

Training Area: Legal Field and Related Occupational Areas											
<p><b>Note:</b> ITAs are written on a term basis and all renewals of ITAs are based on satisfactory completion of training each term. ITAs cover the cost of books, all testing fees, physical, etc. <b>Pell Grants:</b> All participants are required to apply for the Pell Grant and if Pell eligible the Pell must be used first for all Pell eligible programs. <b>Tuition Refunds:</b> The school's tuition refund policy published in their catalogs will be followed. <b>Notice:</b> Case Managers need to advise participants that they may be required to obtain student loans and/or other grants to cover the cost of the program that they wish to enroll in if the ITA amount and the Pell Grant, if eligible for Pell, does not cover the full cost of the program. If the participant is not Pell eligible, they will be required to obtain student loans and/or other financial aid to cover the cost of the program not covered by the ITA amount. <b>SFW will not be responsible for any debts that the participant incurs. A.A. Degrees are not covered under ITAs. Bachelor Degrees are on a case by case basis.</b></p>										<p><b>Maximum ITA Amount</b> (includes all costs, books, fees, test fees, etc)</p>	<p><b>ITA Payment Plan</b></p>
Institutional Cost											
Program Offered	ITA Agent	Course Length	Tuition Cost	Application Fees	Special Course Fees	Student Support Fees	Total Institutional Cost	Books and Materials	Other Costs	Total Program Cost	
Degree (A.S., OAD, etc) Programs											
Criminal Justice Technology - Basic Law Enforcement	Miami Dade College	64 credits	\$5,516.00	\$20.00	\$20.00	400.00 (\$200.00 per year)	\$5,956.00	\$1,450.00		\$7,406.00	<p><b>7,406.00</b>for total program</p> <p>ITAs are written on a term-by-term basis and each term is paid per credit up to 12 credits maximum at the in-state resident rate (approximately \$86.19 per credit). Anything above 12 credits will need case-by-case approval. 1st term will also include once per year assessment of Student Support Fee of \$200 plus \$20 application fee. Note: The \$200 Student Support Fee is charged once per year. <b>Special Course Fees:</b> These are charged only on specific courses at the time the course is taken. The total of these fees over the entire program is currently \$20.00 <b>Books are paid separately of institutional cost.</b></p>
Criminal Justice Technology - Corrections	Miami Dade College	64 credits	\$5,516.00	\$20.00	\$20.00	400.00 (\$200.00 per year)	\$5,956.00	\$1,990.00		\$7,946.00	<p><b>\$7,946.00</b>for total program</p> <p>ITAs are written on a term-by-term basis and each term is paid per credit up to 12 credits maximum at the in-state resident rate (approximately \$86.19 per credit). Anything above 12 credits will need case-by-case approval. 1st term will also include once per year assessment of Student Support Fee of \$200 plus \$20 application fee. Note: The \$200 Student Support Fee is charged once per year. <b>Special Course Fees:</b> These are charged only on specific courses at the time the course is taken. The total of these fees over the entire program is currently \$20.00 <b>Books are paid separately of institutional cost.</b></p>

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**Maximum ITA Amount**  
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ITA Payment Plan

Program Offered	ITA Agent	Course Length	Institutional Cost				Books and Materials	Other Costs	Total Program Cost			
			Tuition Cost	Application Fees	Special Course Fees	Student Support Fees						Total Institutional Cost
Criminal Justice Technology - Generics	Miami Dade College	64 credits	\$5,516.00	\$20.00	\$20.00	400.00 (\$200.00 per year)	\$5,956.00	\$1,990.00		<b>\$7,946.00</b>	<b>\$7,946.00</b> for total program	ITAs are written on a term-by-term basis and each term is paid per credit up to 12 credits maximum at the in-state resident rate (approximately \$86.19 per credit). Anything above 12 credits will need case-by-case approval. <i>1st term will also include once per year assessment of Student Support Fee of \$200 plus \$20 application fee. Note: The \$200 Student Support Fee is charged once per year.</i> <b>Special Course Fees:</b> These are charged only on specific courses at the time the course is taken. The total of these fees over the entire program is currently \$20.00 <b>Books are paid separately of institutional cost.</b>
Criminal Justice Technology - A.A.S. Degree 1. law Enforcement Track 2. Corrections Track	Florida Keys Community College	64 credits	5087 \$5,710.00	\$20.00	\$3,900 - (Academy)		9007 9630	\$1,200.00	\$15.00	<b>\$10,845.00</b>	<b>Capped at \$10,500.00</b> for total program	ITAs are written on a term-by-term basis and each term is paid per credit up to 12 credits maximum at the in-state resident rate (approximately \$89.23 per credit). Anything above 12 credits will need case-by-case approval. <i>1st term will include \$20 application fee.</i> <b>Special Course Fees:</b> These are charged only on specific courses at the time the course is taken. The total of these fees over the entire program is currently \$3,900 (Academy). <b>Books are paid separately of institutional cost.</b>
Criminal Justice	Everest Institute	24 Months	\$33,600.00	\$200.00	\$280.00		<b>\$34,080.00</b>	\$1,760.00	\$50 - graduation fee	<b>\$35,890.00</b>	<b>\$8,740.00</b> for total program	<b>1st Term ITA = \$866.63</b> <b>Payment Structure:</b> Total Institutional Cost \$6,933.00- paid over 8 terms @ \$866.63 per term. <b>Books and other costs are paid separately of institutional cost.</b>

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(includes all costs, books, fees, test fees, etc)

ITA Payment Plan

Program Offered	ITA Agent	Course Length	Institutional Cost					Books and Materials	Other Costs	Total Program Cost	Maximum ITA Amount	ITA Payment Plan
			Tuition Cost	Application Fees	Special Course Fees	Student Support Fees	Total Institutional Cost					
Legal Assisting - A.S. Degree	Miami-Dade College	68 credits	\$5,860.00	\$20.00	\$285.00	400.00 (\$200.00 per year)	\$6,565.00	\$2,000.00		\$8,565.00	\$8,565.00 for total program	ITAs are written on a term-by-term basis and each term is paid per credit up to 12 credits maximum at the in-state resident rate (approximately \$86.19 per credit). Anything above 12 credits will need case-by-case approval. <i>1st term will also include once per year assessment of Student Support Fee of \$200 plus \$20 application fee. Note: The \$200 Student Support Fee is charged once per year.</i> <b>Special Course Fees:</b> These are charged only on specific courses at the time the course is taken. The total of these fees over the entire program is currently \$285.00 <b>Books are paid separately of institutional cost.</b>
Legal Assisting - A.S. Degree	City College	18 -24 months	\$22,795.00	\$100.00	\$3,880.00		\$26,775.00	\$2,300.00	\$10.00 - ID \$150.00 - Graduation Fee	\$29,235.00	\$9,421.00 for total program	<b>1st Term ITA = \$1,160.16</b> <b>Payment Structure:</b> Total Institutional Cost \$6,961.00- paid over 6 terms @ \$1,160.16 per term. <b>Books and other costs are paid separately of institutional cost.</b>
Legal Assistant/Paralegal - A.S. Degree Program	Florida National College	60 credits (20 Months)	\$31,500.00	\$100.00	\$1,305.00		\$32,905.00	\$1,800.00	\$20 - other costs	\$34,725.00	\$9,421.00 for total program	<b>1st Term ITA = \$844.55</b> <b>Payment Structure:</b> Total Institutional Cost \$7,601.00 - paid over 9 terms @ \$844.55 per term. <b>Books and other costs are paid separately of institutional cost.</b>

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Institutional Cost												
Program Offered	ITA Agent	Course Length	Tuition Cost	Application Fees	Special Course Fees	Student Support Fees	Total Institutional Cost	Books and Materials	Other Costs	Total Program Cost		
Diploma/Certificate Programs												
Legal Administrative Assistant (Secretary)	MDCPS	1050 hours OCPs	\$2,205.00	\$20.00		\$200.00	\$3,750.00	\$700 - books & materials	\$375 - for Optional MOUS Certification \$250 - Optional Exam	\$3,750.00	3,750.00 for total program	<p><b>1st Term ITA = \$955.00</b>  <b>2nd &amp; 3rd Term ITA = \$735.00</b>  <b>Payment Structure:</b> Total Institutional Cost \$2,425.00- paid over 3 terms. 1st term includes once per year assessment of Student Support Fees.  <b>Books and other costs are paid separately of institutional cost.</b></p>
Legal Administrative Assistant (Secretary)	Miami-Dade College	35 Voc Credits 1050 hours	\$2,474.00		\$505.00	\$400.00 (\$200.00 per year)	\$3,379.00	\$1,350.00	\$250 - Optional Exam	\$4,979.00	4,979.00 for total program	<p>ITAs are written on a term-by-term basis and each term is paid per credit up to 12 credits maximum at the in-state resident rate (approximately \$70.71 per vocational credit). Anything above 12 credits will need case-by-case approval.  <i>1st term will also include once per year assessment of Student Support Fee of \$200. Note: The \$200 Student Support Fee is charged once per year.</i>  <b>Special Course Fees:</b> These are charged only on specific courses at the time the course is taken. The total of these fees over the entire program is currently \$505.00  <b>Books are paid separately of institutional cost.</b></p>
Legal Secretary	Florida National College	31 credits (16 months)	\$16,275.00	\$100.00	\$870.00		\$17,245.00	\$1,600.00	\$20.00	\$18,865.00	5,476.00 for total program	<p><b>1st Term ITA = \$642.66</b>  <b>Payment Structure:</b> Total Institutional Cost \$3,856.00- paid over 6 terms @ \$642.66 per term.  <b>Books and other costs are paid separately of institutional cost.</b></p>

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ITA Payment Plan

Program Offered	ITA Agent	Course Length	Institutional Cost					Books and Materials	Other Costs	Total Program Cost	Maximum ITA Amount (includes all costs, books, fees, test fees, etc)	ITA Payment Plan
			Tuition Cost	Application Fees	Special Course Fees	Student Support Fees	Total Institutional Cost					
Legal Secretary	FIU/Continuing & Professional Studies	45 contact hours (1 semester)	\$595.00	\$25.00			\$620.00	\$106.00		\$726.00	\$726.00 for total program	<b>1st ITA = \$620.00</b> <b>Payment Structure:</b> Total Institutional Cost: \$620.00 paid at beginning of training. <b>Books and other costs are paid separately of institutional cost.</b>
Paralegal Certificate Program	FIU/Continuing & Professional Studies	606 hours (F/T -1 year, P/T-2 Years)	\$5,325.00	\$25.00	195.00 WestLaw password		\$5,545.00	\$2,300.00	\$242- Legal Assistant Certification	\$8,087.00	\$8087.00 for total program	<b>1st ITA = \$1,848.34</b> <b>Payment Structure:</b> Total Institutional Cost: \$1848.33 paid over 3 terms @ \$1848.33 per term. <b>Books and other costs are paid separately of institutional cost.</b>
Paralegal Assistant	South Florida Career Institute	900 hours (22 weeks)	\$7,825.00	\$50.00			\$7,875.00	\$2,500.00		\$10,375.00	\$7,821.00 for total program	<b>1st Term ITA = \$2,660.50</b> <b>Payment Structure:</b> Total Institutional Cost: \$5,321.00 paid over 2 payments @ \$2,660.50 per payment as follows: 1st payment at enrollment, 2nd payment at 50% completion of training. <b>Books are paid separately of institutional cost.</b>

<b>Comment</b>

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