	HSHW	<b>Construction Managers*</b>	2.19	109	55.36	32.35	4	Yes	R
333012	HSHW	<b>Correctional Officers and Jailers*</b>	NA	NA	NA	NA	3	No	R
131051	HSHW	<b>Cost Estimators*</b>	3.03	53	28.55	15.90	4	Yes	R
151061	HSHW	<b>Database Administrators*</b>	2.19	192	33.90	22.39	4	Yes	S
319091		Dental Assistants	3.35	97	15.51	12.69	3	Yes	R
292021	HSHW	<b>Dental Hygienists*</b>	3.58	50	26.07	16.44	4	Yes	R
333021	HSHW	Detectives and Criminal Investigators	0.86	51	34.85	24.89	3	No	R
292032	HSHW	Diagnostic Medical Sonographers	2.09	167	27.28	21.01	3	Yes	S
472081		<b>Drywall and Ceiling Tile Installers*</b>	3.22	259	16.06	12.18	3	No	S
173023	HSHW	<b>Electrical and Electronic Engineering Technicians*</b>	2.01	31	23.96	14.56	4	Yes	R
499051	HSHW	<b>Electrical Power-Line Installers and Repairers*</b>	1.58	32	24.98	18.13	3	Yes	R
472111	HSHW	<b>Electricians*</b>	1.58	140	20.81	14.83	3	Yes	R
131071	HSHW	Employment, Recruitment, and Placement Specialists	4.42	91	22.54	14.70	4	Yes	R
436011	HSHW	Executive Secretaries and Administrative Assistants	1.71	427	20.90	14.72	3	Yes	R
332011	HSHW	<b>Fire Fighters*</b>	1.68	145	27.43	18.81	3	No	R
471011	HSHW	<b>First-Line Superv. of Construction and Extraction Workers*</b>	2.40	202	28.44	19.79	4	Yes	R
351012		First-Line Superv. of Food Preparation & Serving Workers	1.00	103	17.19	12.14	3	Yes	R
371012	HSHW	First-Line Superv. of Landscaping and Groundskeeping	2.07	432	21.24	14.18	3	No	S
531031	HSHW	<b>First-Line Superv. of Material-Moving Vehicle Operators*</b>	0.43	30	28.16	18.54	3	Yes	R
491011	HSHW	<b>First-Line Superv. of Mechanics, Installers, and Repairers*</b>	1.23	96	30.01	19.33	3	Yes	R

# 2011-12 Preliminary Regional Targeted Occupations List

## Sorted by Occupational Title

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.02/hour and Entry Wage of \$10.58/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$20.40/hour and Entry Wage of \$13.02/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2010 Hourly Wage		FLDOE	In EFI	Data
			Percent		Openings	Mean			
Occupations with titles in <b>bold type</b> and followed by an <b>asterisk (*)</b> are found in declining industries and are not projected to return to their historical peak during the forecast period. They may have an oversupply of trained workers.									
431011	HSHW	First-Line Superv. of Office and Admin. Support Workers	1.52	403	23.69	15.35	4	Yes	R
511011	HSHW	<b>First-Line Superv. of Production and Operating Workers*</b>	0.14	35	25.79	16.59	3	Yes	R
411012	HSHW	<b>First-Line Supervisors of Non-Retail Sales Workers*</b>	1.26	180	43.21	22.36	4	Yes	R
391021		First-Line Supervisors of Personal Service Workers	2.01	123	18.95	12.05	3	Yes	R
411011	HSHW	<b>First-Line Supervisors of Retail Sales Workers*</b>	0.95	365	21.16	13.23	3	Yes	R
119051	HSHW	Food Service Managers	0.78	55	27.25	17.71	4	Yes	R
111021	HSHW	<b>General and Operations Managers*</b>	0.50	256	51.02	24.75	4	Yes	R
472121		<b>Glaziers*</b>	2.73	211	16.66	11.60	3	Yes	S
271024		Graphic Designers	1.45	133	19.32	11.78	4	Yes	R
292099		<b>Health Technologists and Technicians, All Other*</b>	1.06	25	17.47	12.52	3	Yes	R
499021	HSHW	Heating, A.C., and Refrigeration Mechanics and Installers	3.21	124	21.11	13.92	3	Yes	R
434161		Human Resources Assistants, Exc. Payroll	0.05	45	17.55	13.22	3	Yes	R
499041	HSHW	<b>Industrial Machinery Mechanics*</b>	1.98	35	23.31	15.54	3	Yes	R
537051		<b>Industrial Truck and Tractor Operators*</b>	1.92	177	14.92	10.58	3	Yes	R
413021	HSHW	<b>Insurance Sales Agents*</b>	1.22	217	28.35	14.72	3	Yes	R
271025	HSHW	<b>Interior Designers*</b>	1.23	35	27.27	15.42	4	Yes	R
519071		<b>Jewelers and Precious Stone and Metal Workers*</b>	0.48	35	15.69	12.22	3	Yes	R
436012		<b>Legal Secretaries*</b>	1.75	112	19.72	13.62	3	Yes	R
292061		<b>Licensed Practical and Licensed Vocational Nurses*</b>	1.72	232	20.09	17.35	3	Yes	R
434131		<b>Loan Interviewers and Clerks*</b>	1.61	83	16.95	11.98	3	Yes	R
132072	HSHW	<b>Loan Officers*</b>	1.85	114	29.28	17.36	4	Yes	R
499042		Maintenance and Repair Workers, General	1.88	2,572	15.66	10.66	3	Yes	S
292012		Medical and Clinical Laboratory Technicians	2.42	316	17.48	11.68	4	Yes	S
319092		Medical Assistants	3.20	1,545	14.03	10.84	3	Yes	S
499062		Medical Equipment Repairers	4.03	203	19.37	11.63	3	Yes	S
436013		<b>Medical Secretaries*</b>	2.48	729	13.61	10.76	3	Yes	S
131121	HSHW	Meeting and Convention Planners	2.71	180	20.73	13.80	4	Yes	S
493042	HSHW	<b>Mobile Heavy Equipment Mechanics, Except Engines*</b>	2.71	187	20.70	14.56	3	No	S
151071	HSHW	Network and Computer Systems Administrators	2.08	84	36.97	23.95	4	Yes	R
151081	HSHW	Network Systems and Data Communications Analysts	4.53	190	36.42	23.29	3	Yes	R
434141		New Accounts Clerks	0.29	28	13.80	10.68	3	Yes	R
472073	HSHW	<b>Operating Engineers/Construction Equipment Operators*</b>	1.35	49	20.74	15.33	3	Yes	R
472141		<b>Painters, Construction and Maintenance*</b>	1.14	69	17.26	12.11	3	Yes	R
232011	HSHW	Paralegals and Legal Assistants	2.79	147	24.50	16.56	3	Yes	R
312021	HSHW	Physical Therapist Assistants	3.22	169	25.86	18.79	4	Yes	S
472151		<b>Pipelayers*</b>	2.24	160	15.79	12.29	3	No	S
472152		<b>Plumbers, Pipefitters, and Steamfitters*</b>	1.86	86	20.30	14.30	3	Yes	R
333051	HSHW	<b>Police and Sheriff's Patrol Officers*</b>	0.64	177	30.21	21.92	3	No	R
435031		Police, Fire, and Ambulance Dispatchers	2.01	251	18.28	13.01	3	Yes	S
339021	HSHW	Private Detectives and Investigators	2.35	169	22.65	13.19	4	Yes	S
119141	HSHW	<b>Property, Real Estate &amp; Community Association Managers*</b>	0.98	69	29.12	17.07	4	Yes	R
131023	HSHW	<b>Purchasing Agents, Except Farm Products &amp; Trade*</b>	2.24	86	26.17	17.27	4	Yes	R
292034	HSHW	Radiologic Technologists and Technicians	0.61	38	25.26	19.30	3	Yes	R
419021	HSHW	Real Estate Brokers	1.12	56	37.67	15.43	3	Yes	R
419022		<b>Real Estate Sales Agents*</b>	1.65	166	23.49	12.80	3	Yes	R

## 2011-12 Preliminary Regional Targeted Occupations List

**Sorted by Occupational Title**

Workforce Region 23 - Miami-Dade and Monroe Counties

Workforce Estimating Conference Selection Criteria:

- 1 FLDOE Training Codes 3 (PSAV Certificate) and 4 (Community College Credit/Degree)
- 2 25 annual openings and positive growth
- 3 Mean Wage of \$13.02/hour and Entry Wage of \$10.58/hour
- 4 High Skill/High Wage (HSHW) Occupations: Mean Wage of \$20.40/hour and Entry Wage of \$13.02/hour

SOC Code†	HSHW††	Occupational Title†	Annual	Annual	2010 Hourly Wage		FLDOE	In EFI	Data
			Percent		Openings	Mean			
Occupations with titles in <b>bold type</b> and followed by an <b>asterisk (*)</b> are found in declining industries and are not projected to return to their historical peak during the forecast period. They may have an oversupply of trained workers.									
291111	HSHW	Registered Nurses	1.56	715	33.23	24.37	4	Yes	R
291126	HSHW	<b>Respiratory Therapists*</b>	1.14	28	24.75	20.48	4	Yes	R
472181		<b>Roofers*</b>	2.33	447	15.92	12.00	3	No	S
535011		Sailors and Marine Oilers	2.24	143	17.80	11.79	3	No	R
414011	HSHW	Sales Representatives, Wholesale & Mfg, Tech. & Sci. Products	1.69	247	32.21	16.47	3	Yes	R
414012	HSHW	<b>Sales Representatives, Wholesale and Manufacturing, Other*</b>	1.77	672	28.44	13.11	3	Yes	R
492098		Security and Fire Alarm Systems Installers	2.87	38	16.87	13.39	3	No	R
253021		<b>Self-Enrichment Education Teachers*</b>	1.85	56	20.55	11.79	3	No	R
472211		<b>Sheet Metal Workers*</b>	2.40	264	18.02	12.94	3	Yes	S
535031	HSHW	<b>Ship Engineers*</b>	NA	NA	36.73	16.65	4	No	R
211093		<b>Social and Human Service Assistants*</b>	0.73	57	14.88	11.01	3	Yes	R
292055		Surgical Technologists	1.54	36	17.42	13.21	3	Yes	R
173031		<b>Surveying and Mapping Technicians*</b>	2.58	32	19.24	12.88	3	Yes	R
492022		<b>Telecommunications Equipment Installers and Repairers*</b>	0.26	28	21.24	12.38	3	Yes	R
433071		<b>Tellers*</b>	0.94	219	13.03	10.70	3	Yes	R
533032		Truck Drivers, Heavy and Tractor-Trailer	2.18	391	18.25	12.77	3	Yes	R
251194		<b>Vocational Education Teachers, Postsecondary*</b>	0.29	27	24.76	12.87	4	No	R
518031	HSHW	Water and Liquid Waste Treatment Plant Operators	2.23	243	21.21	15.05	3	Yes	S
514121		<b>Welders, Cutters, Solderers, and Brazers*</b>	0.71	42	18.66	12.73	3	Yes	R
131022	HSHW	<b>Wholesale and Retail Buyers, Except Farm Products*</b>	0.67	42	28.71	17.91	4	Yes	R

†SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles.

††HSHW = High Skill/High Wage.

†††Data Source:

R = Meets regional wage and openings criteria based on state Labor Market Statistics employer survey data. Regional data are shown.

S = Meets statewide wage and openings criteria based on state Labor Market Statistics employer survey data. Statewide data are shown.

EFI - Enterprise Florida, Inc.

User/Area: Phillip George / Workforce Region 23

The occupations below have changed their status with regard to passing or failing regional criteria. Some occupations may still appear on current or previous regional lists because they meet statewide criteria despite failing to meet regional criteria.

**Workforce Region 23  
Changes from Previous Year**

SOC Code	SOC Title	10~11	11~12	Source*	Reason**	Info
		Final	Prelim			
132011	Accountants and Auditors	Y	N	R	E	7
532021	Air Traffic Controllers	Y	N	R	AB	7
492091	Avionics Technicians	Y	N	L	B	7
194021	Biological Technicians	Y	N	L	B	7
517011	Cabinetmakers and Bench Carpenters	Y	N	S	AB	7
472051	Cement Masons and Concrete Finishers	Y	N	R	B	7
351011	Chefs and Head Cooks	Y	N	R	B	7
272022	Coaches and Scouts	Y	N	R	E	7
499092	Commercial Divers	Y	N	L		7
113021	Computer and Information Systems Managers	Y	N	R	E	7
492011	Computer, ATM, and Office Machine Repairers	Y	N	R	BD	7
434051	Customer Service Representative	Y	N	L	D	7
292032	Diagnostic Medical Sonographers	Y	N	L	B	7
492094	Electronics Repairers, Commercial and Industrial Equip.	Y	N	S	AB	7
292041	Emergency Medical Technicians and Paramedics	Y	N	L	D	7
119011	Farm, Ranch, and Other Agricultural Managers	Y	N	R	CD	7
132051	Financial Analysts	Y	N	R	E	7
113031	Financial Managers	Y	N	R	E	7
371011	First-Line Superv. of Housekeeping & Janitorial Workers	Y	N	R	B	7
319099	Healthcare Support Workers, All Other	Y	N	S	BD	7
259031	Instructional Coordinators	Y	N	R	E	7
112021	Marketing Managers	Y	N	R	E	7
292011	Medical and Clinical Laboratory Technologists	Y	N	L	A	7
119111	Medical and Health Services Managers	Y	N	R	E	7
292071	Medical Records and Health Information Technicians	Y	N	S	D	7
319094	Medical Transcriptionists	Y	N	S	AB	7
493042	Mobile Heavy Equipment Mechanics, Except Engines	Y	N	R	B	7
292081	Opticians, Dispensing	Y	N	R	D	7
132052	Personal Financial Advisors	Y	N	R	E	7
372021	Pest Control Workers	Y	N	S	D	7
472161	Plasterers and Stucco Masons	Y	N	S	B	7
272012	Producers and Directors	Y	N	R	E	7
273031	Public Relations Specialists	Y	N	R	E	7
472181	Roofers	Y	N	R	B	7
112022	Sales Managers	Y	N	R	E	7
413031	Securities, and Financial Services Sales Agents	Y	N	R	E	7
211011	Substance Abuse and Behavioral Disorder Counselors	Y	N	S	E	7
171022	Surveyors	Y	N	S	E	7
259041	Teacher Assistants	Y	N	R	D	7
499052	Telecommunications Line Installers and Repairers	Y	N	R	AB	7
113071	Transportation, Storage, and Distribution Managers	Y	N	R	AB	7
493021	Automotive Body and Related Repairers	N	Y	R		7
292031	Cardiovascular Technologists and Technicians	N	Y	R		7
532012	Commercial Pilots	N	Y	R		7
173023	Electrical and Electronic Engineering Technicians	N	Y	R		7
511011	First-Line Superv. of Production and Operating Workers	N	Y	R		7
292099	Health Technologists and Technicians, All Other	N	Y	R		7

537051	Industrial Truck and Tractor Operators	N	Y	R	7
434131	Loan Interviewers and Clerks	N	Y	R	7
132072	Loan Officers	N	Y	R	7
499062	Medical Equipment Repairers	N	Y	S	7
131121	Meeting and Convention Planners	N	Y	S	7
434141	New Account Clerks	N	Y	R	7
435031	Police, Fire, and Ambulance Dispatchers	N	Y	S	7
339021	Private Detectives and Investigators	N	Y	S	7
211093	Social and Human Service Assistants	N	Y	R	7
433071	Tellers	N	Y	R	7
518031	Water and Liquid Waste Treatment Plant Operators	N	Y	S	7

**Source = R** meets regional wage and openings criteria based on state Labor Market Statistics employer survey data.

**Source = L** Occupation requested by the regional workforce board and approved by WFI.

**Source = S** meets statewide wage and openings criteria based on state Labor Market Statistics employer survey data.

*\*Source refers to year occupation made list*

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**Reason = A** Growth

**Reason = B** Openings

**Reason = C** Mean Wage

**Reason = D** Entry Wage

**Reason = E** Training Code

*\*\*Reason occupation did not make the 11-12 TOL list*

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Source: Florida Agency for Workforce Innovation - Labor Market Statistics Center

This page was last updated 03/21/2011 12:19:31



**8.B**

**South Florida Workforce Investment Board**

***April 14, 2011***

**Approval of New Programs for an Existing Training Vendor**

**RECOMMENDATION**

The EDIS Committee recommends to the Board the approval of new training programs for existing Training Vendor GEB Computer Training, LTD (New Horizons).

**BACKGROUND**

Federal and state law permit regional workforce boards to independently develop criteria for the selection of Training Vendors and programs. In Region 23, the current process to become an approved Training Vendor involves staff evaluation of an applicant's programmatic and fiscal capabilities. For an existing Training Vendor who requests the addition of a new program, staff reviews only programmatic capabilities. Vendors and programs passing staff review are presented to the EDIS Committee for recommendation to the Board.

New Horizons has requested to add a Microsoft Certified IT Professional Server Administrator (MCITP) Green IT Preparatory program and a Microsoft Certified Technology Specialist Windows Server 2008 (MCTS) Green IT Preparatory program to its list of approved offerings. Both programs have passed staff's review and are approved by the Florida Department of Education Commission for Independent Education (CIE). Attached the Committee members will find a copy of New Horizons' CIE license, CIE program approval form and program cost information.

This item was before the EDIS Committee at its April 14, 2011 meeting.

*Attachments*



COMMISSION FOR INDEPENDENT EDUCATION  
**ANNUAL LICENSE**

This is to certify that  
New Horizons Computer Learning Center of South Florida  
7757 W. Flagler St., Suite 200  
Miami, Florida 33144  
Is hereby licensed to offer program(s) of instruction

Under the provisions of Chapter 1005, Florida Statutes and Chapter 6E, Florida Administrative Code for the period beginning:

10/1/2010

*Samuel J. Ferguson*

Executive Director

2438

License Number

*F. J. ...*

Commission Chairperson

This license is non-transferable, non-assumable, and shall be rendered null and void upon any change in ownership of the licensee.

# FLORIDA DEPARTMENT OF EDUCATION



## STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

### Members

DR. AKSHAY DESAI

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Dr. Eric J. Smith  
Commissioner of Education



December 17, 2010

ID # 2438

SCHOOL: New Horizons Computer Learning Center of South Florida  
7757 W. Flagler St., Suite 200  
Miami, FL 33144

## RE: PROGRAM APPROVAL

The Commission, meeting in regular session on November 17, 2010, approved your request for the following program(s):

ITIL Foundations - Diploma - 19.5 Clock Hours

Certified Six Sigma Green Belt (CSSGB) - Diploma - 32.5 Clock Hours

Project Management Professional (PMP) & Certified Six Sigma Green Belt (CSSGB) - Diploma - 65 Clock Hours

VMware Certified Professional (VCP) Preparatory - Diploma - 32.5 Clock Hours

Administrative Professional - Diploma - 110.5 Clock Hours

Administrative Professional with English as a Second Language (ESL) - Diploma - 185.5 Clock Hours

Microsoft Certified IT Professional Server Administrator (MCITP) Green IT Preparatory - Diploma - 234 Clock Hours

Microsoft Certified Technology Specialist Windows Server 2008 (MCTS) Green IT Preparatory - Diploma - 182 Clock Hours

Project Management Professional (PMP) - Diploma - 32.5 Clock Hours

All approved new and modified programs must be reflected in a revised catalog, or published in a printed supplement and physically attached to the catalog.

Should you need further assistance, please contact Jack Montfort at (850) 245-3200.

Sincerely,

A handwritten signature in cursive script that reads "Samuel L. Ferguson".

Samuel L. Ferguson  
Executive Director  
Commission for Independent Education

SAMUEL L. FERGUSON  
Executive Director  
Commission for Independent Education

**GEB COMPUTER TRAINING, LTD (New Horizons)**

**Note:** ITAs are written on a term basis and all renewals of ITAs are based on satisfactory completion of training each term. ITAs cover the cost of books, all testing fees, physical, etc. **Pell Grants:** All participants are required to apply for the Pell Grant and if Pell eligible the Pell must be used first for all Pell eligible programs. **Tuition Refunds:** The Training Vendor shall follow the SFWIB Standardized Refund Policy for refund calculations. **Notice:** Case Managers need to advise participants that they may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, does not cover the full cost of the program. If the participant is not Pell eligible, they will be required to obtain student loans and/or other financial aid to cover the cost of the program not covered by the ITA amount. **SFWIB will not be responsible for any debts that the participant incurs. A.A. Degrees are not covered under ITAs.**

Institutional Fees																					
						A	B	C	D	E	F	G	H							2010 - 2011 TOL Wage Rate	
Program Offered	Lic./ Cert. (Yes/No)	CIP Code	Clock Hours	Credit Hours	Course Length (estimated in months)	Tuition Cost	Application-Registration Fees	Special Course Fees	Total Institutional Fees (A+B+C)	Books and Materials	Tools	Tests/ Cert. Exams	Total Program Cost (D+E+F+G)	MAX ITA AMT (Determined by SFWIB)	Pell Eligible (Yes/No)	Comparable Public School Program (Determined by SFWIB)	2010 - 2011 TOL Related Occupations (Name & SOC)	Entry	Mean		
<b>A.S./A.A.S. Degree Programs</b>																					
<b>Diploma/Certificate Programs</b>																					
Microsoft Certified IT Professional Server Administrator (MCITP) Green IT Preparatory Program	Yes	0507030402	234 hours		4 months	\$14,345.00	\$50.00	\$0	\$14,395	\$500.00	0	\$1,100.00	\$15,995.00	\$9,353.00	No	No Comparable Program:per ITA Policy Occupational Title, Quadrant Category, and Cost Negotiation	151071 -- Network and Computer Systems Administrators	\$23.78	\$37.75		
Microsoft Certified Technology Specialist Windows Server 2008 (MCTS) Green IT Preparatory Program	Yes	0507030402	182 hours		3 months	\$11,645.00	\$50.00	\$0	\$11,695	\$350.00	0	\$900.00	\$12,945.00	\$7,616.00	No	No Comparable Program:per ITA Policy Occupational Title, Quadrant Category, and Cost Negotiation	151041 -- Computer Support Specialists	\$14.17	\$20.72		



9.A

**South Florida Workforce Investment Board**

*April 14, 2011*

**Workforce Services Balanced Scorecard Update**

**Information Item**

**BACKGROUND**

The region's Balanced Scorecard measures the performance of Service Partners and is attached for the period of July 1, 2010, through March 31, 2011.

A performance summary of the Workforce Services Contractors for the same period (July 1, 2010, through March 31, 2011) is set forth below. The summary shows that ten (10) of the twelve (12) Workforce Services Contracts are at least meeting 50% of the PY '10-'11 Balanced Scorecard Performance Measures standards.

<b>WORKFORCE SERVICES CONTRACTORS PERFORMANCE SUMMARY</b> <b>Balanced Scorecard PY '10-'11 (July 1, 2010 through March 31, 2011)</b>				
<b>Workforce Services Contractors</b>	<b>Workforce Services Locations</b>	<b># of Performance Measures Standards Met</b>	<b># of Performance Measures</b>	<b>% of Performance Measures Standards Met</b>
<b>Arbor E&amp;T, LLC</b>	Carol City Career Center	13	24	55%
	Hialeah Gardens Career Center	15	24	63%
<b>City of Hialeah</b>	Hialeah Downtown Career Center	8	24	34%
<b>Ser Jobs for Progress, Inc.</b>	North Miami Beach Career Center	14	24	58%
<b>Transition, Inc.</b>	Transition Offender Service Center *	7	17	41%
<b>UNIDAD of Miami Beach, Inc.</b>	Miami Beach Career Center	13	24	55%
<b>Youth Co-Op, Inc.</b>	Florida Keys Career Center	13	24	55%
	Homestead Career Center	16	24	67%
	Little Havana Career Center	13	24	55%
	Northside Career Center	13	24	55%
	Perrine Career Center	15	24	63%
	West Dade Career Center	15	24	63%

This item was before the WSI Committee at its April 14, 2011 meeting. The following option was provided for the Committee's consideration and discussion:

- A Service Provider that does not meet at least 50% of the PY '10-'11 Balanced Scorecard Performance Measures (July 1, 2010 through April 30, 2011) may not be considered for a PY '11-'12 Workforce Services Contract.

*Attachment*

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Regional

Regional			
	Measure	Standard	Region
1	Level of Services	84.94 %	100.00 %
2	Level of Services for Special Groups	79.94 %	100.00 %
3	Service Outcome Rate	15 %	10.28 %
3.A	Core	20 %	7.42 %
3.B	Staff Assisted	14 %	9.68 %
3.C	Intensive	11 %	9.72 %
3.D	Training	70 %	90.55 %
4	Training Completion Rate	70 %	89.23 %
5	Training Related Placements	70 %	79.94 %
6	Employment After Services	17,445	13,668
7	Employment WIA	1,911	2,056
8	Prof. Placement 3% of Employment	410	517
9	Self-Sufficiency 14% of Employment	1,906	1,927
10	Job Order Index	10,758	11,331
11	Job Order Index 28% of \$13 and above	3,166	4,140

Regional			
	Measure	Standard	Region
14	Jobs Openings Filled Rate	62 %	42.79 %
15	WP Entered Employment Rate	28 %	24.97 %
16	WIA Adult EER	97 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %
18	WIA Emp Worker Outcome	95 %	97.34 %
19	CAP Entered Employment Rate	30 %	30.61 %
20	CAP Participation Rate	52 %	58.55 %
21	CAP Two-Family Participation Rate	90 %	66.26 %
22	Short-Term Veterans EER	30 %	28.64 %
23	FSET EER	20 %	6.54 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

Arbor

Carol City Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.07 %	7.85 %
2	Level of Services for Special Groups	6.66 %	7.46 %
3	Service Outcome Rate	15 %	6.71 %
3.A	Core	20 %	0.56 %
3.B	Staff Assisted	14 %	5.74 %
3.C	Intensive	11 %	7.61 %
3.D	Training	70 %	90.12 %
4	Training Completion Rate	70 %	89.23 %
5	Training Related Placements	70 %	71.43 %
6	Employment After Services	1,107	814
7	Employment WIA	129	176
8	Prof. Placement 3% of Employment	19	43
9	Self-Sufficiency 14% of Employment	113	150
10	Job Order Index	630	767
11	Job Order Index 28% of \$13 and above	214	361

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	37.12 %
15	WP Entered Employment Rate	28 %	24.97 %	32.37 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	50.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	24.17 %
20	CAP Participation Rate	52 %	58.55 %	54.98 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	64.71 %
22	Short-Term Veterans EER	30 %	28.64 %	38.16 %
23	FSET EER	20 %	6.54 %	16.62 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

Arbor

Hialeah Gardens Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	6.04 %	8.69 %
2	Level of Services for Special Groups	5.68 %	7.74 %
3	Service Outcome Rate	15 %	4.66 %
3.A	Core	20 %	1.84 %
3.B	Staff Assisted	14 %	4.52 %
3.C	Intensive	11 %	4.29 %
3.D	Training	70 %	90.91 %
4	Training Completion Rate	70 %	94.29 %
5	Training Related Placements	70 %	89.09 %
6	Employment After Services	1,242	728
7	Employment WIA	189	213
8	Prof. Placement 3% of Employment	18	31
9	Self-Sufficiency 14% of Employment	101	101
10	Job Order Index	957	985
11	Job Order Index 28% of \$13 and above	275	394

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	18.25 %
15	WP Entered Employment Rate	28 %	24.97 %	25.37 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	100.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	45.22 %
20	CAP Participation Rate	52 %	58.55 %	65.36 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	71.79 %
22	Short-Term Veterans EER	30 %	28.64 %	27.85 %
23	FSET EER	20 %	6.54 %	25.00 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

City of Hialeah

Hialeah Downtown Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.54 %	5.56 %
2	Level of Services for Special Groups	7.10 %	3.62 %
3	Service Outcome Rate	15 %	6.23 %
3.A	Core	20 %	1.96 %
3.B	Staff Assisted	14 %	5.40 %
3.C	Intensive	11 %	8.29 %
3.D	Training	70 %	68.49 %
4	Training Completion Rate	70 %	88.75 %
5	Training Related Placements	70 %	81.82 %
6	Employment After Services	957	566
7	Employment WIA	147	113
8	Prof. Placement 3% of Employment	14	7
9	Self-Sufficiency 14% of Employment	79	40
10	Job Order Index	1,329	1,336
11	Job Order Index 28% of \$13 and above	374	401

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	18.64 %
15	WP Entered Employment Rate	28 %	24.97 %	22.10 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	92.31 %
19	CAP Entered Employment Rate	30 %	30.61 %	37.22 %
20	CAP Participation Rate	52 %	58.55 %	58.78 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	68.44 %
22	Short-Term Veterans EER	30 %	28.64 %	24.24 %
23	FSET EER	20 %	6.54 %	2.04 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Ser Jobs

### North Miami Beach Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.45 %	10.55 %
2	Level of Services for Special Groups	7.02 %	11.30 %
3	Service Outcome Rate	15 %	8.21 %
3.A	Core	20 %	4.13 %
3.B	Staff Assisted	14 %	7.95 %
3.C	Intensive	11 %	10.11 %
3.D	Training	70 %	92.39 %
4	Training Completion Rate	70 %	92.86 %
5	Training Related Placements	70 %	83.78 %
6	Employment After Services	1,773	1,214
7	Employment WIA	162	201
8	Prof. Placement 3% of Employment	36	37
9	Self-Sufficiency 14% of Employment	169	307
10	Job Order Index	1,263	1,341
11	Job Order Index 28% of \$13 and above	375	457

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	42.18 %
15	WP Entered Employment Rate	28 %	24.97 %	19.53 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	100.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	27.60 %
20	CAP Participation Rate	52 %	58.55 %	59.58 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	56.04 %
22	Short-Term Veterans EER	30 %	28.64 %	24.76 %
23	FSET EER	20 %	6.54 %	5.23 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Transition

### Transition Offender Service Center

Per Center			
	Measure	Standard	Center
1	Level of Services	1.39 %	2.01 %
2	Level of Services for Special Groups	1.30 %	2.70 %
3	Service Outcome Rate	15 %	18.50 %
3.A	Core	20 %	13.51 %
3.B	Staff Assisted	14 %	18.68 %
3.C	Intensive	11 %	18.71 %
3.D	Training	70 %	ND
4	Training Completion Rate		ND
5	Training Related Placements		ND
6	Employment After Services	438	369
7	Employment WIA		ND
8	Prof. Placement 3% of Employment	2	3
9	Self-Sufficiency 14% of Employment	51	13
10	Job Order Index	234	234
11	Job Order Index 28% of \$13 and above	65	16

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	79.56 %
15	WP Entered Employment Rate	28 %	24.97 %	25.94 %
16	WIA Adult EER		100.00 %	ND
17	WIA Dislocated Worker EER		99.49 %	ND
18	WIA Emp Worker Outcome		97.34 %	ND
19	CAP Entered Employment Rate	30 %	30.61 %	20.80 %
20	CAP Participation Rate	52 %	58.55 %	61.98 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	42.86 %
22	Short-Term Veterans EER	30 %	28.64 %	38.46 %
23	FSET EER	20 %	6.54 %	2.94 %

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# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

Unidad of Miami Beach

Miami Beach Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.38 %	5.58 %
2	Level of Services for Special Groups	5.06 %	7.59 %
3	Service Outcome Rate	15 %	5.40 %
3.A	Core	20 %	5.47 %
3.B	Staff Assisted	14 %	4.20 %
3.C	Intensive	11 %	4.55 %
3.D	Training	70 %	91.30 %
4	Training Completion Rate	70 %	73.33 %
5	Training Related Placements	70 %	70.97 %
6	Employment After Services	963	605
7	Employment WIA	198	145
8	Prof. Placement 3% of Employment	35	27
9	Self-Sufficiency 14% of Employment	84	90
10	Job Order Index	681	733
11	Job Order Index 28% of \$13 and above	205	211

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	24.24 %
15	WP Entered Employment Rate	28 %	24.97 %	18.16 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	100.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	40.86 %
20	CAP Participation Rate	52 %	58.55 %	72.38 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	64.29 %
22	Short-Term Veterans EER	30 %	28.64 %	31.06 %
23	FSET EER	20 %	6.54 %	13.15 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Youth Co-Op

### Florida Keys Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.92 %	1.95 %
2	Level of Services for Special Groups	5.57 %	4.01 %
3	Service Outcome Rate	15 %	20.47 %
3.A	Core	20 %	15.61 %
3.B	Staff Assisted	14 %	21.55 %
3.C	Intensive	11 %	12.93 %
3.D	Training	70 %	91.38 %
4	Training Completion Rate	70 %	88.24 %
5	Training Related Placements	70 %	36.36 %
6	Employment After Services	483	713
7	Employment WIA	78	93
8	Prof. Placement 3% of Employment	18	99
9	Self-Sufficiency 14% of Employment	99	494
10	Job Order Index	423	425
11	Job Order Index 28% of \$13 and above	119	158

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	67.10 %
15	WP Entered Employment Rate	28 %	24.97 %	33.92 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	75.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	44.07 %
20	CAP Participation Rate	52 %	58.55 %	26.47 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	37.50 %
22	Short-Term Veterans EER	30 %	28.64 %	25.63 %
23	FSET EER	20 %	6.54 %	5.07 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Youth Co-Op

### Homestead Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	4.81 %	6.66 %
2	Level of Services for Special Groups	4.53 %	6.01 %
3	Service Outcome Rate	15 %	18.85 %
3.A	Core	20 %	24.65 %
3.B	Staff Assisted	14 %	17.41 %
3.C	Intensive	11 %	14.24 %
3.D	Training	70 %	94.74 %
4	Training Completion Rate	70 %	85.92 %
5	Training Related Placements	70 %	74.42 %
6	Employment After Services	2,430	2,239
7	Employment WIA	111	126
8	Prof. Placement 3% of Employment	15	22
9	Self-Sufficiency 14% of Employment	313	62
10	Job Order Index	435	445
11	Job Order Index 28% of \$13 and above	124	136

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	64.67 %
15	WP Entered Employment Rate	28 %	24.97 %	28.68 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome		97.34 %	ND
19	CAP Entered Employment Rate	30 %	30.61 %	30.31 %
20	CAP Participation Rate	52 %	58.55 %	77.58 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	84.09 %
22	Short-Term Veterans EER	30 %	28.64 %	21.35 %
23	FSET EER	20 %	6.54 %	8.23 %

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# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Youth Co-Op

### Little Havana Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	9.49 %	11.19 %
2	Level of Services for Special Groups	8.93 %	11.60 %
3	Service Outcome Rate	15 %	16.34 %
3.A	Core	20 %	2.24 %
3.B	Staff Assisted	14 %	17.98 %
3.C	Intensive	11 %	7.12 %
3.D	Training	70 %	92.02 %
4	Training Completion Rate	70 %	93.87 %
5	Training Related Placements	70 %	91.11 %
6	Employment After Services	1,689	1,082
7	Employment WIA	279	258
8	Prof. Placement 3% of Employment	51	33
9	Self-Sufficiency 14% of Employment	151	147
10	Job Order Index	1,284	1,440
11	Job Order Index 28% of \$13 and above	403	554

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	40.07 %
15	WP Entered Employment Rate	28 %	24.97 %	25.66 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	99.22 %
19	CAP Entered Employment Rate	30 %	30.61 %	31.87 %
20	CAP Participation Rate	52 %	58.55 %	54.07 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	68.56 %
22	Short-Term Veterans EER	30 %	28.64 %	32.95 %
23	FSET EER	20 %	6.54 %	2.33 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Youth Co-Op

### Northside Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	11.88 %	13.09 %
2	Level of Services for Special Groups	11.18 %	13.46 %
3	Service Outcome Rate	15 %	10.79 %
3.A	Core	20 %	6.72 %
3.B	Staff Assisted	14 %	9.76 %
3.C	Intensive	11 %	9.76 %
3.D	Training	70 %	90.52 %
4	Training Completion Rate	70 %	92.86 %
5	Training Related Placements	70 %	74.55 %
6	Employment After Services	2,493	1,454
7	Employment WIA	246	291
8	Prof. Placement 3% of Employment	38	41
9	Self-Sufficiency 14% of Employment	203	117
10	Job Order Index	1,278	1,302
11	Job Order Index 28% of \$13 and above	364	449

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	38.80 %
15	WP Entered Employment Rate	28 %	24.97 %	19.48 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.34 %	100.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	22.20 %
20	CAP Participation Rate	52 %	58.55 %	57.21 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	71.47 %
22	Short-Term Veterans EER	30 %	28.64 %	30.77 %
23	FSET EER	20 %	6.54 %	0.52 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Youth Co-Op

### Perrine Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.76 %	12.09 %
2	Level of Services for Special Groups	7.30 %	11.81 %
3	Service Outcome Rate	15 %	12.68 %
3.A	Core	20 %	9.90 %
3.B	Staff Assisted	14 %	6.77 %
3.C	Intensive	11 %	26.07 %
3.D	Training	70 %	93.42 %
4	Training Completion Rate	70 %	88.60 %
5	Training Related Placements	70 %	78.00 %
6	Employment After Services	1,932	1,943
7	Employment WIA	168	207
8	Prof. Placement 3% of Employment	38	37
9	Self-Sufficiency 14% of Employment	272	137
10	Job Order Index	831	884
11	Job Order Index 28% of \$13 and above	247	467

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	62.71 %
15	WP Entered Employment Rate	28 %	24.97 %	26.43 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	95.65 %
18	WIA Emp Worker Outcome	95 %	97.34 %	100.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	35.03 %
20	CAP Participation Rate	52 %	58.55 %	67.54 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	66.58 %
22	Short-Term Veterans EER	30 %	28.64 %	22.08 %
23	FSET EER	20 %	6.54 %	7.36 %

# SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 3/31/2011

## Youth Co-Op

### West Dade Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	10.22 %	14.75 %
2	Level of Services for Special Groups	9.62 %	12.67 %
3	Service Outcome Rate	15 %	6.94 %
3.A	Core	20 %	4.42 %
3.B	Staff Assisted	14 %	7.59 %
3.C	Intensive	11 %	4.27 %
3.D	Training	70 %	98.68 %
4	Training Completion Rate	70 %	88.60 %
5	Training Related Placements	70 %	80.00 %
6	Employment After Services	1,938	1,941
7	Employment WIA	204	233
8	Prof. Placement 3% of Employment	127	137
9	Self-Sufficiency 14% of Employment	271	269
10	Job Order Index	1,413	1,435
11	Job Order Index 28% of \$13 and above	401	536

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	42.79 %	29.69 %
15	WP Entered Employment Rate	28 %	24.97 %	27.91 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.49 %	98.81 %
18	WIA Emp Worker Outcome	95 %	97.34 %	100.00 %
19	CAP Entered Employment Rate	30 %	30.61 %	41.55 %
20	CAP Participation Rate	52 %	58.55 %	60.76 %
21	CAP Two-Family Participation Rate	90 %	66.26 %	61.73 %
22	Short-Term Veterans EER	30 %	28.64 %	34.46 %
23	FSET EER	20 %	6.54 %	8.24 %



**9.B**

**South Florida Workforce Investment Board**

**April 14, 2011**

**Refugee Employment and Training Balanced Scorecard Update**

**Information Item**

**BACKGROUND**

The Refugee Employment and Training (RET) Balanced Scorecard measures the performance of RET Service Contractors and is attached for the period of October 1, 2010, through February 28, 2010.

The RET Services Contractors Performance Summary for the same period (October 1, 2010, through February 28, 2011) is set forth below. The summary shows that all ten (10) RET Services Contracts are meeting or exceeding 67% of the PY '10-'11 Performance Measures standards.

<b>RET SERVICES CONTRACTORS PERFORMANCE SUMMARY Balanced Scorecard PY '10-'11 (October 1, 2010 through February 28, 2011)</b>			
<b>RET Services Contractors</b>	<b># of Performance Measures Standards Met</b>	<b># of * Performance Measures</b>	<b>% of Performance Measures Standards Met</b>
<b>Adults Mankind Organization, Inc.</b>	<b>6</b>	<b>6</b>	<b>100%</b>
<b>Arbor E &amp; T, LLC</b>	<b>5</b>	<b>6</b>	<b>83%</b>
<b>Cuban American National Council, Inc.</b>	<b>6</b>	<b>6</b>	<b>100%</b>
<b>Community Coalition, Inc.</b>	<b>4</b>	<b>6</b>	<b>67%</b>
<b>City of Hialeah</b>	<b>4</b>	<b>6</b>	<b>67%</b>
<b>Florida Educational Institute, Inc.</b>	<b>6</b>	<b>6</b>	<b>100%</b>
<b>Lutheran Services of Florida, Inc. * *</b>	<b>6</b>	<b>7</b>	<b>86%</b>
<b>Miami Beach Latin Chamber of Commerce, Inc.</b>	<b>6</b>	<b>6</b>	<b>100%</b>
<b>UNIDAD of Miami Beach, Inc.</b>	<b>5</b>	<b>6</b>	<b>83%</b>
<b>Youth Co-Op, Inc. * *</b>	<b>7</b>	<b>7</b>	<b>100%</b>

\* Error Rate Performance Measure is Annually (not included)

\* \* Includes an additional Performance Measure for Career Laddering Placements

*Attachment*

# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Regional

Regional				
	Measure	Standard	Region	
1	Entered Employment Rate	40 %	49.58 %	↑
2	Employed on the 90th Day	50 %	68.24 %	↓
3	Employed on the 180th Day	50 %	60.83 %	↓
4	Health Benefits	38 %	45.46 %	↑
5	Placements	559	478	
6	Intakes	772	658	
7	Career Laddering Placements	50 %	75.00 %	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## AMO

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	46.66 %	↑
2	Employed on the 90th Day	55 %	NA	77.54 %	↑
3	Employed on the 180th Day	55 %	NA	68.65 %	↓
4	Health Benefits	38 %	45.46 %	45.08 %	↑
5	Placements	67	NA	117	
6	Intakes	176	NA	176	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Arbor E&T, LLC

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	23.24 %	↑
2	Employed on the 90th Day	55 %	NA	80.93 %	↓
3	Employed on the 180th Day	55 %	NA	74.14 %	↓
4	Health Benefits	38 %	45.46 %	46.15 %	↑
5	Placements	17	NA	17	
6	Intakes	85	NA	58	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## CANC

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	76.19 %	↑
2	Employed on the 90th Day	55 %	NA	72.78 %	↓
3	Employed on the 180th Day	55 %	NA	62.87 %	↓
4	Health Benefits	38 %	45.46 %	37.50 %	↓
5	Placements	34	NA	29	
6	Intakes	30	NA	25	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Community Coalition

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	70.81 %	↑
2	Employed on the 90th Day	55 %	NA	62.18 %	↓
3	Employed on the 180th Day	55 %	NA	42.39 %	↓
4	Health Benefits	38 %	45.46 %	32.17 %	↓
5	Placements	14	NA	19	
6	Intakes	20	NA	7	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Florida Educational Institute

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	46.44 %	↑
2	Employed on the 90th Day	55 %	NA	62.36 %	↓
3	Employed on the 180th Day	55 %	NA	55.49 %	↓
4	Health Benefits	38 %	45.46 %	43.56 %	↑
5	Placements	65	NA	67	
6	Intakes	109	NA	119	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Hialeah, City of

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	20.86 %	↑
2	Employed on the 90th Day	55 %	NA	67.69 %	↑
3	Employed on the 180th Day	55 %	NA	74.47 %	↑
4	Health Benefits	38 %	45.46 %	36.07 %	↓
5	Placements	8	NA	9	
6	Intakes	26	NA	26	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Lutheran Services

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	57.59 %	↑
2	Employed on the 90th Day	55 %	NA	57.69 %	↓
3	Employed on the 180th Day	55 %	NA	56.01 %	↑
4	Health Benefits	38 %	45.46 %	46.59 %	↓
5	Placements	65	NA	46	
6	Intakes	115	NA	81	
7	Career Laddering Placements	50 %	NA	77.78 %	↓

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Miami Beach Latin Chamber

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	95.29 %	↑
2	Employed on the 90th Day	55 %	NA	90.91 %	↑
3	Employed on the 180th Day	55 %	NA	78.46 %	↑
4	Health Benefits	38 %	45.46 %	63.01 %	↑
5	Placements	9	NA	20	
6	Intakes	12	NA	14	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Unidad of Miami Beach Devlpmt

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	51.30 %	↑
2	Employed on the 90th Day	55 %	NA	66.67 %	↓
3	Employed on the 180th Day	55 %	NA	75.44 %	↓
4	Health Benefits	38 %	45.46 %	37.68 %	↑
5	Placements	7	NA	12	
6	Intakes	22	NA	21	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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# SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 3/31/2011

## Youth Co-Op

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	49.58 %	55.87 %	↑
2	Employed on the 90th Day	55 %	NA	66.31 %	↓
3	Employed on the 180th Day	55 %	NA	55.01 %	↓
4	Health Benefits	38 %	45.46 %	49.35 %	↑
5	Placements	99	NA	142	
6	Intakes	177	NA	131	
7	Career Laddering Placements	50 %	NA	66.67 %	↑

ND = No data

NA = Region performance not applicable for this measure

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