



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

Thursday, February 24, 2011

9:30 A.M.

Doubletree Miami Mart/Airport Hotel and Exhibition Center
711 NW 72nd Avenue
Salons E & F
Miami, Florida 33126

AGENDA

1. Call to Order and Introductions
2. Approval Meeting Minutes
 - A. December 16, 2010
3. Chairman's Report
4. Executive Director's Report
5. Nominating Committee
6. Finance Committee
 - A. Finance Reports
 1. December 2010 Financial Report
 2. December 2010 ARRA Financial Report
 - B. Approval to Accept and Allocate an additional 1,418 in Military Family Employment Program Funds
 - C. Approval to Allocate WIA Healthcare Program Carry-Forward funds to the Healthcare Training Initiative
 - D. Approval to Transfer \$568,781 in Wagner-Peyser "Pass-Thru" funds to the State's Salary Expenditure Line Items
 - E. Approval to Accept \$369,037 in Performance Incentive Funds
 - F. Approval to Accept and Allocate an additional \$1,198,792 in WIA Dislocated Worker Program Funds
 - G. Approval to Allocate an additional \$111,000 to Homestead Career Center (Youth Co-Op, Inc.)
 - H. Approval of a SFWIB-Monster.com Government Solutions Contract
 - I. Approval of Fiscal Year 2009-10 Financial Audit Report

7. Youth Council
 - A. Approval of a Juvenile Justice Involved Youth Services Contractor
 - B. Approval to Transfer Administrative Costs to the City of Miami Gardens' Internship Project
 - C. Approval to Authorize Staff to Release a RFP to provide Youth Services for PY 2011-2012
8. Economic Development and Industry Sector Committee
 - A. Information – Program Year 2010-2011 Consumer Report Card Update
 - B. Information – University of Miami Life Science & Technology Park
 - C. Approval of an On-the-Job Training (OJT) Policy
9. Workforce Systems Improvement Committee
 - A. Information – Workforce Services Balanced Scorecard Update
 - B. Information – Refugee Employment & Training Balanced Scorecard Update
 - C. Information – AWI Quality Assurance and Data Validation Review
 - D. Approval to Authorize Staff to Release a RFP to provide Workforce Services for PY 2011-2012

Section 445.007 (1), Florida Statutes states that: "If the regional workforce board enters into a contract with an organization or individual represented on the board of directors, the contract must be approved by a two-thirds vote of the entire board..." Regardless of whether or not you will be attending the meeting of the South Florida Workforce Investment Board, please contact and advise the staff of SFWIB of any such item appearing on the foregoing agenda as soon as possible and prior to any such item being brought before the Board for discussion or vote or both. Thank you for your cooperation and assistance."

South Florida Workforce Investment Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

REVISED



2.A

SFWIB Meeting

February 24, 2011

Minutes of SFWIB Meeting December 16, 2010

South Florida Workforce Investment Board Meeting
December 16, 2010, 9:30A.M.
Miami Dade College West Campus
3800 NW 115th Avenue, 1st Floor
Doral, Florida 33178

SFWIB MEMBERS IN ATTENDANCE	SFWIB Members Not in Attendance	SFW Staff
<ol style="list-style-type: none">1. Adrover, Bernardo, <i>Chairperson</i>2. Brecheisen, Bruce3. Bridges, Jeff4. Brown, Clarence5. Datorre, Roberto6. Ferradaz, Gilda7. Fils-Aime, Sr., Daniel8. Gaber, Cynthia9. Gibson, Charles A.10. Harder, Jackie11. Huston, Albert, Jr.12. Jennings, Donna13. Ludwig, Philipp N.14. Manning, Anne15. Marinelli, Frederick16. Perez, Andre17. Piedra, Obdulio18. Russo, Monica19. Scott, Kenneth20. Socorro, Ivonne21. Talbert, Gregg22. Walker, Wanda23. Wiedman, Holly24. Zewadski-Bricker, Edith	<ol style="list-style-type: none">25. Arboleda, Carlos J.26. Brown, Willie J.27. Carpenter, Willie28. Chi, Joe29. Diggs, Bill30. DuBois, Victoria (non-voting)31. Inguanzo, Ramiro32. Jordan, Barbara33. Manrique, Carlos34. Regueiro, Maria C.35. Roberts, Alvin36. Rodriguez, Pedro37. Roth, Thomas38. West, Alvin, <i>Vice-Chairperson</i> <p>Assistant Miami-Dade County Attorney Tell, Peter S. Sybblis, Martin</p>	<p>Beasley, Rick Almagro, Olivia Almonte, Ivan Alonso, Gustavo Edwards, Phillip Garcia, Christine Gomez, Maria Hernandez, Juan Jean-Baptiste, Antoinette Kavehersi, Cheri Morgan, Myria Parodi, Silvio Smith, Marian</p>

Other Attendees

<p>Berry, Guylene – <i>Positive Impact Foundation</i> Cela, Jose – <i>SER Jobs</i> Cepedes, Marilyn – <i>UNIDAD of Miami</i> Clarke, Robert – <i>Greater Miami Service Corps. (GMSC)</i> Donath, Jaap – <i>Beacon Council</i> Dorsette, Debra – <i>Greater Miami Service Corps. (GMSC)</i> Gavaria- Lopez, Beatriz – <i>North Miami Beach SFW Career Center</i></p>	<p>Girnun, Arnie – <i>New Horizons, Inc.</i> Marti, Sergio – <i>Miami-Dade County Public Schools (M-DCPS)</i> Mitchell, Carlene - <i>Miami-Dade County Public Schools (M-DCPS)</i> Pichardo, Jorge - <i>Youth Co-op, Inc.</i> Quiros, Vivian - <i>Sullivan and Cogliano</i> Rodriguez, Luis - <i>AARP</i> Rosemond, David – <i>UNIDAD of Miami Beach</i></p>	<p>Someillan, Ana – <i>Adult Mankind Org. (AMO)</i> Vicente, Manuela – <i>Baptist Health of South Florida</i> Villoch, Alexander – <i>Beacon Council</i> Zelman, Jackie – <i>University of Miami- Miami-Dade Broadband Coalition</i></p>
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Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman Mr. Bernardo Adrover called the meeting to order at 9:37am, thanked all those present and asked the members to introduce themselves. He noted that a quorum has been achieved.

2. Approval of SFWIB Meeting Minutes of October 21, 2010

Ms. Holly Wiedman moved the approval of October 21, 2010 minutes and motion was seconded by Mr. Obdulio Piedra; **Minutes Passed**

3. Chairman’s Report

Deferred

4. Executive Director’s Report

SFWIB Executive Director Rick Beasley presented the report and 2011 meeting calendar and each member received a copy. He mentioned that SFWIB in partnership with the Beacon Council and Chamber of Commerce are hosting a series of workshops (Business Incentive Roundtable). The first roundtable was held on December 10, 2010. The next one is scheduled for January 13, 2011(more information is provided in item number 6 of the report). The report contained information regarding: federal- Appropriations; federal- Unemployment Statistics; federal – Bipartisan Framework to Extend UI and Help Middle-Class Families; local – Enterprising for 21st Century Grants Management Workshop; and local – South Florida Workforce to Offer Green Technology Training.

Mr. Beasley also mentioned that the next Board meeting is scheduled to commence of February 17, 2011. He noted that the 2011 calendar of meetings needs to be approved by the Board today.

Mr. Adrover agreed, but wanted to confirm that the meetings will not conflict with any holidays scheduled next year. Mr. Beasley responded that there aren’t any conflicts.

Mr. Clarence Brown moved the approval of the 2011 board meeting calendar and motion was seconded by Ms. Jackie Harder: **Motion Passed; Calendar Approved**

5. Executive Committee

5.B. Information – Update on the Development of the Operational Plan for SFWIB’s Strategic Goals

Mr. Beasley presented the item and mentioned that SFW staff met with Mr. Don Upton, President of Fairfield Index Group and identified 14-35 items to operationalize. It will be brought back to the full Board meeting scheduled in February 2011.

Mr. Adrover inquired about the next step for the strategic goals. He asked if the goals will be assigned to each committee and council. Mr. Beasley responded yes, however it was suggested to realign some of the committees.

[Mr. Marinelli stepped out]

[Mr. Marinelli came back]

5.A. Approval of Committee to Nominate the SFWIB Chair and Vice-Chair

Mr. Adrover presented the item and Mr. Beasley read the following names that were selected by the Executive Committee Meeting on December 2, 2010:

1. Mr. Carlos Arboleda;
2. Mr. Bill Diggs;
3. Ms. Gilda Ferradaz;
4. Mr. Frederick Marinelli; and
5. Mr. Thomas Talbert

Ms. Harder moved the approval of a Committee to Nominate the SFWIB Chair and Vice-Chair.
Further discussion:

Ms. Harder first commended Mr. Adrover for his outstanding work as Chairman of SFWIB during his tenure. She then recommended that the nominating committee consider choosing only those candidates with at least 80% attendance at Board and assigned Committee meetings.

Mr. Huston second that motion to include Ms. Harder’s considerations; **Motion Passed**

All in favor with no opposition

[Mr. Fils-Aime stepped out]

6. Finance Committee

6. A. Finance Reports

6. A 1. October 2010 Financial Report

Mr. Piedra presented the item and mentioned that the Finance Committee achieved quorum this morning. Mr. Beasley discussed the Accompanying Notes to the Financial Report (unaudited) for the Period of July 1, 2010 through October 31, 2010 and mentioned the following:

Budget & Adjustments:

- Training & Support Services expenditures under the Refugee funding stream were increased by 16,731

Explanation of Significant Variances:

- Refugee Services is under budget by 17.1% vs. 22%. He noted that Refugee Services program year is October through September.

- Training and Support Services is significantly below budget by 9.6% vs. 33%
- Other Programs and Contracts expenditures are under budget by 9.5% vs. 33%

[Mr. Fils-Aime came back]

6. A 2. October 2010 ARRA Financial Report

Mr. Beasley presented the item.

Mr. Adrover inquired about the amount of people employed. Mr. Beasley responded that he does not have the final amount at the present time; however, there are about 1,200 that are currently in training. Mr. Piedra noted that in addition to the 1,200, there were 4,000 youths.

[Mr. Gibson arrived]

Mr. Piedra noted that the Finance Committee received an update on the current audit by Sharpton, Brunson and Company and the final report will be available in the next 2-3 weeks.

6. B. Approval of a SFWIB-Per Scholas, Inc. Digital Access Initiative

Mr. Piedra presented the item.

Ms. Harder inquired about the amount of computers that will be distributed in Monroe County. Mr. Beasley responded that he will research and provide her with the amount.

Mr. Fils-Aime asked if some of the refurbished computers can be distributed to Community Based Organizations (CBO) in the Haitian Community. Mr. Beasley responded that the refurbished computers will be given to SFW participants countywide. Mr. Fils-Aime clarified his question by saying there are some CBOs that would benefit from these computers to train individuals in the Haitian community. Mr. Beasley explained that the grant was written to provide computers to SFW individual participants and not Community Based Organizations. Mr. Fils-Aime asked if there's additional funding available, can it be allocated to CBO's for computers. Mr. Beasley responded that he'll see what can be done. Mr. Piedra mentioned that there might be some computers that can be donated from another source and offered to provide him with more information at a later date.

[Mr. Gibson stepped out]

6. C. Approval to Accept ARRA WIA UI Reemployment OJT Grant Funds

Mr. Piedra presented item and noted the correct amount for the ARRA WIA Unemployment Insurance Reemployment which is to show \$200,000 instead of \$200,000,000. Mr. Beasley further discussed the item.

6. D. Approval to Accept ARRA WIA Specialized and Intense TANF Case Management and Outreach Grant Funds

6. E. Approval to Modify Capital Equipment Budget

Ms. Russo moved the approval of items 6A.1,6A.2, 6B, 6C, 6D, and 6E. Motion was seconded by Mr. Perez; Further Discussion:

Mr. Perez inquired about the reemployment grant and TANF and Mr. Beasley provided an explanation.

Ms. Harder asked if there will be a contract for maintenance for the copiers. Mr. Beasley responded “yes.”

Motion Passed

All in favor with no opposition

7. Youth Council

7. A. Information – Update on Request for Proposals for Juvenile Justice Involved Youth

Gilda Ferradaz Committee Co-Chairperson presented the item.

Mr. Beasley noted that an RFP conference Juvenile Justice Involved Youth is scheduled for next week (December 23, 2010).

Mr. Perez inquired about the funding source for this program. He wanted to know if ARRA or WIA funding that will be used for this program. Mr. Beasley responded that regular dollars will be used.

[Ms. Wiedman stepped out]

[Dr. Jennings stepped out]

8. Economic Development and Industry Sector Committee

8. A. Approval to Assist in Funding the Beacon Council Economic Development Foundation, Inc.’s One Community One Goal Project

Mr. Perez read the item and introduced Ms. Alexander Villoch with the Beacon Council who provided a brief presentation on the above item.

Ms. Piedra first commended the Beacon Council for implementing the process again. He suggested that this be revisited every 5 years. He also suggested implementing benchmarking tools in order to monitor success. Ms. Villoch provided her feedback regarding his suggestions and comments.

Mr. Piedra moved the approval to assist in funding the Beacon Council Economic Development Foundation Inc.’s “One Community One Goal” project. Motion was seconded by Mr. Datorre: **Motion Passed**

[Ms. Wiedman came back]

[Mr. Perez stepped out]

8. B. Approval of a Individual Training Account Policy

Mr. Andy Perez presented the item and Ms. Jackie Harder, EDIS Committee Co-Chairperson further discussed the changes to the draft ITA policy. The change that has been made is on page 5 of 6 in section XII. Performance Measures: “Training Vendors that agree to accept ITAs from SFWIB will be required to meet a minimum of **two of the listed** SFWIB performance standards” (see agenda for draft ITA Policy)

Ms. Harder moved the approval of a Individual Training Account Policy. It was seconded by Mr. Marinelli; **Motion Passed**

8. C. Approval of a Training Provider Subsequent Eligibility Policy

Ms. Harder presented the item. She mentioned that an amendment was done on page 2 of 3 to coincide with the ITA policy.

Ms. Gaber moved the approval a Training Subsequent Eligibility Policy. It was seconded by Mr. Ludwig; **Motion Passed**

[Dr. Jennings came back]

[Mr. Perez came back]

9. Workforce Systems Improvement Committee

9. A. Information – Workforce Services Balance Scorecard Update

9. B. Information – Refugee Employment and Training Balance Scorecard

Mr. Fils-Aime presented the item and Mr. Beasley further discussed the Training Balance Scorecard. He later introduced Juan Hernandez, SFWIB Programs Manager who provided a brief presentation.

Mr. Adrover asked if there were any additional questions or concerns, wished all of the Board members a Happy Holiday, then adjourned the meeting at 10:30am



3.

South Florida Workforce Investment Board

February 24, 2011

Chairman's Report

BACKGROUND

The Chair will provide a report.



4.

South Florida Workforce Investment Board

February 24, 2011

Executive Director's Report

1. FEDERAL – Appropriations

House Republican leaders have produced an FY' 2011 spending bill that makes good on their promise to cut \$100 billion out of the federal government's budget. On Wednesday, February 9, House Appropriations Chairman Hal Rogers had announced a partial list of seventy spending cuts that would be included in an upcoming Continuing Resolution (CR) bill, with total spending cuts exceeding \$74 billion, including \$58 billion in discretionary reductions. **This list included a \$3.6 billion cut in job training funding.** Over the weekend, Republicans rewrote their spending measure to find an additional \$26 billion in savings over the current spending, to cut discretionary spending by \$100 billion compared with President Obama's request. This will likely make the bill even less palatable for Senate Democrats, who have already indicated their opposition to such large spending cuts in the current economic climate.

This could leave the two chambers at an impasse, even as the government's current CR (PL 111-322) is set to expire on March 4 (Congress will need to clear a spending bill before that deadline to avoid a government shutdown). Even if the House passes the GOP Appropriators bill this week, another short-term spending measure will probably be needed. The Democratic Senate has already indicated it considers the level of cuts the House Republicans are planning unacceptable. Nevertheless, the Senate is likely to agree to some spending reductions, as lawmakers face pressure to cut spending amid high deficits and increasing national debt.

2. FEDERAL – GAO/Help Wanted Reports

On Tuesday, February 8, Senator Tom Coburn (OK) released "Help Wanted," a report strongly critical of federal job training programs as fraudulent, wasteful and mismanaged. Senator Coburn aims to cut federal funding of job training programs in half, and questions whether or not job training is a federal responsibility.

Also on Tuesday, the Government Accountability Office (GAO) released its report "Multiple Employment and Training Programs: Providing Information on Co-Locating Services and Consolidating Administrative Structures Could Promote Efficiencies" outlining how, in FY '09, nine federal agencies spent approximately \$18 billion to administer 47 separate employment and job training programs, all but three of which it claims are duplicative.

The GAO report recommends greater coordination among federal agencies and the employment programs they fund to prevent such waste and inefficiency, and prompted a bipartisan statement, co-signed by Senators Mike Enzi (WY), Patty Murray (WA), Tom Harkin (IA), and Johnny Isakson (GA) calling for reauthorization of the Workforce Investment Act (WIA) to accomplish this consolidation and coordination. Among the recommended types of partnerships between agencies and programs to increase efficiencies are for programs to be co-located within One-Stop centers, electronically linked or linked through referrals to improve efficiency.

The House Ways and Means Human Resources Subcommittee began hearings Thursday, February 10, to address the concern raised in these reports and review the nation’s unemployment insurance and job training programs. Senator Enzi, who commissioned the report along with Senator Coburn, stated that WIA is critical to better align these programs to optimize successful job placement. Many fear, however, that WIA reauthorization will not occur in the current congressional session, concerned that it will take a back seat to Elementary and Secondary Education Act reauthorization.

- Senator Coburn’s “Help Wanted” report -- http://coburn.senate.gov/public/index.cfm?a=Files.Serve&File_id=9f1e1249-a5cd-42aa-9f84-269463c51a7d
- GAO Report Highlights -- <http://www.gao.gov/highlights/d1192high.pdf>
- Joint Legislative Statement -- http://murray.senate.gov/public/index.cfm?p=NewsReleases&ContentRecord_id=9d24eb48-f2c3-4a70-952d-817b1528cc2a&ContentType_id=0b98dc1b-dd08-4df2-adac-21f6ae03beed&Group_id=97a054dd-8a74-4cd0-8771-fbc3be733874&MonthDisplay=2&YearDisplay=2011

3. FEDERAL – Unemployment Statistics

On Tuesday, February 8, Congressional Republicans criticized the latest White House tax proposal aimed at bolstering unemployment insurance programs, which is included in the President’s budget. The budget proposal includes a provision that would require some states to collect more payroll taxes from businesses to help bolster unemployment insurance programs. If the measure passes Congress, the wages on which employers must pay unemployment insurance fees would more than double to \$15,000. Republicans argue that it would raise taxes on struggling businesses and hurt job creation. The White House is seeking an overhaul that would lower corporate taxes from the current 35 percent rate, but eliminate popular deductions to pay for it.

The President’s budget also includes a proposal that lets States that have borrowed billions of dollars from the federal government to cover the rising cost of unemployment benefits get immediate relief from the Administration under a plan to suspend interest payments for the next two years. Under the proposal, states will be allowed to avoid raising taxes on employers to cover the payments, which are projected to total \$3.6 billion through 2012. Starting in 2014, the Administration would target companies for sharply higher payroll taxes to help states replenish their depleted unemployment funds and repay their debts to the federal government.

4. FEDERAL – *Elementary and Secondary Education Act*

On Thursday, February 11, House Republicans and Democrats met to discuss Elementary and Secondary Education Act (“No Child Left Behind”) reauthorization and agreed on a number of central issues, including consensus on the need to find better ways to train teachers; replace the current school accountability system; and give states more flexibility in the use of federal aid while holding them to general targets. Education and Workforce Chairman John Kline (MN) and ranking member George Miller (CA) both expressed guarded optimism about completing a rewrite of the 2001 Elementary and Secondary Education Act (PL 107-110) this year.

Lawmakers in both parties agreed that teacher development and training programs are outdated and that evaluation systems need to be revamped. Although they did not specify what a different system would look like, they agreed that a new target is needed. The hearing was the first focusing on education issues that will probably be part of reauthorizing the education law. The Senate has set a goal of writing a bill by the April recess, but the House has not yet set a time line.

5. FEDERAL – Trade Adjustment Assistance

On Thursday, February 10, Senate Democrats were unable to move the Trade Extenders Act (S 308), which provides aid and training to workers whose jobs are displaced or have their wages or hours cut due to international trade, leaving the measure in legislative limbo. The expanded Trade Adjustment Assistance (TAA) benefits are set to lapse this weekend, which will revert the program back to its pre-2009 levels and certification requirements. House Republicans have proposed cutting \$238 million from the \$500 million in FY’ 2014 funding scheduled to be available to the TAA’s Community College and Career Training grant program. House Republican leaders planned to pass an extension of the TAA benefits on February 8, but due to conservative disapproval, the bill was pulled off the schedule.



5.

South Florida Workforce Investment Board

February 24, 2011

**Approval of Committee to Nominate the SFWIB
Chair and Vice-Chair**

RECOMMENDATION

The Nominating Committee recommends to the Board the approval of the SFWIB Chair and Vice-Chair slate.

BACKGROUND

The SFWIB Chair and the SFWIB approved the creation of a committee to nominate the next SFWIB Chair and Vice-Chair at the SFW IB's December 16, 2010 meeting. The following Board members are on the Nominating Committee:

1. Mr. Carlos Arboleda;
2. Mr. Bill Diggs;
3. Ms. Gilda Ferradaz;
4. Mr. Frederick Marinelli; and
5. Mr. Thomas Talbert.

The current Chair and Vice-Chair were elected at the Board's February 2009 meeting and their term will expire in February 2011. The Nominating Committee oversees the process of filling those positions, selecting candidates to be considered by the Board at its February 24, 2011 meeting.

Federal law requires the local board to elect a chairperson for the local board. The chairperson must represent a business in the local area. The Interlocal Agreement creating the SFWIB for Region 23 of the state of Florida and the By-Laws of the SFWIB prescribe that the term of the Chair and Vice-Chair of the SFWIB shall not exceed two years and that the Chair and Vice-Chair shall serve no more than two terms in office or four years, whichever is less.

The Nominating Committee met on January 28, 2011 and discussed the nomination process to include the presentation of a slate for the Chair and Vice-Chair and to accept nominations from the floor. The Nominating Committee's slate is:

Chairman - Mr. Alvin West
Vice-Chairman - Mr. Obdulio Piedra



6.A.1.

South Florida Workforce Investment Board

February 24, 2011

December 2010 Financial Report

BACKGROUND

The un-audited finance report for the month ending December 31, 2010, will be reviewed.

Attachment



6.A.2.

South Florida Workforce Investment Board

February 24, 2011

December 2010 ARRA Financial Report

BACKGROUND

The un-audited ARRA financial report for the month ending December 31, 2010, will be reviewed.

Attachment



6.B.

South Florida Workforce Investment Board

February 24, 2011

Approval to Accept and Allocate an additional \$1,418.00 in Military Family Employment Program funds

RECOMMENDATION

The Finance Committee recommends to the Board the approval to accept and allocate \$1,418.00 in Military Family Employment funds as set forth below.

BACKGROUND

On July 2, 2010, Workforce Florida, Inc. (WFI) awarded SFWIB an additional \$1,418.00 in funds for the Military Family Employment Advocacy Program (MFEA) for the period of July 1, 2010 to June 30, 2011. The MFEA is a state program designed to deliver priority workforce services for eligible military and family members through Military Family Employment Advocates located in local One-Stop Career Centers.

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends that the \$1,418.00 be allocated to SFWIB Headquarters to supplement the operating expenditures already committed to this program.



6.C.

South Florida Workforce Investment Board

February 24, 2011

Approval to Allocate WIA Healthcare Program Carry-Forward funds to the Healthcare Training Initiative

RECOMMENDATION

The Finance Committee recommends to the Board the approval to allocate WIA Healthcare carry-forward funds as set forth below.

BACKGROUND

On June 17, 2010 the SFWIB approved the Fiscal Year 2010-11 budget. The approved budget includes approximately \$162,500.00 in carry-forward funds for the WIA Healthcare Program. Following completion of the fiscal year-end financial reports, it was determined that there are additional carry-forward dollars totaling \$87,500.00.

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends that these additional funds be allocated to the Healthcare Training Initiative with the University of Miami and the Hospital Corporation of America, Inc. (HCA).



6.D.

South Florida Workforce Investment Board

February 24, 2011

**Approval to Transfer \$568,781 in Wagner
Peyser “Pass-Thru” funds to the State’s
Salary Expenditure Line Items**

RECOMMENDATION

The Finance Committee recommends to the Board the approval to transfer of \$568,781.00 in Wagner Peyser “Pass Thru” funds to the State Wagner Peyser salary expenditure line items. The additional funds will be used to pay for the salaries and related benefits of the Wagner Peyser ARRA staff co-located at the SFWIB Career Centers.

BACKGROUND

On June 17, 2010, the SFWIB approved the Fiscal Year 2010-11 budget. The approved budget includes \$2,291,498 in Pass-Thru funds. Pass Thru funds are used to pay for a portion of the SFWIB Headquarters and facility costs. Following an analysis of the projected expenditures for the remainder of the 2010-11 Fiscal Year, it was determined that \$568,781.00 is available for re-allocation.

As part of the ARRA Wagner Peyser program, SFWIB hired 50 temporary agency employees to assist the regular Career Center staff with job placement and related services. ARRA Wagner Peyser funds were exhausted in December 2010. To allow these 50 employees to continue employment through June 30, 2011, \$ 568,781.00 in additional funds are needed.

Accordingly, SFWIB staff is recommending that the approved 2010-11 budget be adjusted as follows:

Wagner Peyser Pass-Thru Funds	\$	(568,781.00)
Wagner Peyser Temporary Staff (OPS) Funds	\$	<u>568,781.00</u>
Total	\$	<u>0.00</u>

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends the transfer of \$568,781 in Wagner-Peyser “Pass Thru” funds to the State Wagner-Peyser salary expenditure line items.



6.E.

South Florida Workforce Investment Board

February 24, 2011

**Approval to Accept \$369,037.00 in
Performance Incentive funds**

RECOMMENDATION

The Finance Committee recommends to the Board the approval to accept \$369,037.00 in performance incentives funds.

BACKGROUND

On January 21, 2010 Workforce Florida Inc. (WFI) awarded SFWIB \$369,037.00 in performance incentive funds. The funds were awarded for exceeding performance targets in two funding streams:

- Wagner Peyser: An \$80,076.00 award was received for use from January 19, 2011 to June 30, 2012 on any Wagner Peyser eligible activity; and
- WIA: A \$288,961.00 award was received for use from January 19, 2011 to June 30, 2012 on any WIA eligible activity.

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends the acceptance of \$369,037 in performance incentive funds.



6.F.

South Florida Workforce Investment Board

February 24, 2011

Approval to Accept and Allocate an additional \$1,198,792.00 in WIA Dislocated Worker Program funds

RECOMMENDATION

The Finance Committee recommends to the Board the approval to accept and allocate \$1,198,792.00 in WIA Dislocated Worker funds.

BACKGROUND

On January 19, 2011, Workforce Florida Inc. (WFI) awarded SFWIB an additional \$1,198,792.00 in funds for the WIA Dislocated Worker Program for the period of July 1, 2010 to June 30, 2012. This grant provides funding to support the Dislocated Worker Program, which is designed to assist unemployed workers find jobs through early intervention and personalized assistance with work search plans, vocational training and other services offered at the Career Centers.

Two options are available to allocate these funds:

Option 1: Allocate funds to the providers in the same proportions as in the approved budget and use the funds to assist dislocated workers with traditional employment and vocational training activities. The attached chart shows the proposed allocations.

Option 2: Transfer the funds to the WIA Adult program and use the funds to provide summer employment and training opportunities to young adults (or older youth) ages 18 to 24.

ALLOCATION OF WIA DISLOCATED WORKER FUNDS

Career Center	Program	Training	Total
Carol City (Arbor E&T LLC)	\$ 28,644	\$ 37,150	\$ 65,794
Transition, Inc	\$ -	\$ -	\$ -
Hialeah, City of	\$ 75,712	\$ 91,520	\$ 167,233
Hialeah Garden (Arbor E&T LLC)	\$ 30,039	\$ 39,108	\$ 69,147
Homestead (Youth Co-Op)	\$ 14,828	\$ 19,287	\$ 34,115
Little Havana (Youth Co-Op)	\$ 62,911	\$ 76,838	\$ 139,749
Miami Beach (Unidad of Miami Beach Inc.)	\$ 55,367	\$ 67,641	\$ 123,008
North Miami Beach (Ser Jobs for Progress, Inc.)	\$ 20,182	\$ 24,656	\$ 44,838
Northside (Youth Co-Op)	\$ 29,570	\$ 38,139	\$ 67,708
Perrine (Youth Co-Op)	\$ 37,674	\$ 45,770	\$ 83,444
West Dade (Youth Co-Op)	\$ 98,056	\$ 119,128	\$ 217,184
Monroe County (Youth Co-Op)	\$ 32,529	\$ 40,160	\$ 72,689
Total Career Centers	\$ 485,511	\$ 599,396	\$1,084,907
HQ	\$ 59,940	\$ -	\$ 59,940
Facilities	\$ 53,946	\$ -	\$ 53,946
Total Allocations	\$ 599,396	\$ 599,396	\$1,198,792



6.G.

South Florida Workforce Investment Board

February 24, 2011

Approval to Allocate an additional \$111,000.00 to the Homestead Career Center (Youth Co-Op, Inc.)

RECOMMENDATION

The Finance Committee recommends to the Board the approval to allocate an additional \$111,000 to the Homestead Career Center (Youth Co-Op, Inc.).

BACKGROUND

On June 17, 2010, the South Florida Workforce Investment Board approved the Fiscal Year 2010-11 budget. The approved budget included an estimated \$29,461,276 in carry-forward funds. Following the end of the financial closeouts with the State, it was determined that there were additional carry-forward dollars totaling \$4,757,374.

On October 21, 2010, the South Florida Workforce Investment Board approved supplemental allocations totaling \$4,481,249, leaving an un-allocated balance of \$276,125. On January 5, 2011, Youth Coop, Inc. requested an additional \$111,000 in funding for the Homestead Career Center. The requested funds would allow the Homestead Career Center to retain staff hired as part of the ARRA program in order to continue providing much needed services in their geographical area of responsibility.

Staff has thoroughly analyzed the Homestead Career Center request and recommends the following allocations from the unused carry-forward funds.

- WIA Adult Program \$ 32,000.00
- WIA Dislocated Worker Program \$ 79,000.00

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends the allocation of an additional \$111,000 to the Homestead Career Center.



6.H.

South Florida Workforce Investment Board

February 24, 2011

**Approval of a SFWIB-Monster.com
Government Solutions Contract**

RECOMMENDATION

The Finance Committee recommends to the Board the approval to accept a SFWIB-Monster.com Government Solutions Contract.

BACKGROUND

On February 18, 2010, the SFWIB approved a contract with Monster.com, the globally popular internet career services portal, to offer job seekers a series of workshops designed to help them find meaningful employment. These workshops were sponsored via a partnership between Workforce Florida, Inc., the local Workforce Boards and Monster.com.

The workshops were designed to give job seekers an opportunity to meet with career experts and explore strategies to aid them develop skills to successfully navigate Monster.com and other internet job search portals. At these workshops, Monster.com career experts also furnished specific resume-building techniques so that job seekers can stand out in today's uniquely rough job market.

In total, 713 job seekers in Miami-Dade and Monroe counties attended these workshops, and 107 participants obtained employment at a cost per placement of only \$560.75.

Based on the success of this program and in an effort to diversify SFWIB employment services, SFWIB staff proposes to enter into another sole source contract with Monster.com for eleven more workshops at a total cost of \$66,000. In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, staff recommends that SFWIB waive the competitive procurement process as doing so is in the best interests of SFWIB. A two thirds (2/3) vote of the quorum present is required to waive the competitive procurement process and award to Monster.com an allocation of \$66,000. Unobligated WIA Dislocated funds will be used to fund this award.

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends the approval to accept a SFWIB-Monster.com Government Solutions contract.



6.I.

South Florida Workforce Investment Board

February 24, 2011

Approval of 2009-2010 Fiscal Year Audit Report

RECOMMENDATION

The Finance Committee recommends to the Board the approval of the Program Year 2009-2010 Fiscal Year Audit Report.

BACKGROUND

The Fiscal Year 2009-2010 SFWIB audit, which was conducted by Sharpton, Brunson & Company, P.A., is complete. Anthony Brunson, CPA, who is a partner at Sharpton, Brunson & Company worked on the SFWIB audit and will present the results to the members of the Finance Committee and the SFWIB.

The Finance Committee discussed this item at its February 24, 2011 meeting. The Finance Committee recommends the approval of the Program Year 2009-2010 Fiscal Year Audit Report.



Audit Results & Financial Overview

June 30, 2010



SHARPTON, BRUNSON & COMPANY, P.A.

Certified Public Accountants & Business Consultants



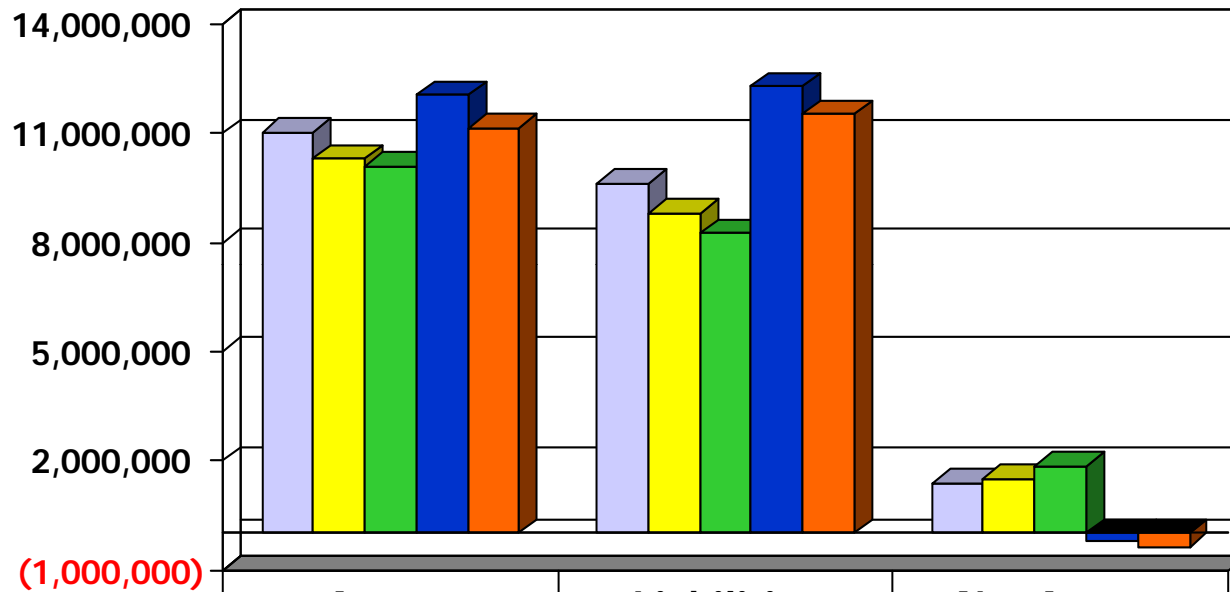
Scope of the Examination

- **Audit of Financial Statements Pursuant to Generally Accepted Auditing Standards and Government Auditing Standards**
- **Review of Internal Controls Governing Financial Operations, as well as Laws and Regulations**
- **Tests of Compliance with Major Federal Awards**
 - Workforce Investment Act Cluster
 - Employment Services Cluster
 - Temporary Assistance for Needy Families (ARRA)
- **Audit in Accordance with the Provisions of Chapter 10.550, Rules of Florida's Auditor General**



- **Unqualified Audit Opinion On Financial Statements And OMB Circular A-133 Report**
- **No Significant Deficiencies Nor Material Weaknesses Were Noted In The Internal Control Systems**
- **No Matters Of Noncompliance Were Noted Pursuant To OMB Circular A-133**

Statements of Net Assets

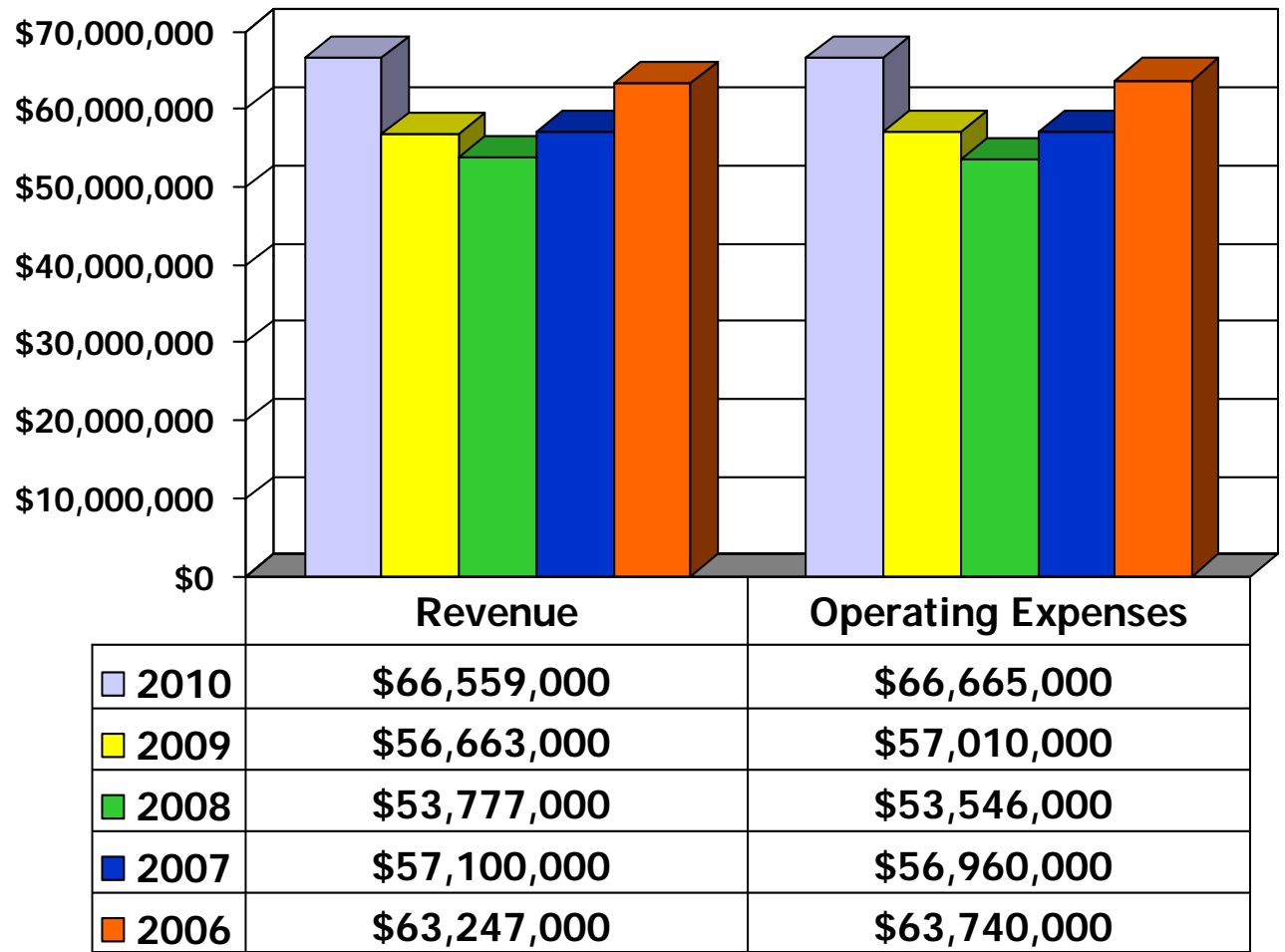


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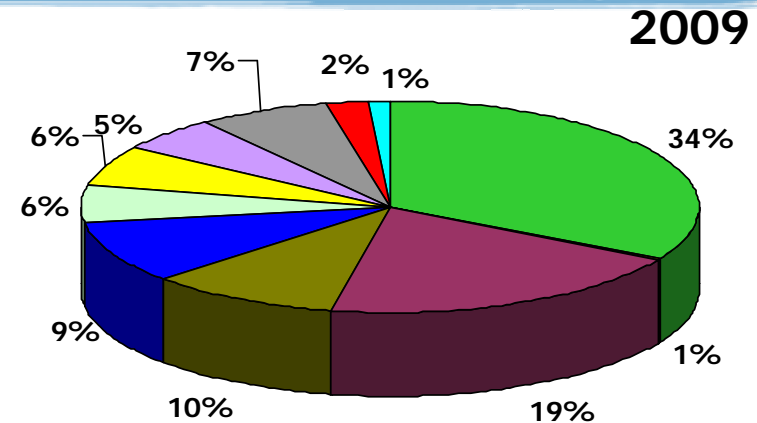
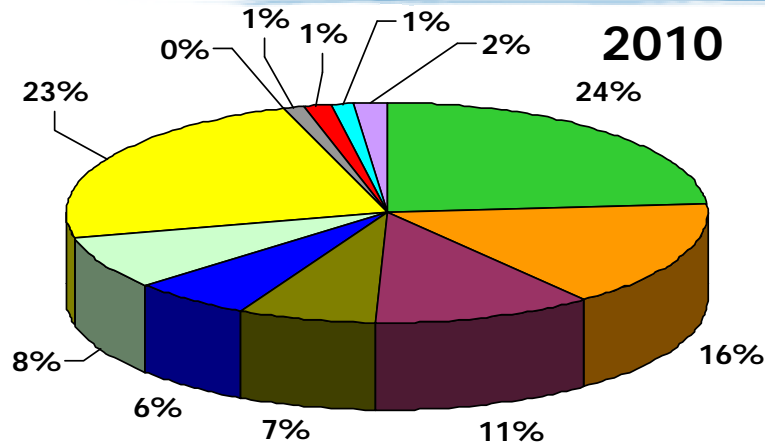
	Assets	Liabilities	Net Assets
2010	11,031,000	9,639,000	1,393,000
2009	\$10,307,000	\$8,807,000	\$1,500,000
2008	\$10,103,000	\$8,256,000	\$1,846,000
2007	\$12,067,000	\$12,302,000	(\$235,000)
2006	\$11,163,000	\$11,538,000	(\$375,000)



Statements of Activities



Overview of Operating Expenses



- Welfare Transition Program - \$19,993,000
- ARRA - \$13,429,000
- Refugee and Entrant - \$9,396,000
- WIA-Adult Services - \$5,829,000
- WIA-Youth Services - \$5,119,000
- WIA-Dislocated Workers - \$6,593,000
- Food Stamp Employment Training - \$1,749,000
- Children Trust - \$0
- REED Act - \$987,000
- Wagner Peyser - \$1,140,000
- Reemployment Eligibility Assessment - \$987,000
- Other Programs - \$1,443,000

- Welfare Transition Program - \$18,367,000
- ARRA - \$294,000
- Refugee and Entrant - \$10,862,000
- WIA-Adult Services - \$5,563,000
- WIA-Youth Services - \$5,260,000
- WIA-Dislocated Workers - \$3,326,000
- Food Stamp Employment Training \$3,338,000
- Children Trust - \$2,990,000
- REED Act - \$3,970,000
- Wagner Peyser - \$1,097,000
- Reemployment Eligibility Assessment - \$687,000

Grand Total \$66,665,000

Grand Total \$57,010,000



➤ **Our Responsibility Under U.S. Generally Accepted Auditing Standards**

- Our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles.

➤ **Significant Accounting Policies and Unusual Transactions**

- Accounting policies used are those commonly used in the governmental industry-which are disclosed in the financial statements.
- There were no unusual transactions noted.

- **Management Judgments and Accounting Estimates**
 - Allocation of cost among federal funded programs
 - Receivables due from grantor agencies
 - Service providers accrued expenses

- **Significant Audit Adjustments**
 - There were no significant audit adjustments.

- **Major Issues Discussed with Management Prior to Retention**
 - Monitoring
 - Fund Discussions
 - ARRA Awards

- **Disagreements with Management and Audit Difficulties**
 - No disagreements were encountered with management during the audit.



7.A.

South Florida Workforce Investment Board

February 24, 2011

Approval of a Juvenile Justice Involved Youth Services Contractor

RECOMMENDATION

The Youth Council recommends to the Board the approval to authorize staff to negotiate Juvenile Justice Involved Youth Program contracts with RFP Respondents as set forth below.

BACKGROUND

On December 13, 2010, a Request for Proposals (RFP) was released to the community, soliciting proposals from organizations capable of providing services involving juvenile justice youth in Region 23. A total of seven agencies responded to the RFP by the prescribed January 7, 2011 submission deadline.

SFWIB staff along with two DJJ staff members and two Children Trust staff members were assigned as raters and scored the proposals based on the criteria detailed in the RFP. A Proposal Review Public Forum was conducted on February 8, 2011, wherein the raters declared their scores for individual respondents. No respondent met the standard 80 point threshold for award consideration.

The 2011 Juvenile Justice Involved Youth Program RFP failed the procurement process as no respondent met the standard threshold. Attached is a chart detailing the results of the Review Forum.

As this is a failed RFP, SFWIB staff is offering the following recommendations for the Youth Council's consideration:

1. Choose to award funding to the top two scoring Respondents;
2. Choose to award funding to the top three scoring Respondents; or
3. Declare RFP failed the procurement process.

Attachment

2011 Juvenile Justice Involved Youth RFP

Requesting Organization	Requesting Organization ID Number	2011 Juvenile Justice Involved Youth RFP											
		Organizational Experience/Capabilities and Staffing Qualifications (5 Points)	Proposed Service Strategies/Scope of Services (65 Points)						Proposed Performance/Cost Effectiveness (10 Points)	Proposed Budget (10 Points)	Cost Allocation Plan (10 Points)	Due Diligence: Pass/Fail	Final Rating Score (Organizational Cap + Average Score of Raters (Technical) + Proposed Performance Budget & Cost Allocation Plan)
		Rater	Raters						Rater				
		Phillip Edwards	Mary Davis	Arlene Diaz	Robert Feller	John Ise	Brenda Wells-Williams	Average Score Across Raters	Myria Morgan				
Hankels & McCoy	40URYOUTH	2.500	0.000	0.000	37.000	0.000	31.750	13.750	7.200	7.500	6.500	Fail	37.450
Greater Miami Service Corp	KARM923UNI	4.275	27.000	34.250	51.500	37.250	57.000	41.400	4.750	9.000	9.000	Pass	68.425
Community Coalition	LIAM030409	3.650	25.000	30.500	56.500	37.750	57.000	41.350	9.550	10.000	8.500	Pass	73.050
Adult Mankind	MKC1202DJJ	3.425	27.750	25.000	50.000	27.750	61.750	38.450	9.550	8.250	8.000	Pass	67.675
Adgam	1210199515	3.750	24.500	14.250	30.500	28.250	57.250	30.950	9.800	9.250	8.000	Pass	61.750
Inner City Youth	1PHIY1112	0.000	6.750	7.000	31.750	12.500	33.250	18.250	7.250	2.830	1.500	Fail	29.830
Transition	LoA400	4.525	17.250	15.250	42.750	26.500	43.000	28.950	7.200	8.830	7.500	Pass	57.005



7.B.

South Florida Workforce Investment Board

February 24, 2011

Approval to Transfer Administrative Costs to the City of Miami Gardens' Internship Project

RECOMMENDATION

The Youth Council recommends to the Board the approval to transfer ARRA WIA youth dollars in the amount not to exceed \$7,000.00 to the City of Miami Gardens to support administrative costs for the Internship Project.

BACKGROUND

On October 21, 2010, the SFWIB approved to award the City of Miami Gardens \$100,000 to develop an Honors Internship Project to create employment opportunities for young adults residing in the City of Miami Gardens from January 1, 2011 through December 31, 2011.

At the October 21, 2010 Youth Council meeting, Mr. Oliver G. Gilbert III, City of Miami Gardens Councilman, spoke about the project. Council members inquired if the award included administrative costs to the City of Miami Gardens. Mr. Gilbert responded that there would be administrative costs, however, it would come from other sources.

The City of Miami Gardens began coordinating program activities as of January 1, 2011. On January 25, 2011, Daniel A. Rosemond, Assistant City Manager/Community Development Director, requested to have the contract amended to include administrative costs. The administrative costs requested by Mr. Rosemond represent 7% of the Contract. The allowable percentage for administrative cost is 10% of the award.

The administrative cost request would not increase the award amount. The administrative costs will be deducted from program costs and will not affect the participant's internship costs.

The Youth Council discussed this item at its February 24, 2011 meeting. The Youth Council recommends authorizing staff to include administrative costs in the City of Miami Gardens Contract not to exceed \$7,000.00 for a period of January 1, 2011 to December 31, 2011.



7.C.

South Florida Workforce Investment Board

February 24, 2011

Approval to Authorize staff to Draft and Release a RFP for WIA Youth Employment & Training Services

RECOMMENDATION

The Youth Council recommends to the Board the approval to authorize staff to draft and release a Request for Proposals for Workforce Investment Act Youth Employment and Training Services for PY2011-2012 as set forth below.

BACKGROUND

The current Youth Services Providers were competitively procured in August 2008 with contract terms that allowed for renewal for two additional one year periods contingent upon performance and funding availability. The current contracts have exhausted the renewal option and will expire on June 30, 2011.

In order to continue the delivery of youth services, SFWIB staff recommends that authorization be granted to draft and release a Request for Proposal (RFP) to provide WIA Youth Employment and Training services to Region 23.

The Youth Council discussed this item at its February 24, 2011 meeting. The Youth Council recommends authorizing staff to draft and release a Request for Proposal for Youth Employment and Training Services for PY2011-2012.



8.A.

South Florida Workforce Investment Board

February 24, 2011

**Program Year 2010-2011 Consumer
Report Card Update**

Information Item

BACKGROUND

In an effort to improve transparency and accountability in the delivery of training services, SFWIB staff launched the Consumer Report Card tool. The tool tracks Training Vendors' performance data; the data captured is real-time, updated as information is inputted by the Service Providers and Training Vendors in the Service Account Management System. The Report Card will enable the consumer (workforce participants) as well as the public to check on the success of individual training programs.

Attached is a February 17, 2011 copy of the Consumer Report Card. For Program Year 2010-2011, of the 592 participants who completed training thus far, 362 (61.15%) have been placed into employment; of the 362 placed, 247 (68.23%) have been placed into a training-related position. And of the 362 placed, the net economic benefit per placement for the region is \$ 22,778.57. Moreover, for every dollar spent on training, \$1.92 (value added per placement) is gained.

Attachment

Consumer Report Card 07/01/2010 - 06/30/2011

Training Agent	Total Outcome	Number of Completions	Number of Placements	% of Placements	# of Training Related Placements	% of Total Training Related Placements	Training Expenditures			Economic Benefit		Net Economic Benefit Per Placement	Value Added per Placement
							Avg. Cost Per Participant	Total Completion Expenditures	Total Expenditure Per Placement	Average Wage	Average Economic Benefit		
Advance Science Institute	6	5	2	40.00 %	1	50.00 %	\$ 7,639.93	\$ 38,199.67	\$ 19,099.83	\$ 7.63	\$ 15,860.00	(\$ 3,239.83)	(\$ 1.17)
Advance Technical Center	7	7	6	85.71 %	3	50.00 %	\$ 3,130.07	\$ 21,910.50	\$ 3,651.75	\$ 10.30	\$ 21,424.00	\$ 17,772.25	\$ 3.87
American Advanced Technicians Institute	20	18	18	100.00 %	17	94.44 %	\$ 5,220.85	\$ 93,975.30	\$ 5,220.85	\$ 9.38	\$ 19,509.24	\$ 14,288.39	\$ 1.74
ATI Career College of Health - Medical Campus	4	4	1	25.00 %	1	100.00 %	\$ 4,218.75	\$ 16,875.00	\$ 16,875.00	\$ 9.00	\$ 18,720.00	\$ 1,845.00	(\$ 0.89)
ATI Career Training Center - Miami Campus	3	1	1	100.00 %	1	100.00 %	\$ 5,056.95	\$ 5,056.95	\$ 5,056.95	\$ 15.00	\$ 31,200.00	\$ 26,143.05	\$ 4.17
Broward College	3	2	1	50.00 %	1	100.00 %	\$ 807.86	\$ 1,615.73	\$ 1,615.73	\$ 10.00	\$ 20,800.00	\$ 19,184.27	\$ 10.87
College of Business & Technology	14	12	3	25.00 %	-	0.00 %	\$ 4,362.83	\$ 52,353.95	\$ 17,451.32	\$ 15.98	\$ 33,238.40	\$ 15,787.08	(\$ 0.10)
Compu-Med Vocational Career Corp.	14	13	4	30.77 %	2	50.00 %	\$ 1,844.15	\$ 23,974.01	\$ 5,993.50	\$ 6.88	\$ 14,300.00	\$ 8,306.50	\$ 0.39
Everest Institute (Hialeah)	7	6	4	66.67 %	2	50.00 %	\$ 3,173.38	\$ 19,040.30	\$ 4,760.07	\$ 6.44	\$ 13,390.00	\$ 8,629.93	\$ 0.81
Everest Institute (Kendall)	12	11	6	54.55 %	4	66.67 %	\$ 4,960.18	\$ 54,561.93	\$ 9,093.65	\$ 10.13	\$ 21,066.93	\$ 11,973.28	\$ 0.32
Everest Institute (North Miami)	6	6	6	100.00 %	1	16.67 %	\$ 4,140.52	\$ 24,843.10	\$ 4,140.52	\$ 5.00	\$ 10,400.00	\$ 6,259.48	\$ 0.51
FastTrain	11	11	5	45.45 %	3	60.00 %	\$ 7,760.36	\$ 85,364.00	\$ 17,072.80	\$ 12.21	\$ 25,396.80	\$ 8,324.00	(\$ 0.51)
Florida Education Institute, Inc.	1	1	1	100.00 %	1	100.00 %	\$ 5,773.00	\$ 5,773.00	\$ 5,773.00	\$ 12.00	\$ 24,960.00	\$ 19,187.00	\$ 2.32
Florida International University (MARC130)	6	5	3	60.00 %	-	0.00 %	\$ 2,492.22	\$ 12,461.11	\$ 4,153.70	\$ 17.00	\$ 35,360.00	\$ 31,206.30	\$ 6.51
Florida International University PC 120	1	1	1	100.00 %	-	0.00 %	\$ 524.69	\$ 524.69	\$ 524.69	\$ 12.00	\$ 24,960.00	\$ 24,435.31	\$ 45.57
Florida Keys Community College	4	3	-	0.00 %	-	0.00 %	\$ 1,628.54	\$ 4,885.61	-	-	-	-	-
Florida National College	2	1	1	100.00 %	-	0.00 %	\$ 3,352.01	\$ 3,352.01	\$ 3,352.01	\$ 7.25	\$ 15,080.00	\$ 11,728.00	\$ 2.50
Hialeah Technology Center	3	3	3	100.00 %	1	33.33 %	\$ 2,900.00	\$ 8,700.00	\$ 2,900.00	\$ 15.83	\$ 32,933.33	\$ 30,033.33	\$ 9.36
Keiser Career College	1	1	1	100.00 %	1	100.00 %	\$ 6,706.98	\$ 6,706.98	\$ 6,706.98	\$ 12.00	\$ 24,960.00	\$ 18,253.02	\$ 1.72
Management Resources, Inc.	22	21	14	66.67 %	7	50.00 %	\$ 4,026.62	\$ 84,559.05	\$ 6,039.93	\$ 10.08	\$ 20,957.49	\$ 14,917.55	\$ 1.47
MDCP SCHOOLS (ALL)	76	71	34	47.89 %	26	76.47 %	\$ 2,177.73	\$ 154,618.76	\$ 4,547.61	\$ 15.84	\$ 32,949.04	\$ 28,401.42	\$ 5.25
Metropolitan Trucking and Technical Institute	16	15	14	93.33 %	7	50.00 %	\$ 3,058.13	\$ 45,871.88	\$ 3,276.56	\$ 10.20	\$ 21,214.51	\$ 17,937.95	\$ 4.47
Miami-Dade College	98	69	43	62.32 %	33	76.74 %	\$ 2,153.60	\$ 148,598.13	\$ 3,455.77	\$ 21.04	\$ 43,754.49	\$ 40,298.72	\$ 10.66
New Horizons	68	46	33	71.74 %	28	84.85 %	\$ 5,118.63	\$ 235,457.09	\$ 7,135.06	\$ 20.05	\$ 41,698.33	\$ 34,563.26	\$ 3.84
New Professions Technical Institute	31	23	20	86.96 %	8	40.00 %	\$ 3,887.53	\$ 89,413.18	\$ 4,470.66	\$ 8.06	\$ 16,771.04	\$ 12,300.38	\$ 1.75
SABER	16	16	11	68.75 %	10	90.91 %	\$ 5,766.19	\$ 92,259.10	\$ 8,387.19	\$ 15.38	\$ 31,992.29	\$ 23,605.10	\$ 1.81
South Florida Institute of Technology, Inc.	5	5	2	40.00 %	1	50.00 %	\$ 2,740.00	\$ 13,700.00	\$ 6,850.00	\$ 11.20	\$ 23,296.00	\$ 16,446.00	\$ 1.40
St. Thomas University	1	1	1	100.00 %	-	0.00 %	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15.87	\$ 33,009.60	\$ 28,009.60	\$ 4.60
Sullivan And Cogliano	48	47	30	63.83 %	11	36.67 %	\$ 5,434.73	\$ 255,432.27	\$ 8,514.41	\$ 13.62	\$ 28,326.13	\$ 19,811.72	\$ 1.33
Technical Career Institute	21	17	11	64.71 %	6	54.55 %	\$ 5,588.86	\$ 95,010.64	\$ 8,637.33	\$ 8.05	\$ 16,734.55	\$ 8,097.21	(\$ 0.06)
The Academy of South Florida, Inc.	132	132	70	53.03 %	61	87.14 %	\$ 8,761.98	\$ 1,156,581.99	\$ 16,522.60	\$ 17.92	\$ 37,273.30	\$ 20,750.70	\$ 0.26
The CDL School	18	18	12	66.67 %	10	83.33 %	\$ 3,777.72	\$ 67,999.00	\$ 5,666.58	\$ 11.64	\$ 24,209.47	\$ 18,542.88	\$ 2.27
	677	592	362	61.15 %	247	68.23 %	\$ 4,773.68	\$ 2,826,019.51	\$ 7,806.68	\$ 14.70	\$ 30,585.25	\$ 22,778.57	\$ 1.92



8.B.

South Florida Workforce Investment Board

February 24, 2011

**University of Miami Life Science &
Technology Park**

Information Item

BACKGROUND

The University of Miami Life Science & Technology Park (LSTP), located in Miami's historic Overtown neighborhood, is scheduled to complete the construction of its first phase in summer 2011. The LSTP will be part of Miami's Health District, adjacent to the University of Miami Leonard M. Miller School of Medicine. The park will be home to best-in-class research facilities that bridge academia and industry. Development of the park will also stimulate economic growth in the region, beginning with new business opportunities for the area construction companies and new job creation. According to a Washington Economics Group study, phase one of the park is projected to create more than 1,150 direct and indirect jobs, with an additional 2,700-plus direct and indirect positions created by ongoing operations. SFWIB will explore partnering with the University of Miami (UM) and Miami Dade College (MDC) to create a medical cohort; the cohort's successful graduates will be placed into research positions at the LSTP.

UM staff will conduct a presentation on the park and the potential SFWIB-UM-MDC partnership.



8.C.

South Florida Workforce Investment Board

February 24, 2011

Approval of an On-the-Job Training (OJT) Policy

RECOMMENDATION

The Economic Development & Industry Sector committee recommends to the Board the approval of the revised On-the-Job Training (OJT) Policy as set forth below.

BACKGROUND

SFWIB staff has developed the attached revised OJT Policy for the EDIS Committee's consideration. The purpose of the OJT Policy is to provide all SFWIB stakeholders with clear, uniform guidelines and parameters regarding the use of training funds through OJT agreements. The policy has three principal benefits: provide minimum standards and suggestions for implementing federally funded OJT, promote an increase in the region's utilization of OJT, and encourage Service Providers to develop standard protocol to streamline OJT agreements that best meet the needs of the local business community.

The following is a bulleted list of the critical sections of the revised policy:

- Section VI: Definitions
 - a. Conflict of Interest
 - b. Reverse Referrals
- Section VII: Eligibility
- Section VIII: OJT Agreement
 - a. Conditions
 - b. Duration
 - c. Compensation
- Section X: Exceptions

The Economic Development & Industry Sector committee discussed this item at its February 24, 2011 meeting. The Economic Development & Industry Sector committee recommends to the Board the approval of the revised On-the-Job Training (OJT) Policy.

Note that the policy will be implemented following approval by the SFWIB.

Attachment

SFWIB ON-THE-JOB TRAINING (OJT) POLICY

I. **OF INTEREST TO**

The On-the-Job Training (OJT) Policy should be of interest to members of the South Florida Workforce Investment Board (SFWIB), SFWIB staff, Contractors (Service Providers), Training Vendors, Businesses, Job Seekers, and Employees in Region 23 (Miami-Dade and Monroe counties).

II. **SUBJECT**

On-the-Job Training (OJT)

III. **PURPOSE**

The purpose of the OJT Policy is to provide all SFWIB stakeholders with parameters regarding the use of training funds through OJT agreements. As seen in the Agency for Workforce Innovation (AWI) Final Guidance 00-009, OJT is a required component of the SFWIB Training Master Plan.

IV. **STATUTORY AUTHORITIES**

Public Law 105-220, Workforce Investment Act of 1998 (WIA)

Florida Statutes, Title XXXI, Chapter 445, Workforce Innovation Act of 2000

V. **BACKGROUND**

The WIA includes OJT as one of its approved training services. SFWIB provides OJT services via an agreement with a business (public, private non-profit or private for-profit), Service Provider, and an eligible participant. Through OJT, businesses may receive funding to assist in offsetting the extraordinary costs of hiring and training a new employee.

VI. **DEFINITIONS**

A. On-the-Job Training (OJT)

Section 101 (31) of WIA defines On-the-Job Training as:

1. Provides knowledge or skills essential to the full and adequate performance of the job;
2. Provides reimbursement to the business a percentage of the wage rate for a participant(s), for the extraordinary cost of providing training and additional supervision related to the training; and
3. Is limited in duration as appropriate to the occupation for which the participant is being trained, taking into account the content of the training, the prior education and work experience of the participant, and the service strategy.

B. Conflict of Interest

1. SFWIB will not favor a referral from and/or to a member of the SFWIB over another business in the community. OJT placements shall be made based upon what will be most beneficial to the participant.
2. The SFWIB shall be notified whenever the OJT Agreement is connected to a SFWIB member, Service Provider or employee.
3. Service Providers are prohibited from recommending an agreement or making OJT referrals to businesses who are members of their immediate family or members of families of other Service Provider staff or SFWIB staff.
4. The contracted OJT business shall not hire a participant who is a relative (member of the family) of the business. Relative is defined as: father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister. (Section 112.3135, Florida Statutes)

C. Credentials

Credentials include, but are not limited to, a high school diploma, including special diplomas; GED or other recognized equivalents; post-secondary degrees/certificates; recognized skill standards such as occupational completion points (OCP); licensure or industry-recognized certificates; and, successful completion of OJT and Customized Training.

D. Reverse Referrals

A reverse referral is when the business has identified someone they would like to hire but the individual has demonstrated skills deficiency related to the position's requirements. A business may refer a job applicant to the Service Provider for potential OJT enrollment. In the case of reverse referrals, the candidate must schedule an eligibility determination and assessment appointment with a Service Provider and must be eligible for WIA as a dislocated worker or adult. The Service Provider must utilize normal eligibility assessment and enrollment procedures.

Participant's eligibility must be determined prior to employment; no pre-hires or period of employment prior to the execution of an OJT agreement and participant training plan are acceptable.

VII. ELIGIBILITY

A. Business

Prior to entering into an agreement for OJT services with a business, the Service Provider shall ensure that the business is eligible.

Businesses that meet the following criteria are considered eligible and may, subject to available funding, enter into an OJT agreement:

1. Located in the State of Florida;
2. Hold valid business occupational license;

3. Maintains Workers Compensation Insurance (if applicable);
4. Active business as verified by Florida Department of State Division of Corporations (www.sunbiz.org);
5. Business has operated at current location for at least 120 days.

B. Participant (Unemployed)

Participants (unemployed adults and dislocated workers) that meet the following criteria may, subject to available funding, receive OJT through an executed OJT agreement:

1. Eligible under one of the SFWIB funded programs: WIA Youth, WIA Adult, WIA Dislocated, TANF, Refugee, etc. **Note:** for OJT NEGs, eligibility is limited to dislocated workers only.
2. Not fully skilled in the chosen occupation, is in need of Training Services, and has the skills and qualifications to successfully complete the OJT.
3. Under the WIA, has received at least one intensive service, such as development of an Individual Employment Plan (IEP) with a career advisor or individual counseling and career planning, before receiving OJT services.

C. Training Vendors

Service Providers may only refer OJT participants to SFWIB-approved Training Vendors.

VIII. OJT AGREEMENT

A. Conditions

1. Participants may not commence training and businesses may not hire prior to the execution of the OJT agreement. The agreement is executed when signed by all required parties, i.e., Service Provider, business, and participant.
2. The following three sections must be pre-negotiated and included in the OJT agreement:
 - a. Percent of Reimbursement;
 - b. Timeframe for achievement of competencies; and
 - c. Intervals at which the business will be reimbursed.
3. The appropriate signatory for the business shall be either the owner where the business is incorporated; a partner where the business is a partnership; or an officer if the business is a corporation. Corporations sometimes designate signatories other than their officers. In such instances, written authority transferring signatory responsibilities must be obtained by the individual responsible for developing the agreement.
4. Service Providers are responsible for reviewing the agreement with both the business and the participant prior to execution to assure that the business and participant wholly understand and are familiar with the requirements of the agreement.

5. The participant's attainment of competencies must be routinely documented by the business and Service Provider and placed in the participant's file.
6. OJT may be sequenced with, or accompanied by, other types of training, such as remedial education, basic skills training or occupational skills training.
7. Businesses shall establish and maintain records with respect to all matters covered by the OJT agreement. Businesses shall retain such records for at least five (5) years from the date of final payment, or until all related federal and state audits or litigation is completed, whichever is later. Businesses shall allow public inspection of all documents, papers, letters or other materials made or received by the business in conjunction with the OJT agreement, unless the records are exempt under federal or state law.
8. The OJT business shall comply with the nondiscrimination and equal opportunity provisions of federal or state law.

B. Duration

1. An OJT agreement shall be limited to the period of time required for a participant to become proficient in the occupation for which the training is being provided. In determining the appropriate length of the agreement, consideration should be given to the skill requirements of the occupation, the academic and occupational skill level of the participant, prior work experience, and the participant's IEP.
2. OJT agreements shall not exceed six months of training unless there is documented justification and written approval from the SFWIB Executive Director.
3. For OJT NEGs, the OJT duration caps at six months.
4. An OJT agreement may be written or extended beyond the initial periods under the following conditions:
 - a. A barrier to skills attainment is identified during training, which was not evident during the assessment.
 - b. The participant has been unable to master the skills within the agreement's time frame.
 - c. The training plan measures used during the assessment to identify participant's skills proficiencies prove to be inadequate based upon business evaluation after participant is placed on the job.
 - d. There is an upgrade in the participant's job description from that developed upon entry into training in which case the ending wage for the participant should be increased from the wage identified upon entry into training.

C. Compensation

1. Eligible Service Providers and Training Vendors may not execute OJT agreements exceeding a total possible business compensation of \$10,000 per participant without prior written SFWIB approval.

2. Participants employed under an OJT agreement shall be compensated by the business at the same rates, (including periodic increases) as similarly situated employees. In no event, however, shall OJT participants be paid less than the higher of the minimum wage specified under the Fair Labor Standards Act of 1938, as amended or the applicable state or local minimum wage.
3. Participants employed under a SFWIB OJT agreement shall receive the same fringe benefits and be subject to the same working conditions granted to regular employees under the same or similar occupational title. The business will bear the full cost of fringe benefits for OJT participants, including holiday pay, insurance, taxes, etc.
4. Payments to a business under an OJT agreement shall not exceed program specific guidelines, for the costs of providing the training and additional supervision related to the training; and reimbursement of the participant's wage rate.
5. OJT payments may not be based on overtime, shift differential, premium pay and other non regular wages paid by the business to participants.
6. Businesses may not pay OJT participants in cash.
7. Businesses shall submit certified payroll records, as part of the invoice process, in order to receive the applicable reimbursement.
8. Businesses will be reimbursed by Service Providers as competencies/skills are met with the final reimbursement upon the completion of the last competency and proper documentation has been provided. Reimbursement should coincide with the business pay period. The reimbursement amounts will be based upon the relevant funding stream requirements and any waivers at the time of the agreement. As seen in Section X of this policy, Service Providers may submit a written request to the SFWIB Executive Director to approve an exception to the reimbursement process.

IX. GRIEVANCES AND APPEALS

Service Providers shall advise participants of their right of appeal using either the business' grievance procedures, or those of the SFWIB, if previously agreed with the business. If a business elects to use its own grievance procedures, the business must agree to provide information to SFWIB as to actions taken under those procedures. If the participant is not satisfied with the outcome after using the business' grievance procedures, then he/she may elect to file a grievance with SFWIB under the SFWIB grievance procedures.

X. EXCEPTIONS

Exceptions to this policy, or any part thereof, must be approved in writing by the SFWIB Executive Director.

XI. PROHIBITIONS

1. Workforce participants who have previously received an Individual Training Account (ITA) for occupational training are ineligible to participate in OJT.
2. Participants shall not be employed to carry out the construction, operation, or maintenance of any part of any facility that is used or to be used for sectarian instruction or as a place for religious worship (except with respect to the maintenance of a facility that is not primarily or inherently devoted to sectarian instruction or religious worship, in a case in which the organization operating the facility is part of a program or activity providing services to participants).
3. OJT agreements shall not be written for part-time employment. Proof of full-time employment shall be established and documented by the business. Whether the participant is categorized as full-time shall be verified by the Service Provider.
4. OJT agreements shall not be written for jobs with a Specific Vocational Preparation (SVP) of two or under, except for participants who have a documented disability for whom such a placement would be appropriate or where written justification is provided to and approved by the SFWIB Business Services Manager. Documentation shall indicate the appropriateness of training and why the training is necessary to obtain the skills for the job. Lack of prior work history or non-English speaking are not to be considered disabilities for the purpose of complying with this provision, but may justify placement into a job with a low SVP.
5. The Service Provider shall not enter into agreement with a business who has previously exhibited a pattern of failing to provide OJT participants with continued long-term employment with wages, benefits, and working conditions that are equal to those provided to regular employees who have worked a similar length of time and are doing the same type of work.
6. OJT training funds shall not be spent on construction or purchase of facilities or buildings except:
 - a. To meet a recipient's obligation to provide physical and programmatic accessibility and reasonable accommodation as required by the Americans with Disabilities Act (ADA);
 - b. To fund repairs, renovations, alterations and capital improvements of property, including: (i.) State Employment Service Agency (SESA) real property, identified at WIA section 193, using a formula that assesses costs proportionate to space utilized; (ii.) Job Training Partnership Act (JTPA) owned property which is transferred to WIA Title I programs; and (iii.) Job Corps facilities, as authorized by WIA section 160(3)(B); and
 - c. To fund disaster relief employment on projects for demolition, cleaning, repair, renovation, and reconstruction of damaged and destroyed structures, facilities, and lands located within a disaster area. (WIA Sec. 173(d))

7. OJT funds shall not be used to encourage or induce a business, or part of a business, to relocate from any location in the United States, if the relocation results in any employee losing his or her job at the original location.



9.A.

South Florida Workforce Investment Board

February 24, 2011

Workforce Services Balanced Scorecard Update

Information Item

BACKGROUND

The region’s Balanced Scorecard measures the performance of Service Partners and is attached for the period of July 1, 2010, through January 31, 2011.

A performance summary of the Work force Services Contractors for the same period (July 1, 2010 , through January 31, 2011) is set forth below. The summary shows that nine (9) of the twelve (12) Workforce Services Contractors are at least meeting 50% of the PY ’ 10-’11 Balanced Scorecard Performance Measures standards.

WORKFORCE SERVICES CONTRACTORS PERFORMANCE SUMMARY				
Balanced Scorecard PY '10-'11 (July 1, 2010 through January 31, 2011)				
Workforce Services Contractors	Workforce Services Locations	# of Performance Measures Standards Met	# of Performance Measures	% of Performance Measures Standards Met
Arbor E&T, LLC	Carol City	11	24	46%
	Hialeah Gardens	14	24	58%
City of Hialeah	Hialeah Downtown	7	24	29%
Ser Jobs for Progress, Inc.	North Miami Beach	14	24	58%
Transition, Inc.	Offender Service Center	7	17	41%
UNIDAD of Miami Beach, Inc.	Miami Beach	12	24	50%
Youth Co-Op, Inc.	Florida Keys	15	24	63%
	Homestead	13	24	54%
	Little Havana	12	24	50%
	Northside	13	24	54%
	Perrine	14	24	58%
	West Dade	13	24	54%

The following option is being provided for the Committee’s consideration:

- A Service Provider that does not meet at least 50% of the PY 2010-2011 Balanced Scorecard Performance Measures (July 1, 2010 through April 30, 2011) may not be recommended for a PY 2011-2012 Workforce Services Contract.

Attachment

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Regional

Regional			
	Measure	Standard	Region
1	Level of Services	84.94 %	100.00 %
2	Level of Services for Special Groups	79.94 %	100.00 %
3	Service Outcome Rate	15 %	8.31 %
3.A	Core	20 %	4.05 %
3.B	Staff Assisted	14 %	8.21 %
3.C	Intensive	11 %	7.43 %
3.D	Training	70 %	89.02 %
4	Training Completion Rate	70 %	89.19 %
5	Training Related Placements	70 %	68.28 %
6	Employment After Services	13,565	10,857
7	Employment WIA	1,490	1,609
8	Prof. Placement 3% of Employment	326	407
9	Self-Sufficiency 14% of Employment	1,512	1,613
10	Job Order Index	8,371	9,127
11	Job Order Index 28% of \$13 and above	2,550	3,477

Regional			
	Measure	Standard	Region
14	Jobs Openings Filled Rate	62 %	43.77 %
15	WP Entered Employment Rate	28 %	20.45 %
16	WIA Adult EER	97 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %
18	WIA Emp Worker Outcome	95 %	97.09 %
19	CAP Entered Employment Rate	30 %	31.02 %
20	CAP Participation Rate	52 %	58.14 %
21	CAP Two-Family Participation Rate	90 %	66.80 %
22	Short-Term Veterans EER	30 %	23.98 %
23	FSET EER	20 %	4.78 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Arbor

Carol City Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.03 %	7.85 %
2	Level of Services for Special Groups	6.62 %	7.60 %
3	Service Outcome Rate	15 %	6.10 %
3.A	Core	20 %	0.64 %
3.B	Staff Assisted	14 %	5.21 %
3.C	Intensive	11 %	6.31 %
3.D	Training	70 %	88.57 %
4	Training Completion Rate	70 %	90.57 %
5	Training Related Placements	70 %	57.14 %
6	Employment After Services	861	641
7	Employment WIA	101	149
8	Prof. Placement 3% of Employment	15	30
9	Self-Sufficiency 14% of Employment	89	119
10	Job Order Index	490	620
11	Job Order Index 28% of \$13 and above	173	309

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	32.66 %
15	WP Entered Employment Rate	28 %	20.45 %	27.30 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	50.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	23.07 %
20	CAP Participation Rate	52 %	58.14 %	53.75 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	62.28 %
22	Short-Term Veterans EER	30 %	23.98 %	32.84 %
23	FSET EER	20 %	4.78 %	14.02 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Arbor

Hialeah Gardens Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.81 %	8.82 %
2	Level of Services for Special Groups	5.46 %	7.26 %
3	Service Outcome Rate	15 %	4.23 %
3.A	Core	20 %	1.84 %
3.B	Staff Assisted	14 %	4.09 %
3.C	Intensive	11 %	3.30 %
3.D	Training	70 %	89.83 %
4	Training Completion Rate	70 %	95.74 %
5	Training Related Placements	70 %	94.29 %
6	Employment After Services	966	578
7	Employment WIA	147	172
8	Prof. Placement 3% of Employment	14	27
9	Self-Sufficiency 14% of Employment	80	78
10	Job Order Index	745	760
11	Job Order Index 28% of \$13 and above	212	321

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	22.83 %
15	WP Entered Employment Rate	28 %	20.45 %	23.69 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	100.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	46.58 %
20	CAP Participation Rate	52 %	58.14 %	65.75 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	72.32 %
22	Short-Term Veterans EER	30 %	23.98 %	25.00 %
23	FSET EER	20 %	4.78 %	0.00 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

City of Hialeah

Hialeah Downtown Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.31 %	5.52 %
2	Level of Services for Special Groups	6.88 %	3.29 %
3	Service Outcome Rate	15 %	5.49 %
3.A	Core	20 %	2.21 %
3.B	Staff Assisted	14 %	4.92 %
3.C	Intensive	11 %	6.14 %
3.D	Training	70 %	62.12 %
4	Training Completion Rate	70 %	87.27 %
5	Training Related Placements	70 %	66.67 %
6	Employment After Services	744	437
7	Employment WIA	115	74
8	Prof. Placement 3% of Employment	11	4
9	Self-Sufficiency 14% of Employment	61	27
10	Job Order Index	1,034	1,037
11	Job Order Index 28% of \$13 and above	290	318

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	17.42 %
15	WP Entered Employment Rate	28 %	20.45 %	19.14 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	90.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	38.38 %
20	CAP Participation Rate	52 %	58.14 %	59.34 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	70.00 %
22	Short-Term Veterans EER	30 %	23.98 %	12.50 %
23	FSET EER	20 %	4.78 %	0.00 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Ser Jobs

North Miami Beach Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	8.04 %	10.12 %
2	Level of Services for Special Groups	7.57 %	11.09 %
3	Service Outcome Rate	15 %	7.63 %
3.A	Core	20 %	3.06 %
3.B	Staff Assisted	14 %	7.23 %
3.C	Intensive	11 %	10.42 %
3.D	Training	70 %	93.67 %
4	Training Completion Rate	70 %	98.48 %
5	Training Related Placements	70 %	77.08 %
6	Employment After Services	1,379	1,057
7	Employment WIA	126	146
8	Prof. Placement 3% of Employment	29	31
9	Self-Sufficiency 14% of Employment	147	278
10	Job Order Index	983	1,064
11	Job Order Index 28% of \$13 and above	297	368

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	47.90 %
15	WP Entered Employment Rate	28 %	20.45 %	18.42 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	100.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	28.23 %
20	CAP Participation Rate	52 %	58.14 %	57.87 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	54.41 %
22	Short-Term Veterans EER	30 %	23.98 %	22.10 %
23	FSET EER	20 %	4.78 %	5.63 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Transition

Transition Offender Service Center

Per Center			
	Measure	Standard	Center
1	Level of Services	1.51 %	1.89 %
2	Level of Services for Special Groups	1.42 %	2.44 %
3	Service Outcome Rate	15 %	17.49 %
3.A	Core	20 %	10.34 %
3.B	Staff Assisted	14 %	18.23 %
3.C	Intensive	11 %	16.67 %
3.D	Training	70 %	ND
4	Training Completion Rate		ND
5	Training Related Placements		ND
6	Employment After Services	340	271
7	Employment WIA		ND
8	Prof. Placement 3% of Employment	1	3
9	Self-Sufficiency 14% of Employment	37	9
10	Job Order Index	182	127
11	Job Order Index 28% of \$13 and above	35	7

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	86.54 %
15	WP Entered Employment Rate	28 %	20.45 %	22.19 %
16	WIA Adult EER		100.00 %	ND
17	WIA Dislocated Worker EER		99.65 %	ND
18	WIA Emp Worker Outcome		97.09 %	ND
19	CAP Entered Employment Rate	30 %	31.02 %	22.16 %
20	CAP Participation Rate	52 %	58.14 %	64.58 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	58.82 %
22	Short-Term Veterans EER	30 %	23.98 %	22.73 %
23	FSET EER	20 %	4.78 %	1.09 %

ND = No Data

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SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Unidad of Miami Beach

Miami Beach Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.65 %	5.98 %
2	Level of Services for Special Groups	5.32 %	8.49 %
3	Service Outcome Rate	15 %	3.98 %
3.A	Core	20 %	1.56 %
3.B	Staff Assisted	14 %	2.83 %
3.C	Intensive	11 %	4.40 %
3.D	Training	70 %	88.24 %
4	Training Completion Rate	70 %	75.31 %
5	Training Related Placements	70 %	62.00 %
6	Employment After Services	749	457
7	Employment WIA	154	108
8	Prof. Placement 3% of Employment	28	19
9	Self-Sufficiency 14% of Employment	63	70
10	Job Order Index	530	634
11	Job Order Index 28% of \$13 and above	177	181

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	19.57 %
15	WP Entered Employment Rate	28 %	20.45 %	16.08 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	100.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	33.78 %
20	CAP Participation Rate	52 %	58.14 %	70.05 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	68.42 %
22	Short-Term Veterans EER	30 %	23.98 %	28.57 %
23	FSET EER	20 %	4.78 %	5.15 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Youth Co-Op

Florida Keys Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	5.72 %	2.07 %
2	Level of Services for Special Groups	5.38 %	4.44 %
3	Service Outcome Rate	15 %	20.09 %
3.A	Core	20 %	13.16 %
3.B	Staff Assisted	14 %	21.39 %
3.C	Intensive	11 %	11.96 %
3.D	Training	70 %	90.57 %
4	Training Completion Rate	70 %	92.31 %
5	Training Related Placements	70 %	25.00 %
6	Employment After Services	375	667
7	Employment WIA	61	87
8	Prof. Placement 3% of Employment	14	96
9	Self-Sufficiency 14% of Employment	93	486
10	Job Order Index	329	352
11	Job Order Index 28% of \$13 and above	98	133

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	67.17 %
15	WP Entered Employment Rate	28 %	20.45 %	32.33 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	75.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	46.94 %
20	CAP Participation Rate	52 %	58.14 %	25.97 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	20.00 %
22	Short-Term Veterans EER	30 %	23.98 %	24.81 %
23	FSET EER	20 %	4.78 %	2.56 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Youth Co-Op

Homestead Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	4.67 %	6.69 %
2	Level of Services for Special Groups	4.39 %	6.12 %
3	Service Outcome Rate	15 %	11.15 %
3.A	Core	20 %	8.38 %
3.B	Staff Assisted	14 %	11.28 %
3.C	Intensive	11 %	10.09 %
3.D	Training	70 %	93.48 %
4	Training Completion Rate	70 %	85.71 %
5	Training Related Placements	70 %	64.00 %
6	Employment After Services	1,890	1,836
7	Employment WIA	87	93
8	Prof. Placement 3% of Employment	12	18
9	Self-Sufficiency 14% of Employment	257	46
10	Job Order Index	339	340
11	Job Order Index 28% of \$13 and above	95	110

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	68.16 %
15	WP Entered Employment Rate	28 %	20.45 %	21.18 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome		97.09 %	ND
19	CAP Entered Employment Rate	30 %	31.02 %	32.31 %
20	CAP Participation Rate	52 %	58.14 %	78.09 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	88.61 %
22	Short-Term Veterans EER	30 %	23.98 %	16.88 %
23	FSET EER	20 %	4.78 %	5.80 %

ND = No Data

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SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Youth Co-Op

Little Havana Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	9.34 %	11.43 %
2	Level of Services for Special Groups	8.79 %	12.23 %
3	Service Outcome Rate	15 %	16.69 %
3.A	Core	20 %	2.16 %
3.B	Staff Assisted	14 %	17.33 %
3.C	Intensive	11 %	8.02 %
3.D	Training	70 %	91.46 %
4	Training Completion Rate	70 %	88.64 %
5	Training Related Placements	70 %	68.75 %
6	Employment After Services	1,313	884
7	Employment WIA	217	203
8	Prof. Placement 3% of Employment	40	22
9	Self-Sufficiency 14% of Employment	123	117
10	Job Order Index	999	1,183
11	Job Order Index 28% of \$13 and above	331	480

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	42.62 %
15	WP Entered Employment Rate	28 %	20.45 %	21.96 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	99.21 %
19	CAP Entered Employment Rate	30 %	31.02 %	31.47 %
20	CAP Participation Rate	52 %	58.14 %	53.13 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	68.22 %
22	Short-Term Veterans EER	30 %	23.98 %	27.14 %
23	FSET EER	20 %	4.78 %	1.93 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Youth Co-Op

Northside Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	12.10 %	13.35 %
2	Level of Services for Special Groups	11.38 %	13.43 %
3	Service Outcome Rate	15 %	8.01 %
3.A	Core	20 %	4.28 %
3.B	Staff Assisted	14 %	7.37 %
3.C	Intensive	11 %	7.08 %
3.D	Training	70 %	86.25 %
4	Training Completion Rate	70 %	93.28 %
5	Training Related Placements	70 %	70.73 %
6	Employment After Services	1,939	1,205
7	Employment WIA	192	244
8	Prof. Placement 3% of Employment	30	31
9	Self-Sufficiency 14% of Employment	168	90
10	Job Order Index	994	1,000
11	Job Order Index 28% of \$13 and above	280	359

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	48.38 %
15	WP Entered Employment Rate	28 %	20.45 %	15.08 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome	95 %	97.09 %	100.00 %
19	CAP Entered Employment Rate	30 %	31.02 %	23.39 %
20	CAP Participation Rate	52 %	58.14 %	55.88 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	73.18 %
22	Short-Term Veterans EER	30 %	23.98 %	21.30 %
23	FSET EER	20 %	4.78 %	0.57 %

SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Youth Co-Op

Perrine Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	7.82 %	11.70 %
2	Level of Services for Special Groups	7.36 %	11.96 %
3	Service Outcome Rate	15 %	8.60 %
3.A	Core	20 %	6.21 %
3.B	Staff Assisted	14 %	6.43 %
3.C	Intensive	11 %	13.03 %
3.D	Training	70 %	96.77 %
4	Training Completion Rate	70 %	89.01 %
5	Training Related Placements	70 %	73.17 %
6	Employment After Services	1,502	1,492
7	Employment WIA	131	171
8	Prof. Placement 3% of Employment	30	29
9	Self-Sufficiency 14% of Employment	208	100
10	Job Order Index	647	725
11	Job Order Index 28% of \$13 and above	203	402

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	65.18 %
15	WP Entered Employment Rate	28 %	20.45 %	17.03 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	100.00 %
18	WIA Emp Worker Outcome		97.09 %	ND
19	CAP Entered Employment Rate	30 %	31.02 %	36.13 %
20	CAP Participation Rate	52 %	58.14 %	67.94 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	66.56 %
22	Short-Term Veterans EER	30 %	23.98 %	12.28 %
23	FSET EER	20 %	4.78 %	8.28 %

ND = No Data

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SFWIB Balanced Scorecard Report

Report Date: 7/1/2010 To 1/31/2011

Youth Co-Op

West Dade Career Center

Per Center			
	Measure	Standard	Center
1	Level of Services	9.95 %	14.58 %
2	Level of Services for Special Groups	9.36 %	11.59 %
3	Service Outcome Rate	15 %	6.31 %
3.A	Core	20 %	3.81 %
3.B	Staff Assisted	14 %	7.04 %
3.C	Intensive	11 %	3.65 %
3.D	Training	70 %	98.11 %
4	Training Completion Rate	70 %	87.61 %
5	Training Related Placements	70 %	57.45 %
6	Employment After Services	1,507	1,332
7	Employment WIA	159	162
8	Prof. Placement 3% of Employment	101	97
9	Self-Sufficiency 14% of Employment	186	193
10	Job Order Index	1,099	1,285
11	Job Order Index 28% of \$13 and above	359	489

Regional & Per Center				
	Measure	Standard	Region	Center
14	Jobs Openings Filled Rate	62 %	43.77 %	24.03 %
15	WP Entered Employment Rate	28 %	20.45 %	20.42 %
16	WIA Adult EER	97 %	100.00 %	100.00 %
17	WIA Dislocated Worker EER	94 %	99.65 %	98.11 %
18	WIA Emp Worker Outcome		97.09 %	ND
19	CAP Entered Employment Rate	30 %	31.02 %	40.94 %
20	CAP Participation Rate	52 %	58.14 %	60.53 %
21	CAP Two-Family Participation Rate	90 %	66.80 %	61.29 %
22	Short-Term Veterans EER	30 %	23.98 %	30.00 %
23	FSET EER	20 %	4.78 %	7.67 %

ND = No Data

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9.B.

South Florida Workforce Investment Board

February 24, 2011

Refugee Employment and Training Balanced Scorecard

Information Item

BACKGROUND

The Refugee Employment and Training (RET) Balanced Scorecard measures the performance of RET Service Contractors and is attached for the period of October 1, 2010 through January 31, 2011.

During that period, all ten (10) RET Services Contractors are meeting or exceeding 83% of the PY '10-'11 Performance Measures standards.

RET SERVICES CONTRACTORS PERFORMANCE SUMMARY Balanced Scorecard PY '10-'11 (October 1, 2010 through January 31, 2011)			
RET Services Contractors	# of Performance Measures Standards Met	# of * Performance Measures	% of Performance Measures Standards Met
Adults Mankind Organization, Inc.	6	6	100%
Arbor E & T, LLC	5	6	83%
Cuban American National Council, Inc.	5	6	83%
Community Coalition, Inc.	3	6	50%
City of Hialeah	5	6	83%
Florida Educational Institute, Inc.	5	6	83%
Lutheran Services of Florida, Inc. * *	7	7	100%
Miami Beach Latin Chamber of Commerce, Inc.	6	6	100%
UNIDAD of Miami Beach, Inc.	5	6	83%
Youth Co-Op, Inc. * *	7	7	100%






* Error Rate Performance Measure is Annually (not included)

* * Includes an additional Performance Measure for Career Laddering Placements

SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Regional

Regional			
	Measure	Standard	Region
1	Entered Employment Rate	40 %	40.79 % 
2	Employed on the 90th Day	50 %	68.57 % 
3	Employed on the 180th Day	50 %	62.29 % 
4	Health Benefits	38 %	44.14 % 
5	Placements	559	581
6	Intakes	772	815
7	Career Laddering Placements	50 %	58.33 % 

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

AMO

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	41.16 %	↓
2	Employed on the 90th Day	55 %	NA	74.01 %	↑
3	Employed on the 180th Day	55 %	NA	68.61 %	↑
4	Health Benefits	38 %	44.14 %	41.67 %	↑
5	Placements	67	NA	122	
6	Intakes	176	NA	176	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Arbor E&T, LLC

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	20.29 %	↓
2	Employed on the 90th Day	55 %	NA	81.88 %	↓
3	Employed on the 180th Day	55 %	NA	75.15 %	↓
4	Health Benefits	38 %	44.14 %	41.76 %	↓
5	Placements	17	NA	21	
6	Intakes	85	NA	87	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

CANC

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	61.36 %	↑
2	Employed on the 90th Day	55 %	NA	69.53 %	↓
3	Employed on the 180th Day	55 %	NA	63.46 %	↓
4	Health Benefits	38 %	44.14 %	37.04 %	↓
5	Placements	34	NA	37	
6	Intakes	30	NA	34	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Community Coalition

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	60.34 %	↓
2	Employed on the 90th Day	55 %	NA	45.45 %	↓
3	Employed on the 180th Day	55 %	NA	38.24 %	↑
4	Health Benefits	38 %	44.14 %	27.71 %	↑
5	Placements	14	NA	21	
6	Intakes	20	NA	23	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Florida Educational Institute

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	38.10 %	↑
2	Employed on the 90th Day	55 %	NA	62.04 %	↑
3	Employed on the 180th Day	55 %	NA	56.55 %	↑
4	Health Benefits	38 %	44.14 %	45.07 %	↑
5	Placements	65	NA	95	
6	Intakes	109	NA	130	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Hialeah, City of

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	18.58 %	↑
2	Employed on the 90th Day	55 %	NA	60.00 %	↓
3	Employed on the 180th Day	55 %	NA	82.61 %	↑
4	Health Benefits	38 %	44.14 %	43.14 %	↓
5	Placements	8	NA	9	
6	Intakes	26	NA	31	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Lutheran Services

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	51.21 %	↑
2	Employed on the 90th Day	55 %	NA	62.62 %	↑
3	Employed on the 180th Day	55 %	NA	55.06 %	↓
4	Health Benefits	38 %	44.14 %	50.13 %	↓
5	Placements	65	NA	103	
6	Intakes	115	NA	116	
7	Career Laddering Placements	50 %	NA	83.33 %	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Miami Beach Latin Chamber

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	83.67 %	↑
2	Employed on the 90th Day	55 %	NA	88.00 %	↑
3	Employed on the 180th Day	55 %	NA	68.18 %	↓
4	Health Benefits	38 %	44.14 %	60.42 %	↓
5	Placements	9	NA	15	
6	Intakes	12	NA	13	
7	Career Laddering Placements		NA	ND	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Unidad of Miami Beach Devlpmt

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	42.68 %	↑
2	Employed on the 90th Day	55 %	NA	76.60 %	↑
3	Employed on the 180th Day	55 %	NA	78.72 %	↑
4	Health Benefits	38 %	44.14 %	33.33 %	↓
5	Placements	7	NA	13	
6	Intakes	22	NA	24	
7	Career Laddering Placements	50 %	NA	0.00 %	

ND = No data

NA = Region performance not applicable for this measure

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SFWIB Refugee Balanced Scorecard Report

Report Date: 10/1/2010 To 1/31/2011

Youth Co-Op

Per Provider					
	Measure	Standard	Region	Center	
1	Entered Employment Rate	40 %	40.79 %	43.20 %	↑
2	Employed on the 90th Day	55 %	NA	70.25 %	↓
3	Employed on the 180th Day	55 %	NA	61.86 %	↓
4	Health Benefits	38 %	44.14 %	45.42 %	↑
5	Placements	99	NA	145	
6	Intakes	177	NA	181	
7	Career Laddering Placements	50 %	NA	50.00 %	

ND = No data

NA = Region performance not applicable for this measure

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9.C.

South Florida Workforce Investment Board

February 24, 2011

AWI Quality Assurance and Data Validation Review

Information Item

BACKGROUND

The Agency for Workforce Innovation (AWI) conducted an on-site Quality Assurance Review from January 10, 2011 through January 14, 2011 of the following Workforce Programs:

- 68 Welfare Transition (WT) Program participant case files;
- 66 Supplemental Nutritional Assistance Program (SNAP), formerly Food Stamp Employment and Training (FSET) Program, participant case files;
- 33 Workforce Investment Act (WIA) Adult and Dislocated Worker Program participant case files;
- 22 WIA Youth Program participant case files;
- 64 American Recovery and Reinvestment Act (ARRA) participant case files;
- 10 WIA WINGS Business Entrepreneur Incubator Special Project participant files;
- 47 Trade Adjustment Assistance (TAA) Program participant files;
- 67 (22 job orders and 45 job seekers) Wagner-Peyser (WP) files;
- 1 Priority Reemployment Eligibility Program (PREP) session;
- 10 Reemployment and Eligibility Assessment Program (REA) participant case files;
- 6 One-Stop Credentialing / Career Center Credentialing on-site visits;
- Management Information Systems Security process, policies, and record keeping; and
- 10 Migrant and Seasonal Farm Worker (MSFW) Program participant files.

A total of 397 participant files were reviewed. Based on the review, AWI staff identified WT had 2 findings, WP had 6, and MSFW had 3 findings.

Furthermore, the AWI conducted an on-site Data Validation Monitoring Review for WIA Adults and Dislocated Workers on January 24 and 25, 2011. The purpose of the review was to ensure all of the necessary components are in place to operate a successful WIA Adult and Dislocated Worker program.

There were no findings noted in the Data Validation Monitoring Review for the WIA Adult and Dislocated Worker program.

The AWI 2010-2011 Workforce Programs Quality Assurance Review for SFWIB Region 23 Exit Summary is attached.

Attachment



9.D.

South Florida Workforce Investment Board

February 24, 2011

Approval to Authorize Staff to Release a RFP to Provide Workforce Services for PY 2011-2012

RECOMMENDATION

The Workforce Systems Improvement Committee recommends to the Board the approval to authorize staff to release a RFP to provide Workforce Services for Program Year (PY) 2011-2012.

BACKGROUND

The current Workforce Services Providers were competitively procured under RFP # WS2008-09-2 to provide Workforce Services in Region 23 for PY 2008 to 2009. Pursuant to certain contract language allowing renewal contingent on availability of funds for up to two program years, those providers also delivered Workforce Services for PY 2009 to 2010. The current Workforce Services contracts were renewed a final year for PY 2010 to 2011 and expire June 30, 2011.

The Workforce Systems Improvement Committee discussed this item at its February 24, 2011 meeting. The Workforce Systems Improvement Committee recommends to the Board the approval to authorize staff to release a RFP to provide Workforce Services for Program Year (PY) 2011-2012.